

**TOWN OF SELLERSBURG  
TOWN COUNCIL MEETING MINUTES**

**DATE:** SEPTEMBER 9, 2019, 5:30 P.M.

**CALL TO ORDER:**

President Paul Rhodes called the meeting to order at 5:30 p.m.

**ROLL CALL OF MEMBERS:**

Present: Paul Rhodes, President  
Present: Brad Amos, Vice President  
Present: Martina Webster, 2<sup>nd</sup> Vice President  
Present: James LaMaster, Member  
Absent: William Conlin, Member  
Present: Jacob Elder, Town Attorney  
Present: Michelle Miller, Clerk Treasurer

**PRAYER:** Paul Rhodes

**PLEDGE OF ALLEGIENCE:** All Present.

**MOTION TO ADOPT THE AGENDA AS PRESENTED:**

MOTION/SECOND: WEBSTER/LAMASTER

Vote: 4-aye, 0-nay, motion approved.

**ORDINANCES AND RESOLUTIONS:**

**1. ORDINANCE NO. 2019 – OR – 026: An Ordinance Transferring Certain Funds**

1<sup>st</sup> Reading: MOTION/SECOND: AMOS/WEBSTER      Vote: 4-aye, 0-nay, motion approved.

2<sup>nd</sup> Reading: MOTION/SECOND: WEBSTER/LAMASTER      Vote: 4-aye, 0-nay, motion approved.

**NEW BUSINESS:**

**1. Boyce Adams, Chief, Sellersburg Volunteer Fire Department**

Addresses the Council clarifying previous information given in reference to the Fire Department.

**2. Wingham CCMG Change Order #1 Job# 18105 | Cooperdale Paving Project (Nicole Henninger, Jacobi, Toombs, and Lanz)**

Amount: \$6,954.70

MOTION/SECOND: AMOS/WEBSTER

Vote: 4-aye, 0-nay, motion approved.

**3. RCI Change Order | Cooperdale Paving Project (Eric Plaiss of Jacobi, Toombs, and Lanz)**

Motion to table until the next meeting.

MOTION/SECOND: WEBSTER/AMOS

Vote: 4-aye, 0-nay, motion approved.

**4. Temple & Temple Change Order #1 Job # 19003 | Covered Bridge Paving Project (Nicole Henninger of Jacobi, Toombs, and Lanz)**

Amount: -\$2,140.54

MOTION/SECOND: AMOS/WEBSTER

Vote: 4-aye, 0-nay, motion approved.

**5. Heavy Equipment Trailer Quotes (Lori Kearney, Director of Public Works)**

Premier Custom Trailers \$8,195.00, Detrol Trailers \$7,250.00 and Big Tex \$7,677.00. Public Works Director Kearney recommends the quote from Big Tex who is local and this will be a water and wastewater split.

Motion to accept quote from Big Tex in the amount of \$7,677.00:

MOTION/SECOND: LAMASTER/AMOS

Vote: 4-aye, 0-nay, motion approved.

**GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)**

1. Ron Bethany, Edgeland Avenue addressed the Council in reference to when the paving in Cooperdale will be finished and requests that the contractors be advised to keep the heavy equipment off of Edgeland which is not getting paved. Nicole Henninger with JTL advises the paving should resume on September 11<sup>th</sup> and the contractors will be notified to keep the heavy equipment off of Edgeland.
2. Vince Recker of Lakeside addresses the Council in reference to the blasting being done for the new distribution center on 31, speeders in Lakeside, issues with the lakes in Lakeside and mosquitos. Bart Meyer, MS4 Coordinator, advises he will check with the County reference the mosquito complaint.
3. Vince Thacker of Lakeside requests signs be put up on Butler Road because GPS is giving wrong directions. Public Works Director Lori Kearney will get signs put up.

**RECEIPT OF STAFF REPORTS:**

**Nicole Henninger, Jacobi, Toombs, and Lanz**

- ## 1. Monthly Projects Status Update Report

**William R. Whelan, Chief of Police**

1. Advises the Council he is still working on the gate for Butler Road.
  2. Requests the Council declare the 2005 Ford Vin#: 2FAHP71W95X170026 as surplus property.
- MOTION/SECOND: WEBSTER/AMOS                      Vote: 4-aye, 0-nay, motion approved.

**Jacob "Jake" Elder, Town Attorney**

1. Advises that the property at 624 W Utica has been closed on and now belongs to the Town.

**COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):**

**Brad J. Amos, District 3**

1. Pool is now closed and they had a successful second half.
2. Wilkerson Park has been trimmed and landscaped.
3. Will be getting bids on demoing home at 624 W Utica.
4. Wants to reach out to Ms. Renn reference keeping her home.
5. Thanks employees for their hard work.

**Martina Webster, District 1**

1. Brings up the issue with Accounts Payable Vouchers being returned. Clerk Treasurer Michelle Miller presents each Council Member with a copy of the Standard Operating Procedure for processing Accounts Payable Vouchers and Collection Reports which went in to effect October 1, 2018 and advised this was sent out to all department heads by email.

**ADJOURN:**

MOTION/SECOND: AMOS/WEBSTER

Vote: 4-aye, 0-nay, motion approved.

TIME: 6:40 p.m.

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, **2019**

\_\_\_\_\_  
Paul J. Rhodes, President

\_\_\_\_\_  
James H. LaMaster, Council Member

\_\_\_\_\_  
Brad J. Amos, Vice President

\_\_\_\_\_  
William J. Conlin, Council Member

\_\_\_\_\_  
Martina P. Webster, 2<sup>nd</sup> Vice President

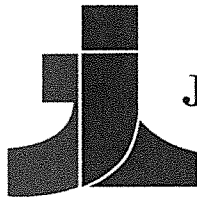
\_\_\_\_\_  
Attest: Michelle D. Miller, Clerk Treasurer

**Attachment(s):**

Jacobi, Toombs & Lanz Current Projects Status Report

**Note:** All approved contracts/agreements can be located in Gateway using the following link:  
<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at  
[www.sellersburgclerk.com](http://www.sellersburgclerk.com)



**Jacobi, Toombs & Lanz, Inc.**  
*Consulting Engineers & Land Surveyors*

## **Town of Sellersburg Project Updates**

**September 9, 2019**

### **Community Crossing Funded Projects**

#### ***2018 Community Crossing Grant – Paving Projects***

- *Project has been slowed due to a collapsing sewer in Allhands. Sewer replacement underway. Patching and paving to start back upon sewer completion.*

#### ***2019 CCG Application Assistance***

- *Application submitted by Town Staff. Grant award to be announced in October or November.*

### **Road Improvement Projects**

#### ***Bringham Drive***

- *Notice of Award issued to Temple & Temple. Waiting on contractor to start.*

#### ***Utica St & New Albany Street Intersection Improvements***

*(Design Completion Fall 2019)*

- *Preliminary Schematic and Cost Estimate Complete. JTL will review the project with Staff and Council before the next meeting.*

### **Utility Improvement Projects**

#### ***Utility Master Plan (Report Completion EOY 2019)***

- *Finalizing remaining manhole inspections. Draw down testing is underway.*
- *In the next two months, we will hold a follow up stormwater meeting to review and present the areas that have been identified as drainage concerns.*
- *JTL has been in the field reviewing drainage issues with the significant rain events that have occurred over the last month.*
- *WWTP assessment complete. Working on compilation of the written assessment.*

#### ***Perry Crossing Lift Station Corrosion/Rehabilitation***

*Finalizing sewer shed model for the north sewer service area. Geotechnical exploration to be completed this week.*

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*[www.jtleng.com](http://www.jtleng.com)*

### ***Sunset Hills Pump Station and Valve Vault***

- *Dave O'Mara was the apparent low bidder.*

### ***WWTP Compliance***

*On-going construction administration support.*

### ***Paradise/Helbig***

*Waiting on check for Railroad Permit before construction can begin.*

### ***Wastewater On-Call Services***

*Received modified plans from Oakley for review. Also received development plans for subdivision off of 403.*

### ***General On-Call Services***

*Hampton Court drainage design working on design and USACE permit application.*

*Service Drive and Utica Street drainage design and field work underway.*

### ***MS4 On-Call Services***

*Caught up.*

### ***Planning & Zoning On-Call Services***

*Support continues.*