TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES
316 E. UTICA STREET SELLERSBURG, INDIANA 47172
SEPTEMBER 14, 2026

CALL TO ORDER AND ROLL CALL OF MEMBERS
President Brad Amos called the meeting to order at 6:02 p.m.

Present: President Brad Amos, Vice President Terry Langford, Member Randy Mobley, Member Mark Grube, Member Matt Czarnecki, Town Attorney Jacob Elder, Town Manager Charlie Smith, Chief of Police William Whelan and Clerk Treasurer Michelle Miller.

PRAYER AND PLEDGE OF ALLEGIANCE

MOTION TO APPROVE THE AGENDA
M|S|V: Czarnecki | Grube | Vote: 5-aye, 0-nay, motion approved.

MOTION TO APPROVE MINUTES
M|S|V: Mobley | Langford | Vote: 5-aye, 0-nay, motion approved.

SUNFLOWER VALLEY WATER PROJECT BID AWARD
Motion to award bid to Dan Cristiani in the amount of $1,459,533.00
M|S|V: Langford | Czarnecki | Vote: 5-aye, 0-nay, motion approved.

ENGINEER OF RECORD, PRIME AE:
Presents Project Status Report

RESOLUTION 2026-R-002 SRF LOAN PROGRAM PER ACCEPTANCE RESOLUTION
M|S|V: Mobley | Czarnecki | Vote: 5-aye, 0-nay, motion approved.

MOTION TO APPROVE ALLOWANCE CLAIMS
M|S|V: Czarnecki | Grube | Vote: 5-aye, 0-nay, motion approved.

2026-OR-018 | WATERWORKS CONSTRUCTION OF ADDITIONS, EXTENSIONS AND IMPROVEMENTS
2nd Reading: M|S|V: Czarnecki | Grube | Vote: 5-aye, 0-nay, motion approved.

MOTION TO APPROVE PAYING THE BEACON STREET CONSULTING AGREEMENT (UDO AMENDMENT) APPROVED ON 6/22/2026 OUT OF CEDIT
M|S|V: Langford | Grube | Vote: 5-aye, 0-nay, motion approved.

MOTION TO APPROVE SIR SECURITY SYSTEMS CLOUD BASED FACILITY AGREEMENT IN THE AMOUNT OF $44,279.75 TO BE PAID OUT OF CCI
M|S|V: Czarnecki | Grube | Vote: 5-aye, 0-nay, motion approved.

MOTION TO APPROVE MAC CONSTRUCTION CHANGE ORDER 3 IN THE AMOUNT OF $11,881.44
M|S|V: Grube | Czarnecki |Vote: 5-aye, 0-nay, motion approved.

MOTION MADE TO CANCEL THE COUNCIL MEETING ON SEPTEMBER 28TH
M|S|V: Czarnecki | Langford | Vote: 5-aye, 0-nay, motion approved.

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SEPTEMBER 14, 2026

MOTION TO ADJOURN:
M|S|V: Czarnecki | Grube | Vote: 5-aye, 0-nay, motion approved and meeting adjourned at 6:33 p.m.

Minutes approved this **13th** day of **October, 2026.**

Brad J. Amos, Council President	Matt Czarnecki, Council Member
Terry Langford, Vice-President	Mark Grube, Council Member
Randall Mobley, Second Vice-President	Attest: Michelle D. Miller, Clerk Treasurer

These meeting minutes are not verbatim

Contracts and Agreements approved at this meeting can be located online at:
https://gateway.ifionline.org/public/contract-search/

NOTICE OF AWARD

Date of Issuance:	**9/14/2026**		
Owner:	**Town of Sellersburg**		
Engineer:	**PRIME AE Group, Inc.**	Engineer's Project No.:	**22113**
Project:	**Sunflower Valley Water Distribution System Replacement**		
Contract Name:	**Sunflower Valley Water Distribution System Replacement**		
Bidder:	**Dan Cristiani Excavating Co., Inc.**		
Bidder's Address:	**3000 Shadow Lake Drive Charlestown, IN 47111**		

You are notified that Owner has accepted your Bid dated **8/24/2026** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

> **This project includes all the work required to completely replace the existing Sunflower Valley water distribution system infrastructure, including water mains, thirty-three (33) meters and service lines, twelve (12) hydrants, and thirty-three (33) valves, to connect to the existing Town of Sellersburg water distribution system. Service to existing Sunflower Valley water customers is to be maintained during construction.**

The Contract Price of the awarded Contract is **$ One Million Four Hundred Fifty-Nine Thousand Five Hundred Thirty-Three Dollars ($1,459,533.00).** Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

1 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **three (3)** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) **the Contract security** (such as required performance and payment bonds) **and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.**
3. Other conditions precedent (if any): **N/A**

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Approved: 6/14/2026 TC Meeting

8/24/2026

Prime #22113

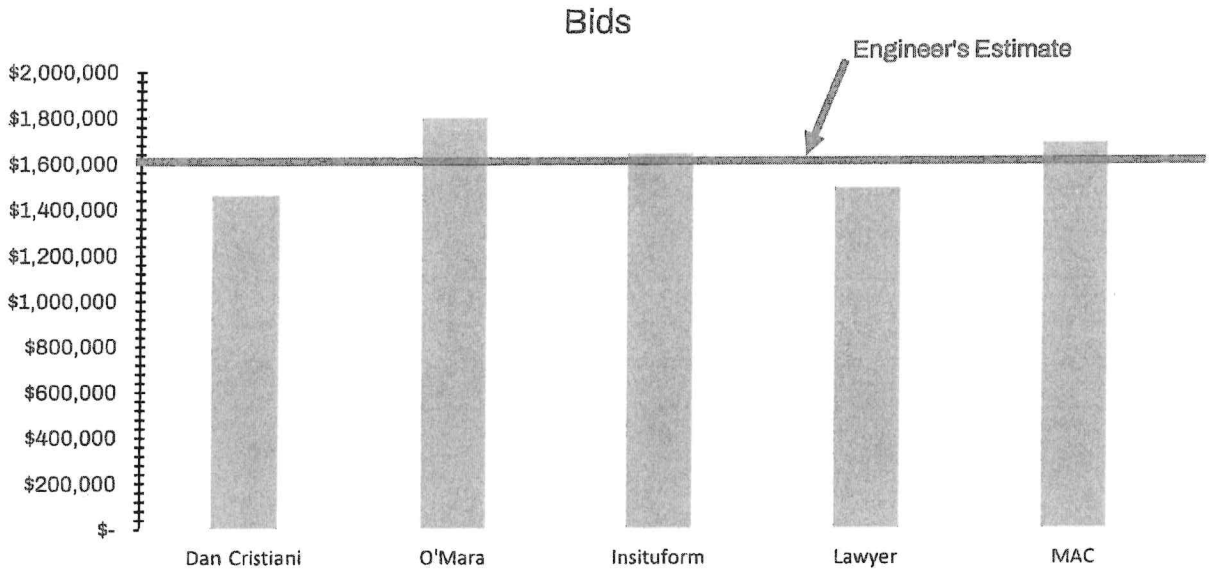
BID TAB

Town of Sellersburg

Sunflower Valley

Water Distrbution System Replacement

No.	Contractor	Total
1	Dan Cristiani	$ 1,459,533.00
2	O'Mara	$ 1,798,275.00
3	Insituform	$ 1,641,145.00
4	Lawyer	$ 1,491,820.00
5	MAC	$ 1,688,000.00
	Average Bid	*$ 1,615,754.60*
	Engineer's Estimate	*$ 1,600,100.00*



New Albany Office
1829 E. Spring Street, Suite 201, New Albany, IN 47150
P: 812.945.9585

MEMORANDUM

DATE: September 14, 2026

TO: Brad Amos, Town Council President
Town of Sellersburg Town Council

FROM: Thomas Cucura, Prime AE

RE: Sunflower Valley Water Distribution System Replacement
Award Recommendation
Prime AE Job #22113

Dear Mr. Amos:

We have reviewed the quotes for the Sunflower Valley Water Distribution System Replacement project. The low, responsive, responsible bidder for the project is Dan Cristiani Excavating Co., Inc. The contract bid is in the amount of $1,459,533.00. We recommend that the Town of Sellersburg Town Council award the project to Dan Cristiani Excavating Co., Inc.

If there are any questions or need any additional information, please do not hesitate to contact me by email at thomas.cucura@primeeng.com or by phone at (812) 945-9585.

Sincerely,

PRIME AE

Thomas Cucura, P.E.

Jacobi, Toombs & Lanz, LLC
Consulting Engineers & Land Surveyors

BEST PLACES TO WORK IN INDIANA 2023 2024

TOWN OF SELLERSBURG 1890

TOWN OF SELLERSBURG
PROJECT STATUS REPORT
(Updates are in bold blue and italics)

September 14, 2026

WATER

Sunflower Valley Water

- Design complete.
- IDEM construction permit approved.
- Stormwater Pollution Prevention Plan (SWPPP) was submitted and found to be sufficient.
- Eliminating five (5) permanent easements.
- One SFV customer has not responded to a final notice with a required response date of 10/3. The letter indicated they would not be connected to the new infrastructure as a part of this project if they did not respond by the indicated date. (Cody Givans @ 312 St. Joe Rd. E)
- Have obtained 19 of 19 permanent easements and 31 of 31 right-of-entries.
- All transfer documents recorded.
- Advertising 7/25 and 8/1. Pre-bid meeting on 8/11.
- ***Recommending award tonight (9/14/2026).***
- ***Also requesting PER approval for IFA.***

INDOT 31W Utility Relocation – Water

- Lawyer was the low bidder. Lawyer: $1,154,239; TRC: $1,294,200; PAF: $1,500,000.
- Lawyer was awarded the bid by Town Council.
- Change order adjusting the contract dates for substantial and final completion approved by Town Council.
- A punch list inspection was conducted on February 25th. The resulting punch list items were emailed to the contractor and to Sellersburg personnel (Charlie, Bill, and Lori).
- Continuing to work with Contractor to complete items on the punch list. Most items are finished. Some items require coordination with the road contractor and will be scheduled accordingly.
- All but two (2) punch list items have been completed. The utility contractor noted that the road contractor is currently working in those areas, preventing completion of the remaining items. The outstanding work will be completed once the road contractor has moved to other areas of the project.

- ***Final inspection held 9/9/26. Contractor (Lawyer) to reseed some areas along US31 where grass has died.***
- ***Road contractor (E&B) has paved over multiple manholes and incorrectly raised another. These will be corrected sometime in October. Will have follow up inspection once this work is completed.***

Raw Water Main

- Held internal kick-off meeting with Engineering, Survey, and sub-surface utility teams.
- Pulled existing utility information along with the proposed alignments.
- Coordinating with IAWC about potential alternate alignment.
- Developed alternative alignments for discussion with Town Staff.
- Met with Town Manager to discuss priorities and constraints, as well as alternative alignments.
- Field work complete.
- Draft technical specification manual is compiled.
- Preliminary plan & profile design drawings are prepared & LIDAR information has been added.
- Plan and Profile drawings are being updated.
- Updated project cost estimate developed for IFA.
- During meeting with IFA, decided to have late spring/early summer closing, separate from SFV.
- ***Preparing scope and fee for additional well development. Will be 2 phases – 1st to cover inspection of existing wells and investigation on new well, 2nd for design.***

WASTEWATER

Town Center Sewer Extension

- Have made contact with all property owners. Multiple parcels are in process of approval/signature. Legal issue with Appell parcel.
- Revised offers sent to multiple property owners.
- ***Have adjusted alignment to satisfy some property owners, may need contract amendment to cover. Have sent offer letters for easements in exchange for sewer taps shortly. Waiting on revised development plan for O'Neal property.***
  - ***1st Bid Advertisement – October 2, 2026***
  - ***2nd Bid Advertisement – October 9, 2026***
  - ***Pre-Bid Meeting – October 14, 2026***
  - ***Open Bids – October 26, 2026***
  - ***Award at Town Council Meeting – November 2, 2026***

INDOT 31W Utility Relocation – Wastewater

- See Water project update above

Hwy 60 SS2 Relocation

- Construction completed.

St. Joe East Relocation

- HWY 60 St. Joe relocation is advertised on Lynn Imaging. Bids due 3/20.
- Project on schedule to be out of conflict for INDOT projects.
- Bids received 3/20. TRC low bidder. Awarded to TRC at 3/23 Council Meeting.
- Pre-construction meeting April 15.
- Fiber line (Lumos) installed in conflict with relocations after INDOT issued work plan approval.
- Lumos will be relocating out of conflict soon. Once Lumos moves, TRC will complete the force main relocation.
- ***TRC is tentatively scheduled to begin relocation of the force main on 10/5/2026.***

ROAD

CCMG Paving

CCMG 2026-1 Project

- Assisted Town Manager with submission of application for FY2026 grant funding prior to October 31 deadline.
- Notification of Award received on December 1, 2025. Sellersburg was awarded $508,106.
- Opened bids on 2/16/2026. Contract awarded to MAC Construction. The Notification of Contractor Award and Funding Request Documentation was prepared and sent to INDOT to request the grant disbursement.
- Held pre-construction meeting with MAC on 3/12/2026.
- Construction wrapping up. All that remains is striping.
- ***Construction is complete including striping. Needs final inspection/acceptance, then project closeout with INDOT can commence. Retainage release still remains.***