

Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

Town of Sellersburg Project Updates

October 28, 2019

Community Crossing Funded Projects

2018 Community Crossing Grant – Paving Projects

- *Request final JTL Work Order Amendment to close-out project.*

2019 CCG Application Assistance

- Great news!!! The Town was awarded \$963,783.75! The total project cost is estimated to be \$1,285,045.00. *JTL will prepare a Work Order for the next meeting to request approval for preparation of a bid package.*

Road Improvement Projects

Utica St & New Albany Street Intersection Improvements

(Design Completion Fall 2019)

- Request direction from the Council on this project. JTL has prepared cost estimates and schematics based upon the plan that was prepared by TEG.

Utility Improvement Projects

Utility Master Plan (Report Completion EOY 2019)

- *Meeting with Town this week to review Water & Wastewater Maps*
- *Draft Stormwater Plan is almost complete and will be reviewed with Town Staff.*

Perry Crossing Lift Station Corrosion/Rehabilitation

Request Work Order Amendment as discussed in previous meetings to finalize project and cover sub-consultant costs not included in original work order.

Sunset Hills Pump Station and Valve Vault

- Awarded to Dave O'Mara.

WWTP Compliance

On-going construction administration support. Meeting to be scheduled this week on-site with Contractor to review schedule. Metal building walls to be going up this week.

1829 E. Spring Street, Suite 201
New Albany, IN 47150
812-945-9585
812-945-6656 Fax

124 Bell Ave
Clarksville, IN 47129
812-945-9585
812-945-6656 Fax

1060 N. Capitol Avenue, Ste E360
Indianapolis, IN 46204
317-829-3474
317-829-3473 Fax

1400 South 1st Street
Louisville, KY 40208
502-583-5994
502-583-7321 Fax

New Albany, IN • Clarksville, IN • Indianapolis, IN • Louisville, KY

www.jtleng.com

Paradise/Helbig

Waiting on schedule from contractor to submit to railroad before work commences.

Wastewater On-Call Services

Provided support for Water/Sewer Main Break on US 31. Repair cost totaled \$84,580.96. JTL is preparing a summary from the follow-up meeting held last week as a recap of the issues that occurred.

General On-Call Services

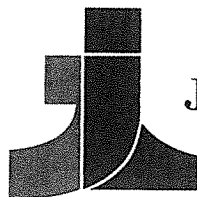
Request Work Order Amendment to address additional work requested. Finalizing Hampton Court Drainage plans this week. Permit to be submitted this week. Request Work Order approval for Hampton Court design.

MS4 On-Call Services

Caught up.

Planning & Zoning On-Call Services

Support continues.



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

October 28, 2019

PROJECT: 2018 Community Crossing Grant Projects Bid Documents & Construction
Administration/Observation
Work Order No. 2018-11

OWNER: Town of Sellersburg

Original Work Order Date: November 26, 2018
Original Work Order Amount: \$43,500 (\$13,500 Bid Documents & \$30,000 CA)

CURRENT ISSUE:

During construction and paving of the improvements, that were a part of the 2018 Community Crossing Grant Project, there were a number of small/miscellaneous items and issues that came up during construction that required additional support and oversight by JTL.

PROPOSED AMENDMENT TO CONTRACT:

JTL proposes a budget increase of \$6,000 to allow for these on-call engineering support services.


Current Contract Sum	\$43,500
Proposed increase by this Amendment	\$6,000
New Contract Sum including this Amendment	\$49,500

If the proposed amendment is acceptable, please sign below to authorize us to submit a bill for payment for these services as identified.

Note: All other provisions of the original work order remain unchanged.

OWNER:

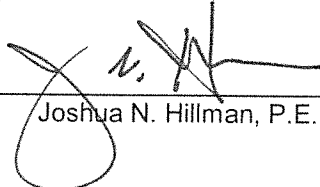
Town of Sellersburg
Sellersburg, Indiana
316 E. Utica Street
Sellersburg, Indiana 47172
(812) 246-3821

By 
Authorized Representative

Printed Name PAUL J RHODES

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 E. Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

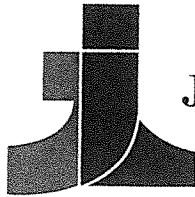
By 
Joshua N. Hillman, P.E., P.S.

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
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317-829-3474

Southern Indiana
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Clarksville, IN 47129
812-288-6646



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

October 28, 2019

PROJECT: Perry Crossing Pump Station Emergency Rehab Quote Package
Work Order No. 2018-6

OWNER: Town of Sellersburg

Original Work Order Date: October 8, 2018
Original Work Order Amount: \$17,500

CURRENT ISSUE:

The original work order prepared last year was for the emergency quote/bid that was prepared. Once it was bid out, the prices were significant and the Town elected to go through the process of full replacement. Now that the Master Plan has evaluated sewer service areas, we are ready to finalize the design, which includes new components that were not previously anticipated in the original work order.

PROPOSED AMENDMENT TO CONTRACT:

JTL proposes a not-to exceed budget increase of \$22,500 to allow for these additional services, which include electrical and geotechnical subconsultants.

Current Contract Sum	\$17,500
Proposed increase by this Amendment	\$22,500
New Contract Sum including this Amendment	\$40,000

If the proposed amendment is acceptable, please sign below to authorize us to complete this design.

Note: All other provisions of the original work order remain unchanged.

OWNER:

Town of Sellersburg
Sellersburg, Indiana
316 E. Utica Street
Sellersburg, Indiana 47172
(812) 246-3821

By 
Authorized Representative

Printed Name PAUL J RHODES

CONSULTANT:

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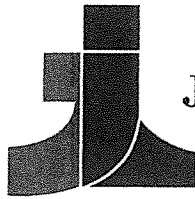
By 
Joshua N. Hillman, P.E., P.S.

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Consulting Engineers & Land Surveyors

October 28, 2019

PROJECT: 2019 Sellersburg General On-Call Services
Work Order No. 2019-02

OWNER: Town of Sellersburg

Original Work Order Date: January 14, 2019
Original Work Order Amount: \$15,000

CURRENT ISSUE:

This Work Order is intended to allow Staff to contact JTL to provides services for minor road, drainage and water projects throughout the year on an as needed basis. Based on the needs of the Staff, the current Work Order amount needs to be adjusted to allow for continued efforts throughout the year.

PROPOSED AMENDMENT TO CONTRACT:

JTL proposes a budget increase of \$15,000 to allow for on-call engineering support services.

Current Contract Sum	\$30,000
Proposed increase by this Amendment	\$15,000
New Contract Sum including this Amendment	\$45,000

JTL proposes to continue to provide on-call support engineering services throughout 2019 as identified above with the requested hourly not-to-exceed budget increase of \$15,000.

If the proposed amendment is acceptable, please sign below to authorize us to complete this project as identified.

Note: All other provisions of the original work order remain unchanged.

OWNER:

Town of Sellersburg
Sellersburg, Indiana
316 E. Utica Street
Sellersburg, Indiana 47172
(812) 246-3821

By


Authorized Representative

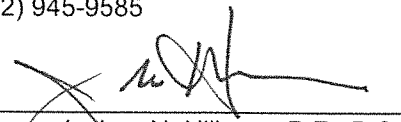
Printed Name

PAUL J RHODIES

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 E. Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By


Joshua N. Hillman, P.E., P.S.

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**WORK ORDER FORM
HAMPTON COURT DRAINAGE IMPROVEMENTS PROJECT**

WORK ORDER NO. 2019-09

Date: October 28, 2019

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated 09/08/2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

**Sellersburg Town Council
Sellersburg, Indiana
316 E. Utica Street
Sellersburg, Indiana 47172
(812) 246-3821**

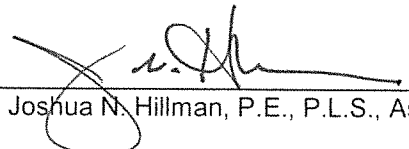
By 

Witness Michelle D. Miller 10/28/19

CONSULTANT:

**Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585**

By  for
Jorge I. Lanz, P.E., President

Witness 
Joshua N. Hillman, P.E., P.L.S., Associate

Or

By _____
Authorized Representative

Printed Name _____

WORK ORDER NO. 2019-09

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is to provide for surveying and engineering services to design storm sewer improvements at Hampton Court as previously reviewed during Town Council Meetings.

JTL will prepare construction documents, assist with permit preparation and solicit quotes on behalf of the Town for the work.

SECTION B – SCHEDULE

Construction is anticipated to begin in early 2020.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on an hourly not-to-exceed basis with an initial fee budget of Seventeen Thousand Five Hundred Dollars (\$17,500.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.



5450 Old LaGrange RD.
Crestwood, KY 40014

(502) 241-1750 - Voice
(502) 241-1706 - Fax

10/28/19

TO: Bart Meyer
Sellersburg - Billing Office
FROM: Richard Talley
RE: Telephone System Proposal

Bart,

Below is my Proposal for the Telephone System, per our Meeting on 10/1. I have included the 2 Options, TDM/Analog vs SIP, as we discussed.

Please call or email with any further Questions or Concerns.

Thank you for the Opportunity!!!

OPTION 'A' (TDM Hand-Off) Avaya Business Manager IP (8-CID x 16-Digital x 4-ATA x 0-VOIP x 16-Mailboxes x 0-UM)

\$9438.50 +tax

1ea	AV-BC50 R6.0 Base System
1ea	AV-BC50-EXP - Expansion Cabinet
2ea	AV-BC50 Wall-Mount Kit
1ea	AV-BC50 EXP-KC - Expansion Cabinet KeyCode
1ea	AV-BC50 16VM-KC - 16-VoiceMail KeyCode
1ea	AV-BC50 3-ATA KeyCode (3-Analog Extensions)
1ea	AV-BC50 VMS KeyCode (8-Mailboxes)
10ea	AV-T7316E - 24-Button Speakerphone w/ LCD
3ea	PolyCom SoundStation 2 - Full Duplex Speakerphone
2ea	66-Punch-Block w/ Bracket
3ea	Amphenol Cable (F) 10ft
1ea	Installation, Programming & Set-up w/ User Training. AA with CCR Tree & Gen Mailbox, plus Subscriber Mailboxes (Existing Wire/Jacks)

OPTION 'B' (SIP Hand-Off) Avaya Business Manager IP (8-SIP x 8-CID x 16-Digital x 4-ATA x 0-VOIP x 16-Mailboxes x 0-UM)

\$10,365.00 +tax

1ea	AV-BC50 R6.0 Base System
1ea	AV-BC50-EXP - Expansion Cabinet
2ea	AV-BC50 Wall-Mount Kit
1ea	AV-BC50 EXP-KC - Expansion Cabinet KeyCode
1ea	AV-BC50 16VM-KC - 16-VoiceMail KeyCode
1ea	AV-BC50 3-ATA KeyCode (3-Analog Extensions)
1ea	AV-BC50 VMS KeyCode (8-Mailboxes)
1ea	AV-BC50 SIP8 - 8-IP Trunk KeyCode
10ea	AV-T7316E - 24-Button Speakerphone w/ LCD
3ea	PolyCom SoundStation 2 - Full Duplex Speakerphone
2ea	66-Punch-Block w/ Bracket
3ea	Amphenol Cable (F) 10ft
1ea	Installation, Programming & Set-up w/ User Training. AA with CCR Tree & Gen Mailbox, plus Subscriber Mailboxes (Existing Wire/Jacks)

OPTIONAL - IP Telephone Sets - Replace 10ea-7316E Digital Sets with 10ea-1140E IP Tel Sets and Licensing

ADD \$2655.00 +tax

All work to be performed during normal Business Hours. (Mon-Fri, 9:00a-5:00p)

Any additional work to be performed on a Time & Materials basis @ \$65.00 per Man-Hour (\$97.50 After-Hours) + Materials.

REFERENCES: Attached

WARRANTY: 1 Year Full Service - Parts & Labor

TERMS: NET 30 (Please contact me for LEASING and other TERM options)

If Proposal is acceptable, please SIGN & FAX to 502-241-1706 or EMAIL to rtalley@arcomky.com.

Approval _____ Printed Name _____ Date _____

Thank you for your Business!!!

Richard Talley
President

Sellersburg Town Council Meeting
October 28, 2019

If you would like to speak with the Council regarding an item that is not listed on the agenda, please sign up below:

Name

Matt Carneal

Address

4306 Silver Apple Trail

**ORDER for CENTREX SERVICE
UNDER STATE OF INDIANA QPA 9796**

Town Of Sellersburg ("Customer") hereby acknowledges and confirms its order for Centrex Service ("Order") under jurisdiction of the State of Indiana QPA 9796 ("Contract"), AT&T Contract Number 20050418-0404, between SBC Global Services, Inc., d/b/a AT&T Global Services on behalf of Indiana Bell Telephone Company, Incorporated ("AT&T"), and State of Indiana, Department of Administration Procurement Division on behalf of the Indiana Office of Technology (as of 7/1/05, formerly known as the Division of Information Technology) ("State") for all State Agencies and other Indiana governmental entities as provided in IC 4-13-1-4, et. seq.

This Order is intended to serve as a confirmation of Customer's selection of the Service and System Service Period (as selected below) tendered by AT&T and is subject to the terms and conditions of said Contract which may not be amended unless the Contract is formally amended by the State. Furthermore, signature on this Order indicates that Customer qualifies as a governmental entity entitled to procure services as an Authorized User under said Contract as provided in IC 4-13-1-4. This Order is effective upon the date of the last signature affixed hereto ("Effective Date").

The Monthly Rate for (Centrex) features not stated herein shall be the price as stated in the AT&T Catalog for thirty-six (36) months; the Non-Recurring Charges shall be the price stated in the AT&T Catalog. All other prices not quoted herein shall be as set forth in the AT&T Catalog and/or tariff as appropriate. Customer may elect to terminate all or part of the Service during the System Service Period upon thirty (30) days written notice to AT&T, subject to the payment of a Termination Charge, stated herein for Customer's convenience. Termination Charge on each system removed prior to the end of the System Service Term shall be the lesser of (i) the dollar difference between the price selected herein and the price stated below for the term that could have been completed at the time of termination or (ii) fifty percent of the remaining amount due.

Notice of Withdrawal

Service and Service Component Withdrawals during Minimum Payment Period	
Prior Notice Required from AT&T to Withdraw and Terminate a Service	12 months
Prior Notice Required from AT&T to Withdraw and Terminate a Service Component	120 days
Applicable Services/Service Components	Centrex Service

Centrex Early Termination

If Customer migrates an AT&T ILEC Centrex Service or Service Component, (the "Terminated ILEC Service") to a qualifying AT&T Business Voice over IP (BVoIP) Service (the "Replacement Service"), then AT&T will waive the Early Termination Charge directly resulting from terminating the Terminated ILEC Service if:

- a. the Terminated ILEC Service has been installed at the Customer site for no fewer than 12 months;
- b. the Minimum Payment Period for the Replacement Service is equal to or greater than the remaining commitment for the Terminated ILEC Service;
- c. the Replacement Service is installed at the same Customer sites as the Terminated ILEC Service; and
- d. activation of the Replacement Service at the Customer site occurs within 90 days of termination of the Terminated ILEC Service at that Customer site.

Order Service Rates and Charges. Select and enter values below, as applicable.

Centrex Elements	Non-Recurring Charge, each
Service Establishment	
• 25 stations or less	<input type="checkbox"/> \$ 910.00 ¹
• 26 stations or more	<input type="checkbox"/> \$1,930.00 ¹
• Renewal ² for BTN <u>812-246-8341</u>	<input checked="" type="checkbox"/> N/A
Intercom Access [stations]	\$ 34.00 ³

¹ The Non-Recurring Charge is waived.

² Renewal is effective upon expiration of the existing contract term or the Effective Date of this Order, whichever is later.

³ This Non-Recurring Charge does not apply for existing services and is waived for new service installed hereunder.

**ORDER for CENTREX SERVICE
UNDER STATE OF INDIANA QPA 9796**

System Service Period (Select one only)					
<input type="checkbox"/> 12 Mo Monthly <input type="checkbox"/> 24 Mo Monthly <input checked="" type="checkbox"/> 36 Mo Monthly					
Centrex Elements	Qty	Rate, each CN 002738	Rate, each CN 002739	Rate, each CN 002737	Total Monthly
Common Equipment	1	\$ 0.00	\$ 0.00	\$0.00	\$0.00
Intercom Access [stations] all quantities ⁴	39	\$15.50	\$10.75	\$7.50	\$292.50
Total					\$292.50

⁴ Stations which are added shall be co-terminus to the System Service Period and are subject to termination charges as stated above.

Order for Service in Indiana location(s). Select and enter information below: ☐ shall be installed or ☒ is existing: location(s)

Service Address and City Location	Central Office
101 S New Albany St Sellersburg	SLBGIN01

For additional Indiana location(s), attach Attachment A - Additional Indiana Location(s).

☐ Check box if Attachment A is attached to this Order

Billing Address— enter city, state and zip: PO BOX 175

SELLERSBURG, IN 47172

Existing Service— enter Circuit ID(s) and/or Billing Number: 812-246-8341

AT&T and Customer's signature, below, acknowledges that the signatory is authorized to place this **Order for Service** and has read and accepts all Contract terms and conditions. This Order has been placed under the authority of the QPA 9796. Service must be ordered and installed prior to 11-30-20, which is the expiration of the Agreement associated with QPA 9796.

Town of Sellersburg

**SBC Global Services, Inc., d/b/a AT&T Global Services, on
behalf of Indiana Bell Telephone Company, Incorporated**

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

AT&T Administration Use Only: Applicable to Customer's Order	
Validated by GSSO Rep.	SL0833
Customer Award Letter or RFP Countersignature Date (State of Indiana QPA 9796 RFP 4-95 Master Agreement No. 20050418-0404 [ATT DocId 30719519])	03-29-2005
Certified by Sales Rep.	MR3284

AT&T ADVANCED CENTREX SERVICE
Quick Quote
INDIANA

SELLERSBURG

Date: 10/04/19
Contract Period: 36
Total # Lines: 39

Salesperson: KASEY RUSHDEN
Phone: - -

INSTALLATION CHARGES

USOC	LINE ITEM	QTY	EACH
TOTAL			

TOTAL INSTALLATION CHARGES:

\$0.00

MONTHLY CHARGES

USOC	LINE ITEM	QTY	EACH
TOTAL			

1.	CKC COMMON EQUIPMENT CHARGE	1	\$00.00
	\$00.00		
2.	NRSX2 INTERCOM ACCESS - 21-100 LINES	39	\$ 7.50
	\$292.50		
3.	EXCHANGE ACCESS - ERC 3 - 1-54 LINES	39	\$10.50
	\$409.50		
4.	9ZR FEDERAL ACCESS CHARGE / ACCESS RECOVERY CHG	7	\$8.23
	\$57.61		
5.	AHL DUAL PARTY RELAY SERVICE - 1-54 LINES	39	\$0.01
	\$0.20		
6.	9PZLX FEDERAL UNIVERSAL SERVICE FEE	39	\$0.35
	\$13.65		

Approved: 10/28/19 TC Meeting

\$773.46

TOTAL MONTHLY CHARGES:

NOTE: APPLICABLE TAXES, TECHNICIAN PREMISES VISIT CHARGE (\$85.00), AND LABOR AND MAINTENANCE

CHARGES (APPX. \$100.00 PER HOUR/NON-PREMIUM TIME) NOT INCLUDED IN QUOTE.

THIS QUOTE DOES NOT CONSTITUTE A BINDING CONTRACT AND IS VALID FOR 30 DAYS FROM DATE OF QUOTE.