TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES
316 E. UTICA STREET SELLERSBURG, INDIANA 47172
OCTOBER 13, 2026

CALL TO ORDER AND ROLL CALL OF MEMBERS
President Brad Amos called the meeting to order at 6:00 p.m.

Present: President Brad Amos, Member Randy Mobley, Member Mark Grube, Member Matt Czarnecki, Town Attorney Jacob Elder, Town Manager Charlie Smith, Chief of Police William Whelan and Clerk Treasurer Michelle Miller.

Absent: Vice President Terry Langford

PRAYER AND PLEDGE OF ALLEGIANCE

MOTION TO ADOPT THE AGENDA AS PRESENTED
M|S|V: Czarnecki | Grube | Vote: 4-aye, 0-nay, motion approved.

MOTION TO APPROVE MINUTES
M|S|V: Mobley | Czarnecki | Vote: 4-aye, 0-nay, motion approved.

MOTION TO CLOSE REGULAR MEETING
M|S|V: Grube | Czarnecki | Vote: 4-aye, 0-nay, motion approved.

MOTION TO OPEN PUBLIC HEARING ON 2027 BUDGET
M|S|V: Czarnecki | Grube | Vote: 4-aye, 0-nay, motion approved.
No Public Comments

MOTION TO CLOSE PUBLIC HEARING ON 2027 BUDGET
M|S|V: Czarnecki | Grube | Vote: 4-aye, 0-nay, motion approved.

MOTION TO REOPEN REGULAR MEETING
M|S|V: Czarnecki | Mobley | Vote: 4-aye, 0-nay, motion approved.

TOWN ATTORNEY JACOB ELDER
Presents his engagement letter for the SRF Water Project(s) in the amount of $7,350.00 for approval:
M|S|V: Grube | Czarnecki | Vote: 4-aye, 0-nay, motion approved.

ENGINEER OF RECORD, PRIME AE:
Presents Project Status Report

MOTION TO APPROVE ALLOWANCE CLAIMS
M|S|V: Czarnecki | Mobley | Vote: 4-aye, 0-nay, motion approved.

MOTION TO APPROVE THE SEPTEMBER PAYROLL ALLOWANCE DOCKET
M|S|V: Czarnecki | Grube | Vote: 4-aye, 0-nay, motion approved.

MOTION TO APPROVE THE BAKERTILLY MASTER SERVICES AGREEMENT FOR THE 2026 SRF BONDS IN THE AMOUNT OF $84,000.00
M|S|V: Czarnecki | Mobley | Vote: 4-aye, 0-nay, motion approved.

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MOTION TO ADJOURN:
M|S|V: Mobley | Czarnecki | Vote: 4-aye, 0-nay, motion approved and meeting adjourned at 6:32 p.m.

Minutes approved this **26th** day of **October, 2026.**

Brad J. Amos, Council President	Matt Czarnecki, Council Member
Terry Langford, Vice-President	Mark Grube, Council Member
Randall Mobley, Second Vice-President	Attest: Michelle D. Miller, Clerk Treasurer

These meeting minutes are not verbatim

Contracts and Agreements approved at this meeting can be located online at:
https://gateway.ifionline.org/public/contract-search/

Jacobi, Toombs & Lanz, LLC
Consulting Engineers & Land Surveyors

BEST PLACES TO WORK IN INDIANA 2023 2024

TOWN OF SELLERSBURG 1890

TOWN OF SELLERSBURG
PROJECT STATUS REPORT
(Updates are in bold blue and italics)

October 13, 2026

WATER

Sunflower Valley Water

- Design complete.
- IDEM construction permit approved.
- Stormwater Pollution Prevention Plan (SWPPP) was submitted and found to be sufficient.
- Eliminating five (5) permanent easements.
- One SFV customer has not responded to a final notice with a required response date of 10/3. The letter indicated they would not be connected to the new infrastructure as a part of this project if they did not respond by the indicated date. (Cody Givans @ 312 St. Joe Rd. E)
- Have obtained 19 of 19 permanent easements and 31 of 31 right-of-entries.
- All transfer documents recorded.
- ***Awarded to Dan Cristiani Excavating.***
- ***Bond closing anticipated 10/22.***
- ***Contract execution anticipated 10/26.***
- ***NTP anticipated 11/2.***

INDOT 31W Utility Relocation – Water

- Lawyer was the low bidder. Lawyer: $1,154,239; TRC: $1,294,200; PAF: $1,500,000.
- Lawyer was awarded the bid by Town Council.
- Change order adjusting the contract dates for substantial and final completion approved by Town Council.
- A punch list inspection was conducted on February 25th. The resulting punch list items were emailed to the contractor and to Sellersburg personnel (Charlie, Bill, and Lori).
- Continuing to work with Contractor to complete items on the punch list. Most items are finished. Some items require coordination with the road contractor and will be scheduled accordingly.
- All but two (2) punch list items have been completed. The utility contractor noted that the road contractor is currently working in those areas, preventing completion of the remaining items. The outstanding work will be completed once the road contractor has moved to other areas of the project.

- Final inspection held 9/9/26. Contractor (Lawyer) to reseed some areas along US31 where grass has died.
- Road contractor (E&B) has paved over multiple manholes and incorrectly raised another. These will be corrected sometime in October. Will have follow up inspection once this work is completed.

Raw Water Main

- Held internal kick-off meeting with Engineering, Survey, and sub-surface utility teams.
- Pulled existing utility information along with the proposed alignments.
- Coordinating with IAWC about potential alternate alignment.
- Developed alternative alignments for discussion with Town Staff.
- Met with Town Manager to discuss priorities and constraints, as well as alternative alignments.
- Field work complete.
- Draft technical specification manual is compiled.
- Preliminary plan & profile design drawings are prepared & LIDAR information has been added.
- Plan and Profile drawings are being updated.
- Updated project cost estimate developed for IFA.
- During meeting with IFA, decided to have late spring/early summer closing, separate from SFV.
- ***Preparing scope and fee for additional well development. Will be 2 phases – 1st to cover inspection of existing wells and investigation on new well, 2nd for design.***
- ***Plan and profile drawings have been provided to Town. Staff have reviewed and provided known locations of existing water infrastructure.***

WASTEWATER

Town Center Sewer Extension

- Have made contact with all property owners. Multiple parcels are in process of approval/signature. Legal issue with Appell parcel.
- Revised offers sent to multiple property owners.
- ***Currently out for Bid. Original Bid Schedule:***
  - ***1st Bid Advertisement – October 2, 2026***
  - ***2nd Bid Advertisement – October 9, 2026***
  - ***Pre-Bid Meeting – October 14, 2026***
  - ***Open Bids – October 26, 2026***
  - ***Award at Town Council Meeting – November 2, 2026***
- ***PRIME AE to respond to all questions from Contractors during process.***
- ***Bids will be postponed to a later date at request of Contractors.***

INDOT 31W Utility Relocation – Wastewater

- See Water project update above

Hwy 60 SS2 Relocation

- Construction completed.

St. Joe East Relocation

- HWY 60 St. Joe relocation is advertised on Lynn Imaging. Bids due 3/20.
- Project on schedule to be out of conflict for INDOT projects.
- Bids received 3/20. TRC low bidder. Awarded to TRC at 3/23 Council Meeting.
- Pre-construction meeting April 15.
- Fiber line (Lumos) installed in conflict with relocations after INDOT issued work plan approval.
- Lumos will be relocating out of conflict soon. Once Lumos moves, TRC will complete the force main relocation.
- ***TRC is tentatively scheduled to begin relocation of the force main across St. Joe East. The remainder of the force main relocation will be completed once Lumos relocates out of conflict.***

ROAD

CCMG Paving

CCMG 2026-1 Project

- Assisted Town Manager with submission of application for FY2026 grant funding prior to October 31 deadline. ***Assisted Town Manager with submission of application for FY2027 grant funding prior to September 30 deadline.***
- Notification of Award received on December 1, 2025. Sellersburg was awarded $508,106.
- Opened bids on 2/16/2026. Contract awarded to MAC Construction. The Notification of Contractor Award and Funding Request Documentation was prepared and sent to INDOT to request the grant disbursement.
- Held pre-construction meeting with MAC on 3/12/2026.
- ***Construction is complete. Contractor needs to correct ponding water issue on inside of curb islands at Greenbriar. Then retainage can be released and project can be closed out.***

UST CLOSURE

- ***IDEM has acknowledged/approved the UST notification for closure. Issued 10/6.***
- ***Construction plans are in progress.***
- ***Fire Marshall (local/state) notification letter to be sent in next week.***