

**TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES**

DATE: NOVEMBER 25, 2019, 5:30 P.M.

CALL TO ORDER:

President Paul Rhodes called the meeting to order at 5:30 p.m.

ROLL CALL OF MEMBERS:

Present: Paul Rhodes, President
Present: Brad Amos, Vice President
Present: Martina Webster, 2nd Vice President
Present: James LaMaster, Member
Present: William Conlin, Member
Present: Jacob Elder, Town Attorney
Present: Michelle Miller, Clerk Treasurer

PRAYER: Kevin Beck, Calvary

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND: WEBSTER/AMOS

VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

11/1/19 Executive Session

11/4/19 Special Council Meeting

11/7/19 Executive Session

MOTION/SECOND: WEBSTER/CONLIN

VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND: WEBSTER/AMOS

VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE DOCKET:

MOTION/SECOND: LAMASTER/WEBSTER

VOTE: 4-aye, 0-nay, motion approved.

FUND REPORT

Michelle Miller, Clerk Treasurer, Presents the October Fund Report.

ORDINANCES AND RESOLUTIONS:

1. **2019-OR-033 An Ordinance Disposing of Personal Property as a Trade-In or Exchange as Part of Purchase Price of New Property:**
1st Reading: MOTION/SECOND: AMOS/WEBSTER VOTE: 4-aye, 0-nay, motion approved.
2nd Reading: MOTION/SECOND: LAMASTER/AMOS VOTE: 4-aye, 0-nay, motion approved.
2. **2019-OR-034 An Ordinance Establishing a Process for Installing Speed Humps/Bumps in Neighborhoods within the Town of Sellersburg, Indiana:**
1st Reading: MOTION/SECOND: WEBSTER/LAMASTER VOTE: 4-aye, 0-nay, motion approved.
2nd Reading: MOTION/SECOND: WEBSTER/LAMASTER VOTE: 4-aye, 0-nay, motion approved.
3. 2019-OR-035 An Ordinance Transferring Certain Funds:
1st Reading: MOTION/SECOND: AMOS/WEBSTER VOTE: 4-aye, 0-nay, motion approved.
2nd Reading: MOTION/SECOND: LAMASTER/AMOS VOTE: 4-aye, 0-nay, motion approved.
4. 2019-R-003 Resolution for Accepting Transfer of Certain Property from the City of Jeffersonville, Indiana:
1st Reading: MOTION/SECOND: AMOS/LAMASTER VOTE: 1-aye, 1-nay by WEBSTER, motion approved.

TERMINATION OF EMPLOYMENT:

President Paul Rhodes makes a recommendation for termination of employment of employee number 1536:
MOTION/SECOND: WEBSTER/LAMASTER VOTE: 4-aye, 0-nay, motion approved.

Town Attorney Jacob C. Elder gives a statement reference the major water main break.

NEW BUSINESS

1. Crystal Brawner | Concerns Regarding the November 13, 2019 Water Main Break | Tax Payer Dollars / Communication (Resident, Lakeside Subdivision): Not present | no action taken
2. Discussions: Sterling Oaks Paving (Evan Garmon, Sterling Oaks HOA President):
Mr. Garmon addresses the Council in reference to Sterling Oaks needing to be paved.
3. What's Below | Offer Services in Locating Water/Sewer mains (Company request to speak with the Council): Paul Detwiler presents proposal for locating water and sewer lines for the Town. No action taken.
4. Town Manager Position | Job Description (Brad Amos, Council Vice President):
Motion to approve presented job description:
MOTION/SECOND: AMOS/LAMASTER VOTE: 1-aye, 1-nay by WEBSTER, motion approved.
5. 2020 Salary Ordinance presented for approval and will be ratified at the next meeting:
MOTION/SECOND: AMOS/LAMASTER VOTE: 1-aye, 1-nay by WEBSTER, motion approved.
6. Hampton Court Drainage Improvements Quotes (Nicole Koeninger of Jacobi, Toombs, and Lanz)
No action taken
7. Financial Contract for the Masterplan from Baker Tilly (Nicole Koeninger of Jacobi, Toombs, and Lanz)
Motion to approve BakerTilly Master Plan for the Municipal Sewage Works and the Water Utility:
MOTION/SECOND: WEBSTER/AMOS VOTE: 4-aye, 0-nay, motion approved.

NEW BUSINESS (continued)

8. Sellersburg WWTP Upgrades | Change Order Deduct in the amount of \$3,226.50 presented for approval (Nicole Koeninger of Jacobi, Toombs, and Lanz):
MOTION/SECOND: AMOS/WEBSTER VOTE: 4-aye, 0-nay, motion approved.
9. CCG Updated AMP with the 5-year Pavement Plan (Nicole Koeninger of Jacobi, Toombs, and Lanz)
10. Discussion: Riverside School | Hydrant & Meter Ownership of Repairs (Lori Kearney, Director of Public Works) Lori advises this has been taken care of, no action needed.
11. 323 Schellers Avenue | Approval of Pro4mance Claim in the amount of \$1,619.36 (Lori Kearney, Director of Public Works):
MOTION/SECOND: WEBSTER/LAMASTER VOTE: 4-aye, 0-nay, motion approved.
12. Robert Wesley | Request for Refund Due in the amount of \$4,400.00 | Clerk-Treasurer has Requested Council Approval | PO Box 508/ 119 Hanger Avenue Property (Lori Kearney, Director of Public Works):
MOTION/SECOND: AMOS/LAMASTER VOTE: 1-aye, 1-nay by WEBSTER, motion approved.
13. TLG Peterbilt of Louisville Truck Repairs Paid with a Credit Card | Approval Requested (Lori Kearney, Director of Public Works):
MOTION/SECOND: LAMASTER/AMOS VOTE: 4-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

Josh Hillman, Jacobi, Toombs, and Lanz

1. Change Orders 2 (\$3,010.00) and 3 Final (\$65,470.90) for Wingham Paving for the 2018 Community Crossings Projects:
MOTION/SECOND: WEBSTER/LAMASTER VOTE: 4-aye, 0-nay, motion approved.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3

1. Thanks the Chief and employees for handing out water during the water main break.
2. Light Up Sellersburg will be November 30th at 6 p.m. Cookies and milk have been donated by ISU and will be given out at the Senior Center.
3. Parks and Recreation Board has finalized the purchase of the Richardson property.
4. Thanks Thomas Harris for new microphone system in the meeting room.

Martina Webster, District 1

1. States that is has been a pleasure to serve the Town and she has closed on a house in Floyd County and will not be here for the December meeting.
2. Advises citizens to get familiar with FEMA emergency preparedness.

ADJOURN:

Motion to adjourn the meeting at 7:07 p.m.

MOTION/SECOND: WEBSTER/AMOS

VOTE: 4-aye, 0-nay, motion approved.

Town of Sellersburg
Town Council Meeting Minutes
November 25, 2019

Minutes approved this _____ day of _____, **2019**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Note: All approved contracts/agreements can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at www.sellersburgclerk.com