



SELLERSBURG TOWN COUNCIL MEETING MINUTES

DATE & TIME: November 12, 2018 at 5:30 p.m.

LOCATION: 316 E Utica Street

CALL TO ORDER: Meeting called to order by President Paul Rhodes

ROLL CALL OF MEMBERS:

Present: Paul J. Rhodes, President
Present: Brad Amos, Vice President
Present: Martina P. Webster, 2nd Vice President
Present: William J. Conlin, Member
Absent : James H. LaMaster, Member
Present: Jacob C. Elder, Town Attorney
Present: Michelle D. Miller, Clerk Treasurer

PRAYER: Kevin Beck, Calvary Christian Church

PLEDGE OF ALLEGIENCE: All Present

MOTION TO AMEND THE AGENDA:

Motion/Second: WEBSTER/AMOS

Vote: 4-aye, 0-nay, motion approved.

Amendments: Remove #4, On Call Policy, under new business and move #7 to #2 spot.

MOTION TO ADOPT THE AGENDA AS AMENDED:

Motion/Second: AMOS/CONLIN

Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

October 22, 2018 Town Council Meeting, November 5, 2018 Executive Session, November 8, 2018 Insurance Workshop.

Motion/Second: WEBSTER/AMOS

Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF OCTOBER ALLOWANCE DOCKET:

Motion/Second: WEBSTER/CONLIN

Vote: 4-aye, 0-nay, motion approved.

UNFINISHED BUSINESS:

1. TRASH COLLECTION OUTSOURCING | BRAD AMOS

Motion was made to outsource the trash collection

Motion/Second: CONLIN/AMOS

Vote: 1-aye by Conlin, 3-nay's by Rhodes,

Amos and Webster, motion fails.

2. REJECTION OF TRASH COLLECTION OUTSOURCING BIDS

Motion made to reject all bids that were received for the Trash Collection Outsourcing.

Motion/Second: WEBSTER/AMOS

Vote: 3-aye's, by Rhodes, Amos and

Webster, 1-nay by Conlin, motion approved.

NEW BUSINESS:

1. PHIL EHRINGER | STORMWATER CONCERNS:

Mr. Ehringer addresses the Council in reference to stormwater issues he's having with his property on East Utica. Town Attorney Jacob Elder will work with Mr. Ehringer on this.

2. HOA OF STERLING OAKS | SPEED AND SIGNAGE | RON ARRINGTON

Chief Whelan will get with Mr. Arrington and look into this matter

3. HEALTH INSURANCE RENEWAL | JOE OLSON, AGENT OF RECORD:

Joe Olson recommends the Council renew the Town's Health Insurance with Humana, IN NPOS 19 Canopy OPT 4 Silver Plan:

Motion/Second: CONLIN/AMOS

Vote: 4-aye, 1 nay by WEBSTER, motion approved.

4. BLIGHT CLEARANCE PROGRAM | JILL SAEGESSER, EXECUTIVE DIRECTOR, RIVER HILLS EDD & RPC

Advises the Council of Grants available for Blight Clearance

5. HR AFFILIATES REVISED CONTRACT | MARTINA WEBSTER

Motion to approved HR Affiliates revised contract. Revision is changing to hourly

Motion/Second: WEBSTER/AMOS

Vote: 3-aye, 0-nay, Conlin stepped out, motion approved.

6. INTERIM SALARY FOR LORI KEARNEY | MARTINA WEBSTER

Motion to move Lori Kearney to Interim Director of Public Works with the salary the same as the last Director (\$1,538.46).

Motion/Second: WEBSTER/AMOS

Vote: 4-aye, 0-nay, motion approved.

7. 4304 SILVER GLADE TRAIL | WILLIAM CONLIN

Motion to remove this item

Motion/Second: CONLIN/AMOS

Vote: 4-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

Josh Hillman | Jacobi, Toombs & Lanz:

1. Presents Current Projects Status Report
2. Requests approval of close-out change order in the amount of \$14,502.03 for RCI for Charlestown Road Water and Sewer Relocations to adjust quantities and address additional work items that were necessary:

Motion/Second: AMOS/CONLIN

Vote: 4-aye, 0-nay, motion approved.

Lori Kearney | Director of Public Works:

Advises the Council she is working with West Clark on the tie in for the Booster Station.

Jacob Elder | Town Attorney:

Requests authority for President Rhodes to sign release agreement for employee 1552 outside of this meeting:

Motion/Second: WEBSTER/AMOS

Vote: 4-aye, 0-nay, motion approved.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3:

Advises that the Parks & Recreation Board will be hosting Light Up Sellersburg at Wilkerson Park on December 1st at 6 p.m. and thanks all Veterans for their service and advises that the WWI Monument is being worked on as an Eagle Scout Project.

Michelle D. Miller, Clerk Treasurer :

Confirms Lori Kearney's weekly salary of \$1,538.46.

ADJOURNED AT: 7:19 p.m.

Motion/Second: WEBSTER/CONLIN

Vote: 4-aye, 0-nay, motion approved.

Minutes approved this _____ day of _____, **2018**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

Agenda

Butler Road Bid Sheet

Jacobi, Toombs & Lanz Current Projects Status Report

Public Works Director Staff Report

Note: All approved contracts/agreements can be located in Gateway using the following link:

<https://gateway.ifonline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at www.sellersburgclerk.com



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

CURRENT PROJECTS STATUS REPORT

November 12, 2018

Community Crossing Funded Projects

2018 Community Crossing Grant Application

- Last week INDOT announced that the Town of Sellersburg was awarded \$712,317.21 with a required match of \$237,439.00. The paving projects included in the award were emailed out last week to the Council.
- JTL will present a Work Order at the next Town Council Meeting to go forward with preparation of a bid package for the awarded projects.

Shirley Avenue & Prather Lane

- Excel returned to work today following relocation of the fiber optic line.

Road Improvement Projects

Butler Road Improvements

- Paving is anticipated to occur this week, weather dependent.

Brigham Drive

- Work Order 2018-10 was approved at the last meeting. A geotechnical exploration is underway and topographic data collection has begun.

Water Improvement Projects

Holmans Lane Water Main Improvements

This project should be added to the Master Plan process.

Wastewater Improvement Projects

Utility Master Plan

JTL has been preparing scopes and budgets for submittal as part of a work order later this month. We will be meeting with the Town later this week to review all of the components for inclusion in the plan.

Allentown Road Lift Station – Infiltration/Inflow

Met w/Wastewater Staff on 4/12/18 to walk the sewer alignment and review the pumping station. Provided an email with observations and possible additional items to investigate to

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staff following the review. TVI work underway. Once this is complete, we will identify future needs.

Perry Crossing Lift Station Corrosion/Rehabilitation

Webster provided a proposal to evaluate the environment in the wetwell and provide recommendations based upon the chemical makeup of the wastewater. This proposal was submitted to the Director for consideration. The Town Council rejected the quotes that were received before the last meeting and asked JTL to go forward with designing a full station replacement. We are currently working off of the previous hourly Work Order for this task, but anticipate that we will need to request an amendment to that Work Order in the future due to the change in scope.

Charlestown Road Water & Sewer Relocations

Last week the Town asked RCI to help investigate the location of a potential leak in the same area while locating the existing water main infrastructure in the area. This work will be performed on a Time & Material basis as directed by the Town. The identified potential leak appears to have been associated with another utility in the area.. A valve outside of the project area began leaking and was in need of repair. There is a conflict with new manhole locations based on AT&T poles that were relocated after the project survey and bid. JTL and the Town have requested that AT&T relocate their poles. Possible re-mobilization costs associate with this effort. This project is complete. Request that the Town approve a close-out Change Order for \$14,502.03 to adjust quantities and address additional work items that were necessary.

Sunset Hills Pump Station and Valve Vault

Work Order 2018-7 approved on 10/8/18. Request Town authorization on TVI proposal from Robinson. TV Inspection is approximately 50% complete.

WWTP Compliance

Currently assisting WW Staff with preparation of a letter supporting phosphorous efforts. Letter submitted to Town Staff. Work Order 2018-8 was approved on 10/8/18 to assist with a chemical feed system at the Town's Wastewater Treatment Plant.

Paradise/Helbig

Work Order 2018-9 was approved on 10/8/18 to review issues at this area and assist with recommendations. An update was provided to Staff last week. We will meet to follow up and select an alternative for this project.

IOCRA Grant Planning Support

JTL is assisting Staff for potential IOCRA grants. Working with RiverHills on potential projects.