

**SELLERSBURG TOWN COUNCIL
MEETING MINUTES
MAY 22, 2023 | 316 E UTICA STREET**

CALL TO ORDER

President Brad Amos called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS:

Present: President Brad Amos, Vice-President Scott McVoy, Second Vice President Terry Langford, Member Randy Mobley, Member Matt Czarniecki, Town Attorney Jacob Elder, Town Manager Charlie Smith and Clerk Treasurer Michelle Miller.

Absent: Member Matt Czarniecki

PRAYER AND PLEDGE OF ALLEGIENCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND: MCVOY/LANGFORD VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF MAY PAYROLL ALLOWANCE DOCKET:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

PARKS BOARD APPOINTMENT:

Motion to appoint: Derek Bradley, 9003 Highway 60, School Board Appointment

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

COMMENTS FROM PUBLIC ON AGENDA ITEMS:

ORDINANCES & RESOLUTIONS:

1. 2023-OR-012 AMENDING SECTIONS 52.15 & 53.022 OF THE CODE OF ORDINANCES:

1ST Reading: Motion/Second: McVoy/Langford Vote: 4-aye, 0-nay, motion approved.

Waive 2nd Reading: Motion/Second: Mobley/McVoy Vote: 4-aye, 0-nay, motion approved.

Approval: Motion/Second: Langford/McVoy Vote: 4-aye, 0-nay, motion approved.

2. 2023-OR-013 2023 ADOPTING THE SUPPLEMENT TO THE CODE OF ORDINANCES:

1ST Reading: Motion/Second: McVoy/Mobley Vote: 4-aye, 0-nay, motion approved.

Waive 2nd Reading: Motion/Second: McVoy/Mobley Vote: 4-aye, 0-nay, motion approved.

Approval: Motion/Second: McVoy/Mobley Vote: 4-aye, 0-nay, motion approved.

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UNFINISHED BUSINESS:

- 1. **LARGE ITEM COLLECTION POLICY APPROVAL:**
MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.
- 2. **ARCHIVESOCIAL RENEWAL | INVOICE 28123 | \$4,188.00**
MOTION/SECOND: MCVOY/LANGFORD VOTE: 4-aye, 0-nay, motion approved.

NEW BUSINESS:

- 1. **THE PLAINS OF MILAN LIFT STATION DEDICATION TO THE TOWN OF SELLERSBURG | JEFF CORBETT OF PREMIER HOMES**
Motion to approve the dedication of the Plains of Milan Lift station from Premier Homes:
MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

PUBLIC COMMENT:

Jason Hardsaw, 441 N. New Albany St. asks about the claim for the repairs to the 2018 Escape. Clerk Treasurer Miller advises these repairs were due to an accident and the other driver’s insurance is reimbursing the Town.

RECEIPT OF STAFF REPORTS:

TOWN MANAGER, CHARLIE SMITH:

Gives updates on various projects.

TOWN ENGINEER, JACOBI, TOOMBS & LANZ | LORI WYATT:

Gives project status updates

ADJOURNMENT:

Motion/Second to adjourn: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.
Time adjourned: 6:39 p.m.

Minutes approved this 12th day of JUNE, 2023

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

Large Item Collection Information

Town of Sellersburg

316 E. Ulica Street, Sellersburg, IN 47172

812.246.3821

Sellersburg.org



Service Type	Description	Cost to Resident
Hired Contractor Trimmed Limbs or Cut Down Trees	If you have hired a contractor to trim or cut down trees, the contractor is responsible for the removal of limbs and logs.	Pick-Up Not Available
Emergency Storm Clean Up	In the event of a storm event, the Town will assist with removing large amounts of tree limbs/tree debris from a storm event. These special clean ups will be announced via direct email associated with customers account. Please contact the Sellersburg Billing Office to ensure the proper contact information is on file.	No Charge
Large Items and Appliances (except exempt items) are picked up on posted Thursdays of the month except holidays. Please visit Sellersburg.org for the schedule.	Items such as couches, mattresses, chairs, toilets, and stoves will be collected on Thursdays. Items such as TVs, Refrigerators, Tires, Old Paint, Chemicals, Oil, Fuel, etc. are not included within this service and must be disposed of in accordance with the law. For more information, please contact Clark County Recycling District at (812)256-7942 or by visiting www.recycleclarkcounty.org	No Charge
Large Amounts of Loose Trash, Construction Materials, etc.	The Sanitation Department reserves the right to refuse service for large amounts of trash, such as from the cleaning out of a house or garage or from construction projects. Please contact the Sellersburg Billing Office at 812.246.3821 Ext 1. with questions or a local dumpster service provider.	Contact the Sellersburg Billing Office for more information at 812.246.3821 Ext. 1

Townwide Large Item Collection Day Information

Any Large Item to be collected must be scheduled with the Sellersburg Billing Office before Noon on the Wednesday before the Large Item Collection Day by calling 812.246.3821 Ext. 1.

By calling ahead, we can efficiently schedule the route for our drivers. Large items placed on the curb for pick-up without scheduling will not be collected and be tagged with information related to scheduling.

Your account must be current to take advantage of this service.

This service is only available to residential Sellersburg Sanitation Customers.



P.O. Box 737311
Dallas TX 75373-7311
United States

Invoice: #28123

Invoice Date: 06/12/2023

Tax ID: 45-4844733

Terms: Net 30

PO#:

invoicing@civicplus.com

[Click here to view our W9](#)

Bill To

Town of Sellersburg, IN
316 E Utica St
Sellersburg IN 47172
United States

AMOUNT DUE

\$4,188.00

Due Date: 07/12/2023

Item

Amount (USD)

Economy - 1.6KR - 12A - \$349

\$4,188.00

Social Media Archiving Subscription
(\$349/month) - Up to 12 Accounts & Up To 1.6k Records Per Month

Renewal 6/12 each year.

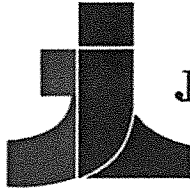
Subtotal \$4,188.00

Tax Total \$0.00

Total (USD) \$4,188.00

Payments Applied \$0.00

Amount Due \$4,188.00



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

May 22, 2023

WATER

System Connection to IAWC

- Pre-bid meeting was held on 6/28/2022. Bids were opened on 7/8/2022. Bid awarded to Excel Excavating for \$248,125 on 7/11/2022.
- Contract to be signed by Town, effective date of contract to be 7/25/2022.
- Contract time to start on 11/14/2022, based on anticipated material lead times:
 - Substantially complete by 2/12/2023.
 - Final completion due on 3/14/2023.
- Pre-construction meeting held on 11/14/2022. Construction is expected to begin mid-December, upon arrival of majority of materials.
- Contractor began work on 1/4/2023. Work is still planned to be completed before 4/1/2023.
- Valve and hydrant to be installed on raw water main on 2/15/2023 with work beginning at 2:00 am to be completed by 6:00 am.
- Contractor installed incorrect actuator on flow control valve.
 - IAWC will not install flow meter until the proper actuator is installed.
 - Working with Contractor to determine path forward.

WASTEWATER

WWTP Construction

- Relocation of the outfall to avoid field located utilities has resulted in additional rock excavation. Pace Contracting (Contractor) is preparing a proposed change order for the additional work.
- Issues with the existing Clarifier No. 3 and No. 4 Scum Pump Station have been identified and additional work will be required to fix the level control system and mixer, resulting in additional costs.
 - The Scum Pump Station equipment has been ordered by the Town, installed, and is functioning properly.
- Work is continuing on the UV Basin. Most electrical work is expected to be completed in February.
 - Electrical work has been completed. UV startup and training is completed.
 - UV disinfection was placed into operation by 4/1/2023, as required by the Town's NPDES permit. Effluent has been in compliance with the permit's disinfection requirements.

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

- On 11/14/2022, Indiana Finance Authority (IFA) was on-site to audit for State Revolving Fund (SRF) compliance. No issues were identified.
- A safety review of the new processes has been conducted by Plant Operations staff. Their review comments are being addressed.
- The Wastewater Department has requested the existing Headworks building be saved and rehabilitated for equipment storage. A meeting was held onsite to discuss required rehabilitation. Rehabilitation will be limited to removal of equipment pads and covering equipment wall openings with metal.
- Site grading and sidewalks are underway.
- Clarifier No. 1 demolition is complete and Clarifier No. 2 rehabilitation is complete.
- Several additional valves and piping of the RAS to the Headworks have been recommended by the operations group to improve the removal of rags and debris that are causing plugging of pipes and equipment. Their costs will be included in the next change order.
- Work continues on the rehabilitation of the existing Oxidation Ditches. The new flow splitter box concrete and gate installation is complete. Concrete repair of existing cracks is underway and should be completed in the next 30 days.
 - *This has been delayed due to other work required on-site. Repairs are underway and anticipated to be completed this month. Start-up of the rehabilitated Oxidation Ditches is anticipated to take place in early June.*
 - The base slab and walls have been completed. Work continues on the installation of mechanical equipment.
- Concrete work on the Reaeration Basin has been completed. Installation of the diffusers and air piping is completed.
- The new Headworks, Oxidation Ditch No. 3, and two 72-foot Clarifiers have been in continuous operation since the beginning of the year and have satisfactorily met all effluent permit limits.
- Contractor has assisted operations staff with dewatering of solids in the plant. A rental belt filter press has been placed delivered to the plant to help dewater accumulated solids. The press will be on-site until 5/20/2023.
- The new Dewatering Building and equipment is being installed by the Contractor and is expected to be operational in early April.
 - This has been delayed due to a setback in the delivery of equipment and conveyor support equipment. Start-up of the process will not begin until early May.
 - Due to a failure of a water pipe joint, control panel RTU-D3 was exposed to water. It has been classified as defective work and will be replaced. The defective work notice was issued to Contractor on 4/17/2023.
 - *Start-up of the screw press dewatering system was not successful due to the damage control panel. Remedial action to provide dewatering capacity and repair of the panel discussions are ongoing with Pace Contracting.*
- Council Tour was conducted on 3/9/2023.
- All major yard piping has been completed.
- Contractor has requested retainage reduction, substantial completion, and initiation of warranty period on the processes that have been placed in operation, as of 1/1/2023. This request was presented 3/13/2023, and a request for approval will be presented 3/27/2023.
- *Construction progress is satisfactory.*

Butler Road Sewer Service

- Initial survey is complete.
 - Topographic survey is underway.
 - *Additional property line research has been completed. Exhibit to be reviewed with Town Manager.*
- *Design underway.*

ROAD

Camp Run Parkway (Town) Portion

- MAC Construction is the Contractor. JTL providing full-time on-site inspection.
- All asphalt has been installed except for the final 1.5-inch surface course.
- All concrete curb and gutter and median curbs have been installed.
- All concrete sidewalk and decorative stamped/colored concrete have been installed.
- Finish grading has been completed and sod and seed has been installed.
- Installation of tree plantings, landscaping, and landscape rock are complete.
- Final surface asphalt has been installed.
- Striping and pavement markings have been installed.
- Construction of all items is complete.
- *Final punch list inspection held on 5/11/2023. Contractor working on punch list items.*

SR 60 (State) Portion

- Project let on 5/5/2022. Did not meet INDOT requirements for an “awardable” project. Project was re-let on 7/13/22. Low bidder was E&B Paving in the amount of \$2,216,659.69. Project is being awarded.
- INDOT has now committed to funding the project in the full bid amount.
- Construction activities have commenced. INDOT is managing the Construction Administration/Inspection. JTL is on-call as needed.
- Forcemain was found to be only six (6) inches below grade. Will require relocation. Receiving quotes for work.

CCMG Paving

- The Culvert on N New Albany Street is able to be repaired with CCMG funds (per INDOT). It is slated for the 2022-2 CCMG application.
- Final review of the project and a punch list was created. Contractor has been made aware of the required corrective work and will put it on their schedule.
 - JTL has confirmed that the Contractor’s corrective work has been completed.
- Final change order was signed 11/28/2022.
- Close-out is complete and has been sent to INDOT.
 - Completion letter was signed and submitted to INDOT on 3/22/2023.
- The 2022-2 CCMG Application has been awarded.
 - Bids opened just prior to meeting and will be reviewed to confirm award.
 - Low bidder was Wingham Paving. Contract was signed on 2/27/2023.
 - Waiting on funding from INDOT to issue Notice to Proceed. Notice to Proceed was issued 4/17/2023.