

**TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES**

DATE: May 21, 2018

CALLED TO ORDER:

Called to order by Paul J. Rhodes at 5:33p.m.

ROLL CALL OF MEMBERS:

President Paul J. Rhodes, Vice President Brad J. Amos, Second Vice-President Martina P. Webster, Council Member James H. LaMaster, Town Council Attorney Jacob C. Elder and Clerk Treasurer Michelle D. Miller. Council Member William J. Conlin was absent.

PRAYER: President Paul J. Rhodes

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND THE AGENDA:

Motion: WEBSTER Second: LAMASTER Vote: 4-aye, 0-nay, motion approved.

Amendments:

Under New Business add #6 Work Order Approval

Remove approval of Allowance Docket

MOTION TO ADOPT THE AGENDA AS AMENDED:

Motion: LAMASTER Second: AMOS Vote: 4 aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

Approval of minutes of the as submitted by the Clerk-Treasurer:

April 9, 2018 Town Council Meeting

April 23, 2018 Executive Session

May 10, 2018 Executive Session

Motion: AMOS Second: WEBSTER Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

Motion: AMOS Second: WEBSTER Vote: 4-aye, 0-nay, motion approved.

Second:

APPROVAL OF ALLOWANCE DOCKET: NONE

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

PUBLIC EDUCATION

Substance Abuse Prevention (Kimberly Chumbley, MSSW Coordinator/Counselor, Our Place Drug & Alcohol Education Services, Inc.)

ORDINANCES AND RESOLUTIONS:

1. 2018-OR-010 – An Ordinance Amending the Paid Time Off (PTO) Policy of The Town of Sellersburg, Indiana

Motion to table : WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved.

2. **2018-OR-008 – An Ordinance Amending the 2018 Salary Ordinance for The Town of Sellersburg, Indiana:**

1st Reading Motion: WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved.

2nd Reading: Motion: WEBSTER Second: LAMASTER Vote: 4-aye, 0-nay, motion approved.

Motion to amend to change to retroactive to April 23, 2108:

Final Approval: Motion: WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved.

3. **2018-OR-009 – An Ordinance Amending Ordinance 2015-010 “Establishing Longevity Pay for Full Time Employees of The Town of Sellersburg”:**

Motion to table: WEBSTER Second: LAMASTER Vote: 4-aye, 0-nay, motion approved.

4. **2018-OR-011 – An Ordinance Amending the 2018 Planning Director/Building Commissioner Job Description:**

Motion to consider: WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved.

UNFINISHED BUSINESS:

1. **Community Crossings Paving of St. Joe Road & Allentown Road (Tim Parmenter, Director of Public Works):**

Motion to approve change order for \$9,320.00: WEBSTER Second: LAMASTER Vote: 4-aye, 0-nay, motion approved.

2. Michael McFadden, Sr., High Spirit Management | Water & Wastewater Reports (Tim Parmenter, Director of Public Works): Gives his reports

NEW BUSINESS:

1. **Lakeside, Sterling Oaks: Open Bids (Jim Silliman, Jacobi, Toombs, & Lanz) (bid sheet attached to these minutes):**

Libs Paving: \$187,722.00

E&B Paving: \$284,400.00

Wingham Paving: \$200,875.70

Flynn Brothers: \$415,710.25

Mac Construction: \$211,292.00

Motion to award contract to Lib's Paving contingent upon Engineer and Town Attorney approval:

Motion: WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved.

2. Sewer Rate Concern | 5004 Cooks Creek Lane (Sam Daugherty, Resident): No action taken

3. 2018 Community Crossings | Opens August 6, 2018 (Tim Parmenter, Director of Public Works):
Director Parmenter asks the Council if they would like to pursue this Grant. No action taken

Town of Sellersburg Town Council Meeting
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4. 4304 Silver Glade Trail (Councilman, William "Bill" Conlin): Councilman Conlin was absent so Councilman Amos spoke on his behalf. He believes Councilman Conlin is wanting to talk about selling this piece of property. No action taken
5. Budget Process Discussion (Paul Rhodes, Town Council President): President Rhodes wants to get everyone's summer plans to start the budget process. The week of July 9th will be the projected Budget Workshops, shooting for the 11th.
6. Work Order Approval: Work order 2015-5 from Jacobi, Toombs and Lanz for up to \$7,500.00 for Holman's Lane Water Main:
Motion: WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved.

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

Dave Terrell, 4111 Miners Way speaks in reference to blasting at the property next to Butler Road. Councilman Brad Amos recommends Mr. Terrell come to the Planning and Zoning Meetings.

RECEIPT OF STAFF REPORTS:

Jim Silliman (Jacobi, Toombs, & Lanz): Gives monthly report, copy attached.

Tim Parmenter, Director of Public Works: President Rhodes advises Director Parmenter to get in front of the blasting issue.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3: Pool will open on Friday night and the Farmer's Market is growing. Also, the Parks and Recreation has a new logo and a new sign will be put up for the pool.

ADJOURN:

Motion: WEBSTER Second: AMOS Vote: 4-aye, 0-nay, motion approved and meeting adjourned at 6:54 p.m.

Town of Sellersburg Town Council Meeting
May 21, 2018

Minutes approved this _____ day of _____, **2018**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

Agenda-1 page

Jacobi, Toombs & Lanz Current Projects Status Report - 2 pages

Bid Sheet-1 page

Note: All approved contracts can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

**Agenda for
May 21, 2018, at 5:30 p.m.**

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of minutes of the as submitted by the Clerk-Treasurer:
April 9, 2018 Town Council Meeting
April 23, 2018 Executive Session
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APPROVAL OF ALLOWANCE CLAIMS:

APPROVAL OF ALLOWANCE DOCKET:

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

PUBLIC EDUCATION

Substance Abuse Prevention (Kimberly Chumbley, MSSW Coordinator/Counselor, Our Place Drug & Alcohol Education Services, Inc.)

ORDINANCES AND RESOLUTIONS:

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2. 2018-OR-008 – An Ordinance Amending the 2018 Salary Ordinance for The Town of Sellersburg, Indiana
3. 2018-OR-009 – An Ordinance Amending Ordinance 2015-010 “Establishing Longevity Pay for Full Time Employees of The Town of Sellersburg”
4. 2018-OR-011 – An Ordinance Amending the 2018 Planning Director/Building Commissioner Job Description

UNFINISHED BUSINESS:

1. Community Crossings Paving of St. Joe Road & Allentown Road (Tim Parmenter, Director of Public Works)
2. Michael McFadden, Sr., High Spirit Management | Water & Wastewater Reports (Tim Parmenter, Director of Public Works)

NEW BUSINESS:

1. Lakeside, Sterling Oaks: Open Bids (Jim Silliman, Jacobi, Toombs, & Lanz)
2. Sewer Rate Concern | 5004 Cooks Creek Lane (Sam Daugherty, Resident)

3. 2018 Community Crossings | Opens August 6, 2018 (Tim Parmenter, Director of Public Works)
4. 4304 Silver Glade Trail (Councilman, William “Bill” Conlin)
5. Budget Process Discussion (Paul Rhodes, Town Council President)

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

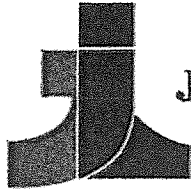
RECEIPT OF STAFF REPORTS:

Jim Silliman (Jacobi, Toombs, & Lanz)
Tim Parmenter, Director of Public Works
William R. Whelan, Chief of Police
Jacob “Jake” Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

James H. LaMaster, District 2
William Conlin, District 4
Brad J. Amos, District 3
Martina Webster, District 1
Paul J. Rhodes, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

**CURRENT PROJECTS
STATUS REPORT**

May 21, 2018

Shirley Avenue & Prather Lane

Construction Notice to Proceed to be issued the first week of June. Contractor will begin implementation of their maintenance of traffic signage the beginning of June.

St. Joe Road East & Allentown Road Paving

Notice to Proceed has been issued to the Contractor. Paving to begin soon. Need direction on additional restoration on St. Joe Road East due to winter deterioration.

W. Utica Street Culvert Replacement

Project complete.

Charlestown Road Water & Sewer Relocations

County has raised concern with proximity of water line relocation to proposed foundation of wing wall on culvert. JTL has requested the contractor to provide a price for casing pipe on sanitary sewer line to allow sewer line to stay in the newly acquired County right-of-way. Waiting on price from Contractor. This will be a change order on this project.

Hill N' Dale & I-65 Water Line Relocation

Final walk-thru to be performed on 5/24.

Brandon Circle & Forrest Drive Connection

Preliminary set of construction plans have been prepared and are ready to review with Staff.

2018 Annual Paving Specification & On-Call Paving Support

Bids to be received at this meeting.

Allentown Road Lift Station – Infiltration/Inflow

Met w/Wastewater Staff on 4/12/18 to walk the sewer alignment and review the pumping station. Provided an email with observations and possible additional items to investigate to staff following the review.

1829 E. Spring Street, Suite 201
New Albany, IN 47150
812-945-9585
812-945-6656 Fax

124 Bell Ave
Clarksville, IN 47129
812-945-9585
812-945-6656 Fax

1060 N. Capitol Avenue, Ste E360
Indianapolis, IN 46204
317-829-3474
317-829-3473 Fax

1400 South 1st Street
Louisville, KY 40208
502-583-5994
502-583-7321 Fax

New Albany, IN • Clarksville, IN • Indianapolis, IN • Louisville, KY

www.jtleng.com

W. Utica Street & Cambridge Manor Drainage Review

Met with staff on-site to review the drainage area. JTL field located critical elevations around the elliptical pipe at Cambridge Manor and reviewed the upstream area for potential detention areas. Town attorney provided copies of the appraisal as well. At the last meeting it was discussed to hold a workshop to discuss this further if desired by the Council.

Perry Crossing Lift Station Corrosion/Rehabilitation

JTL met with Webster Environmental on-site to review the existing corrosion in the lift station. Webster provided a proposal to evaluate the environment in the wetwell and provide recommendations based upon the chemical makeup of the wastewater. This proposal was submitted to the Director for consideration.

Butler Road Improvements

Topographic survey of the project has been completed and preliminary evaluation of road improvements are underway.

Sanitary Sewer Permits

Two permits have been reviewed and comments provided to the designers.

Holmans Lane Water Main Improvements

JTL met with the Director to review the City of Jeffersonville Holmans Lane and Veterans Parkway road project and impacts of the project. The Director asked JTL to prepare a Work Order to assist with schematic design of future water main improvements to avoid future disturbance of the newly constructed roadway.

IOCRA Grant Planning Support

JTL is assisting Staff with preliminary graphics needed to support applications for potential Office of Community and Rural Affairs grants.

JOB NO. 18007 BID OPENING May 21, 2018

JOB TITLE Patching, Resurfacing & Treatment of Selected Streets

JOB SPONSOR Town of Sellersburg

BIDDERS

COMPANY	Libs Paving	Temple & Temple	E&B Paving
Bid Amount	\$ 187,722. ⁰⁰	\$	\$ 284,400. ⁰⁰

Wingham Paving	Flynn Brothers	APC Construction & Paving	Mac Construction
\$ 200,875. ⁷⁰	\$ 415,710. ²⁵	\$	\$ 211,292. ⁰⁰

Louisville Paving			
\$	\$	\$	\$