

**TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES**

DATE/TIME: May 13, 2019, 5:30 p.m.

LOCATION: Town Hall, 316 E Utica Street, Sellersburg, IN 47172

CALL TO ORDER: Called to order by President Paul J. Rhodes

ROLL CALL OF MEMBERS:

Present: Paul Rhodes, President
Present: Brad Amos, Vice President
Present: Martina Webster, 2nd Vice President
Present: James LaMaster, Member
Present: William Conlin, Member
Present: Jacob Elder, Town Attorney
Present: Michelle Miller, Clerk Treasurer

PRAYER: Calvary Christian Church

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND THE AGENDA:

MOTION/SECOND/VOTE: LAMASTER/WEBSTER VOTE: 5-AYE, 0-NAY, Motion Approved.
AMENDMENTS: #7 Under new business is a repeat of #10 do delete #7.

MOTION TO ADOPT THE AGENDA AS AMENDED/PRESENTED:

MOTION/SECOND/VOTE: WEBSTER/CONLIN VOTE: 5-AYE, 0-NAY, Motion Approved.

APPROVAL OF MINUTES:

April 22, 2019 Town Council Meeting Minutes

MOTION/SECOND/VOTE: AMOS/CONLIN VOTE: 5-AYE, 0-NAY, Motion Approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND/VOTE: AMOS/LAMASTER VOTE : 5-AYE, 0-NAY, Motion Approved.

PROCLAMATION OF SILVER CREEK DRAGONS DAY

President Rhodes reads the Proclamation

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

Becky Voyles, 622 Georgian, addresses Council in reference to grass cutting at 618 Georgian. The Building Commissioner has already sent notice to the property owner.

ORDINANCES AND RESOLUTIONS:

1. 2019-OR-012 | 2019 Salary Ordinance Amendment | Additional Pool Assistant Manager
1st Reading: MOTION/SECOND/VOTE: AMOS/LAMASTER, 5-AYE, 0-NAY, Motion Approved.
2nd Reading: MOTION/SECOND/VOTE: LAMASTER/CONLIN, 5-AYE, 0-NAY, Motion Approved.
2. 2019-OR-013 | Camp Chelan Pumps Emergency Repair/Purchase
1st Reading: MOTION/SECOND/VOTE: AMOS/WEBSTER, 5-AYE, 0-NAY, Motion Approved.
2nd Reading: MOTION/SECOND/VOTE: LAMASTER/AMOS, 5-AYE, 0-NAY, Motion Approved.
3. 2019-OR-014 | Establishing a Beautification Fund (301)
1st Reading: MOTION/SECOND/VOTE: AMOS/LAMASTER, 5-AYE, 0-NAY, Motion Approved.

Council Member Webster would like to amend section 3c to include “who shall not be an elected official of the Town Employee of the Town of Sellersburg, IN.”

Motion to approve amendment: MOTION/SECOND/VOTE: AMOS/LAMASTER, 5-AYE, 0-NAY, Motion Approved.

2nd Reading: MOTION/SECOND/VOTE: AMOS/LAMASTER, 4-AYE, 1-NAY by Conlin, Motion Approved, this is to be put on the agenda for the next meeting due to not having a unanimous vote.

NEW BUSINESS:

1. **8910 County Line Road | Sewer Line Town Participation (Phil Jones, Resident)**
No action taken
2. **661 Hampton Court | Drainage (Jennifer Gatti, Resident)**
Ms. Gatti addresses the Council in reference to a drainage issue on her property at 661 Hampton Court.
Motion made to approve up to \$40,000 from CEDIT for the storm sewer repair.
MOTION/SECOND/VOTE: AMOS/CONLIN VOTE: 5-AYE, 0-NAY, motion approved.
3. **The Estopinal Group | Downtown Visioning Presentation**
Brian Lindroth with the Estopinal Group presents renderings for the Downtown Visioning and also provides 3D vision goggles to the Council to view the presentation in 3D.

Motion made to approve Jacobi, Toombs & Lanz work order 2019-08, for Professional Services for the reconstruction of the intersection of E. Utica with New Albany Street as shown schematically in the TEG Downtown Visioning Plan, in the amount of \$72,500.00
MOTION/SECOND/VOTE: AMOS/CONLIN VOTE: 3-AYE, 2-NAY's by LAMASTER AND WEBSTER, Motion Approved.
4. **Parks and Recreation Board Appointment (Glennis Wisdom, Parks and Rec Board President)**
Mr. Wisdom recommends Rebecca Carlton be appointed to the Parks & Recreation Board
MOTION/SECOND/VOTE: WEBSTER/AMOS VOTE: 5-AYE, 0-NAY, motion approved.
5. **Speed Hump Ordinance Discussion (Councilwoman Martina Webster)**
NO ACTION TAKEN

6. **Bakertilly Arbitrage Compliance Agreements for the \$8,500,000 Waterworks Revenue Bonds of 2014 and the \$820,000 Redevelopment District Bond Anticipation Notes of 2018**
Paul Rhodes signs agreements
7. **Sewer Tap Fee Structure (Lori Kearney, Director of Public Works)** REMOVED
8. **Business Licenses (Jacob “Jake” Elder, Town Attorney)** NO ACTION TAKEN
9. **Ordinance Violations Bureau Business Licenses (Jacob “Jake” Elder, Town Attorney)**
NO ACTION TAKEN
10. **Discussion | Multi-Family Units | Sewer Tap Fees (Jacob “Jake” Elder, Town Attorney)**
DISCUSSION ONLY | NO ACTION TAKEN
11. **OK4 SWAC Proposal (Nicole Koeninger, Jacobi, Toombs, and Lanz)**
MOTION/SECOND/VOTE: AMOS/WEBSTER VOTE: 5-AYE, 0-NAY, motion approved.
12. **Shirley Avenue/Prather Lane CCG Project | Excel Final Change Order #4 (Joshua Hillman, Jacobi, Toombs, and Lanz)**
MOTION/SECOND/VOTE: AMOS/WEBSTER VOTE: 5-AYE, 0-NAY, motion approved.
13. **Jacobi, Toombs, and Lanz (JTL) On-Call Support Work Order Amendments (Joshua Hillman, Jacobi, Toombs, and Lanz)**
Work Order 2019-01 amendment, 2019-02 amendment and 2019-06 amendment presented for approval.
MOTION/SECOND/VOTE: LAMASTER/AMOS VOTE: 5-AYE, 0-NAY, motion approved.

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

Debi Owens of Shirley Avenue thanks Jacobi, Toombs and Lanz and Excel for their hard work on the Shirley Avenue Project.

Matt Czarnecki addresses the Council in reference to issues with Highway 60 traffic due to the CR 311 project.

RECEIPT OF STAFF REPORTS:

Josh Hillman (Jacobi, Toombs, & Lanz)

1. Presents Work Order 2019-7, 2019 CCMG Application Assistance, \$19,500.00 for approval.
MOTION/SECOND/VOTE: AMOS/CONLIN VOTE: 5-AYE, 0-NAY, motion approved.
2. Presents notice of intent to issue construction permits per 327 IAC 3-2.1
MOTION/SECOND/VOTE: AMOS/CONLIN VOTE: 5-AYE, 0-NAY, motion approved.

Lori Kearney, Director of Public Works

Advises that the valves on New Albany Street are being fixed tonight and the storm drain on Wednesday from 8:30 a.m. to 2:00 p.m.

Jacob “Jake” Elder, Town Attorney

Request approval to attend training in the amount of \$420.00 and hotel for \$150.00 Council Approved.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3

1. WWI Monument will be unveiled on Memorial Day
2. Farmers Market is up and running
3. The pool will be opening on the 31st

Paul J. Rhodes, At-Large

1. Advises the Budget Workshops will be held on June 20th beginning at 9:00 a.m.

Michelle Miller, Clerk-Treasurer

1. Thanks the Council members supporting the Downtown Visioning Project.
2. Requests permission to form a committee for renovating the Police Department. Council Approves.

ADJOURN:

MOTION/SECOND/VOTE: CONLIN/WEBSTER VOTE: 5-AYE, 0-NAY, Motion approved.

TIME: 7:58 p.m.

Minutes approved this _____ day of _____, **2019**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

Agenda

Jacobi, Toombs & Lanz Current Projects Status Report

Note: All approved contracts/agreements can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

**Agenda for
May 13, 2019 at 5:30 p.m.**

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of minutes of the as submitted by the Clerk-Treasurer:
April 22, 2019 Meeting Minutes

APPROVAL OF ALLOWANCE CLAIMS:

PROCLAMATION OF SILVER CREEK DRAGONS DAY

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

ORDINANCES AND RESOLUTIONS:

1. ORDINANCE NO. 2019 – OR – 012: AN ORDINANCE AMENDING THE 2019 SALARY ORDINANCE FOR THE TOWN OF SELLERSBURG, INDIANA.
2. ORDINANCE NO. 2019 – OR – 013: AN ORDINANCE DECLARING AN EMERGENCY FOR THE REPAIR/PURCHASE OF CAMP CHELAN PUMPS.
3. ORDINANCE NO. 2019 – OR – 014: AN ORDINANCE ESTABLISHING FUND NUMBER 301 - "BEAUTIFICATION FUND.

UNFINISHED BUSINESS:

NEW BUSINESS:

1. 8910 County Line Road | Sewer Line Town Participation (Phil Jones, Resident)
2. 661 Hampton Court | Drainage (Jennifer Gatti, Resident)
3. TEG Presentation | Downtown Visioning (TEG)
4. Parks and Recreation Board Appointment (Glennis Wisdom, Parks and Rec Board President)
5. Speed Hump Ordinance Discussion (Councilwoman Martina Webster)
6. 8,500,000 Waterworks Revenue Bonds of 2014 and the \$820,000 Redevelopment District Bond Anticipation Notes of 2018 (Michelle Miller, Clerk-Treasurer)
7. Sewer Tap Fee Structure (Lori Kearney, Director of Public Works)
8. Business Licenses (Jacob "Jake" Elder, Town Attorney)
9. Ordinance Violations Bureau Business Licenses (Jacob "Jake" Elder, Town Attorney)
10. Discussion | Multi-Family Units | Sewer Tap Fees (Jacob "Jake" Elder, Town Attorney)

11. QK4 SWAC Proposal (Joshua Hillman, Jacobi, Toombs, and Lanz)
12. Shirley Avenue/Prather Lane CCG Project | Final Change Order (Joshua Hillman, Jacobi, Toombs, and Lanz)
13. Jacobi, Toombs, and Lanz (JTL) On-Call Support Work Orders (Joshua Hillman, Jacobi, Toombs, and Lanz)

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

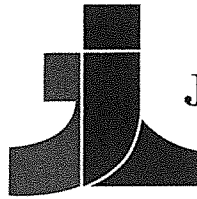
RECEIPT OF STAFF REPORTS:

Josh Hillman (Jacobi, Toombs, & Lanz)
Lori Kearney, Director of Public Works
William R. Whelan, Chief of Police
Jacob “Jake” Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

James H. LaMaster, District 2
William Conlin, District 4
Brad J. Amos, District 3
Martina Webster, District 1
Paul J. Rhodes, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

Town of Sellersburg Project Updates

May 13, 2019

Community Crossing Funded Projects

2018 Community Crossing Grant Application

- *Coordinating NTP with Contractor.*

Shirley Avenue & Prather Lane

- *Project is complete. Final Change Order necessary to closeout project to be reviewed.*

2019 CCG Application Assistance

- *Request Town approval for the proposed Work Order submitted to assist with these efforts.*

Road Improvement Projects

Bringham Drive

- *Plan to bid limited patching and paving for June meeting.*

2019 Annual Paving

- *Storm sewer work on Covered Bridge underway. Paving to begin shortly.*

Utility Improvement Projects

Utility Master Plan

- *Data Collection continues. Draw down testing to begin soon.*
- *Sewer Service Area Evaluation underway.*
- *Reviewing stormwater information collected at the public meeting in March.*
- *Flow meters have been installed and are collecting data.*

Perry Crossing Lift Station Corrosion/Rehabilitation

Working on design.

Sunset Hills Pump Station and Valve Vault

Working on design.

WWTP Compliance

Working with Staff to review the proposed cost savings measures and financial

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Louisville, KY 40208
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502-583-7321 Fax

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www.jtleng.com

information provided by the Contractor.

Paradise/Helbig

The railroad has reviewed and approved the plans. They are currently preparing an agreement to be entered into for the crossing between the Town and Railroad. *Request Town authorization to bid out the force main relocation work necessary for this project.*

Wastewater On-Call Services

Request increase in contract budget.

Request Town approval of the NOI document regarding sanitary sewer permitting.

General On-Call Services

Storm sewer and water valve work on New Albany Street underway.

Request increase in JTL contract budget as presented.

JTL has reviewed the Hampton Court drainage issue and prepared a preliminary budget and scope.

JTL is reviewing drainage issues near Service Drive and Utica Street and will have a cost estimate and schematic for the next meeting.

MS4 On-Call Services

JTL has supported the Town over the last couple of weeks with ongoing issues related to the Oakley property.

Planning & Zoning On-Call Services

Request increase in contract budget as requested.