

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING**

DATE/TIME: March 11, 2019, 5:30 p.m.

LOCATION: 316 E. UTICA STREET SELLERSBURG, INDIANA 47172

CALL TO ORDER: President Paul J. Rhodes called the meeting to order at 5:30 p.m.

ROLL CALL OF MEMBERS:

Present: Paul Rhodes, President
Present: Brad Amos, Vice President
Present: Martina Webster, 2nd Vice President
Present: James LaMaster, Member
Present: William Conlin, Member
Present: Jacob Elder, Town Attorney
Present: Michelle Miller, Clerk Treasurer

PRAYER: Robin M. Jones, Chief Deputy Clerk Treasurer

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND/VOTE: WEBSTER/CONLIN/5-0, motion approved.

APPROVAL OF MINUTES AS SUBMITTED BY THE CLERK TREASURER:

1. February 25, 2019 Town Council Meeting
2. March 4, 2019 Executive Session

MOTION/SECOND/VOTE: LAMASTER/CONLIN/5-0, motion approved.

ORDINANCES AND RESOLUTIONS:

1. ORDINANCE NO. 2019 – OR – 008 An Ordinance Disposing of Supplies Surplus Personal Property
1st Reading: CONLIN/WEBSTER/5-0, motion approved.
2nd Reading: LAMASTER/CONLIN/5-0, motion approved.

UNFINISHED BUSINESS:

1. Bringham Drive Paving (Mark Wenning, Tyler Rose Properties, LLC)
Mr. Chuck Hedrick addresses the Council in reference to Bringham Drive is falling apart and needs repaired. Mr. Hedrick is advised that Jacobi, Toombs & Lanz is working on this issue.

NEW BUSINESS:

1. Town Liability Insurance | Steve Yount, Steve Yount Insurance:
Mr. Yount asks the Council if they would like to get quotes on the liability insurance as this is very time consuming. The Council Members all agree that they would like to get quotes.
2. 8910 County Line Road | Request to for Sewer Clarksville Connection (Lori Kearney, Director of Public Works:
Director Kearney requests a release from the Council and the Council requests a cost estimate from Jacobi, Toombs & Lanz before granting a release.

RECEIPT OF STAFF REPORTS:

Josh Hillman, Jacobi, Toombs, and Lanz

1. Request notice to proceed be issued once CCMG Funds are received by the Clerk Treasurer, Council advises they are okay with that. Clerk Treasurer Miller will notify the Council and Jacobi, Toombs and Lanz when fund are received.
2. Requests approval of Hydromax contract, not to exceed \$40,000.00, pending legal review and permission for President Rhodes to sign outside of this meeting:
MOTION/SECOND/VOTE: WEBSER/AMOS/5-0, motion approved.
3. Monthly Status Report

Lori Kearney, Director of Public Works

1. Advises Hawthorn Glen Booster Station will go online Monday, weather permitting.

William R. Whelan, Chief of Police

1. Requests fund for the purchase of new body armor in the amount of \$15,819.86. Clerk Treasurer Miller advises that the CCI Fund can be used to purchase the body armor.
MOTION/SECOND/VOTE: AMOS/CONLIN/5-0, motion approved to pay out of CCI.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

William Conlin, District 4

Thanks George Bowles and Congratulates Silver Creek Dragons on their Regional win.

Brad J. Amos, District 3

Advises that on Wednesday he will be going with the new Parks and Recreation Director to meet with DNR.

Michelle Miller, Clerk-Treasurer

Requests a financial commitment of up to \$100,000.00 for Mainstreet from the CEDIT fund. Motion made to commit \$25,000.00 to Mainstreet.

MOTION/SECOND/VOTE: AMOS/CONLIN/3-aye's by Amos, Conlin and Rhodes, 2-nays by LaMaster and Webster, motion approved.

Motion to cancel the March 25, 2019 Town Council meeting due to several members being out of town for Spring Break:

MOTION/SECOND/VOTE: WEBSER/CONLIN/5-0, motion approved.

Motion to give Jacobi, Toombs and Lanz permission to open bids on March 25, 2019:

MOTION/SECOND/VOTE: WEBSTER/AMOS/5-0, motion approved.

ADJOURN:

MOTION/SECOND/VOTE: AMOS/LAMASTER/5-0, motion approved and meeting adjourned at 6:22 p.m.

Town of Sellersburg
Town Council Meeting Minutes
March 11, 2019

Minutes approved this _____ day of _____, **2019**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

Agenda

Jacobi, Toombs & Lanz Current Projects Status Report

Note: All approved contracts/agreements can be located in Gateway using the following link:
<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

**Agenda for
March 11, 2019 at 5:30 p.m.**

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER: Restoration Christian Church

PLEDGE OF ALLEGIANCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of minutes of the as submitted by the Clerk-Treasurer:

1. February 25, 2019 Town Council Meeting
2. March 4, 2019 Executive Session

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

ORDINANCES AND RESOLUTIONS:

1. ORDINANCE NO. 2019 – OR – 008 An Ordinance Disposing of Supplies Surplus Personal Property

UNFINISHED BUSINESS:

1. Bringham Drive Paving (Mark Wenning, Tyler Rose Properties, LLC)

NEW BUSINESS:

1. Town Liability Insurance | Steve Yount, Steve Yount Insurance
2. 8910 County Line Road | Request to for Sewer Clarksville Connection (Lori Kearney, Director of Public Works)

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

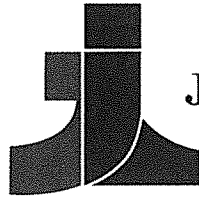
RECEIPT OF STAFF REPORTS:

Josh Hillman, Jacobi, Toombs, and Lanz
Lori Kearney, Director of Public Works
William R. Whelan, Chief of Police
Jacob “Jake” Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

James H. LaMaster, District 2
William Conlin, District 4
Brad J. Amos, District 3
Martina Webster, District 1
Paul J. Rhodes, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

Town of Sellersburg Project Updates

March 11, 2019

Community Crossing Funded Projects

2018 Community Crossing Grant Application

- *Contracts to be submitted to INDOT this week.*

Shirley Avenue & Prather Lane

- *Construction continues. Waiting on minor gas service line relocations in Shirley.*

Road Improvement Projects

Bringham Drive

- *Plans submitted to L&I Railroad. INDOT submittal waiting on bond from Town, which may be pending decision on project budget. As requested, we investigated utilization of a concrete road. This would increase the costs by approximately \$150k. Working on plan revisions to reduce costs.*

2019 Annual Paving

- *The Covered Bridge Bid Package is currently out for bids. Bids will be received and opened at the next Council Meeting.*

Utility Improvement Projects

Utility Master Plan

- *Data Collection continues. Draw down testing to begin soon.*
- *Sewer Service Area Evaluation underway.*
- *Stormwater Public Information meeting tonight.*
- *Request Council authorization to enter into a contract with Hydromax USA for flow monitoring costs not to exceed \$40,000.*

Perry Crossing Lift Station Corrosion/Rehabilitation

We will need to get a Work Order Amendment to allow us to finish this design as previously discussed during Council meetings. Waiting on completion of data collection from the Master Plan in this area. Footprint of the pump station has been staked out for golf course approval. Plan for geotechnical work to begin shortly.

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Sunset Hills Pump Station and Valve Vault

TVI inspection has identified a few points of steady infiltration and a significant grease build up in one of the lines entering this station. This issue will need to be addressed. JTL is working on preparing a plan for restoration of the valve vault at this station and will review the known pipe issues at that time. *Currently finalizing a construction plan and preparing easement information.*

WWTP Compliance

Currently assisting WW Staff with preparation of a letter supporting phosphorous efforts. Letter submitted to Town Staff. Work Order 2018-8 was approved on 10/8/18 to assist with a chemical feed system at the Town's Wastewater Treatment Plant. Design is on-going. *WWTP Phosphorous Removal bid package is out for bids. Bids to be received at the next Town Council Meeting, March 25.*

Paradise/Helbig

Work Order 2018-9 was approved on 10/8/18 to review issues at this area and assist with recommendations. Bid Opening for selected alternative scheduled for May meeting with anticipated substantial completion in August. *Currently waiting on railroad permit and easement from adjacent property owner.*

Emergency sewer repair complete. Road restoration to be performed with CCG paving.

IOCRA Grant Planning Support

Meeting with IOCRA and RiverHills next week.

Wastewater On-Call Services

Assisting Town with On-Call TVI contract with Robinson.

Quote Package for transducer/controls replacement to be finalized by Friday of this week.

General On-Call Services

Review of a drainage issue on St. Joe Road East as discussed with Staff. Assisting Town with Valve and Storm Sewer Replacement on New Albany Street before paving.

MS4 On-Call Services

Facilitated meeting with Staff and IDEM/CC SWCD for MS4 support.