

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

MEETING MINUTES

DATE: JUNE 25, 2018

CALL TO ORDER

BY: Vice President Brad J. Amos

At: 5:30 p.m.

ROLL CALL OF MEMBERS:

Paul Rhodes-Absent

Brad Amos-Present

Martina Webster-Absent

James LaMaster-Present

William Colin-Present

Jacob Elder-Present

Michelle Miller-Present

PRAYER: Vice President Brad J. Amos

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND: CONLIN/LAMASTER

VOTE: 3-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

Approval of minutes as submitted by the Clerk-Treasurer:

May 21, 2018 Town Council Meeting

May 21, 2018 Town Council Executive Session

June 11, 2018 Town Council Meeting

June 11, 2018 Town Council Executive Session

MOTION/SECOND: LAMASTER/CONLIN

VOTE: 3-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND: CONLIN/LAMASTER

VOTE: 3-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE DOCKET:

MOTION/SECOND: CONLIN/LAMASTER

VOTE: 3-aye, 0-nay, motion approved.

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

Nathan Grimes, Renaissance Design Build, presents contact for Building Commissioner services for the Council to review. No action taken.

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NEW BUSINESS:

1. Service Drive Traffic and Zoning | Letter Submitted by J.L. Gilbert Co., Inc. (Brad Amos, Council Vice-President): Motion was made by the Council to direct Town Attorney Elder to prepare a No Parking Ordinance for Service Drive to be presented at the next meeting.
2. 300 Prather Lane | Request to Remain on Current Sewage Disposal System (Septic Tank) (Tim Parmenter, Director of Public Works): Motion made to allow Jan Rios, 300 Prather Lane to remain on her current septic tank.
MOTION/SECOND: LAMASTER/CONLIN
VOTE: 3-aye, 0-nay, motion approved.
3. Outsourcing of Trash Collection (Tim Parmenter, Director of Public Works): Director Parmenter handed out a general overview and specifications for Council review. No action taken.

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

Karisa Harbin, Sellersburg Metals and Welding, thanks the Council for helping with the Service Drive parking issue.

RECEIPT OF STAFF REPORTS:

Josh Hillman (Jacobi, Toombs, & Lanz):
Presents Current Projects Status Report (copy attached)

Josh Hillman (Jacobi, Toombs & Lanz): also requests that the Town authorize approval of up to \$23,000.00 for casing pipe and additional excavation down to bedrock due to County design changes to the Charlestown Road Water & Sewer Relocations:

MOTION/SECOND: CONLIN/LAMASTER

VOTE: 3-aye, 0-nay, motion approved.

Josh Hillman (Jacobi, Toombs & Lanz) advises that he is working with Director Parmenter and the City of Jeffersonville on the demolition of the old pump house and that Jeffersonville is paying to have this done.

Tim Parmenter, Director of Public Works:

Presents invoice for High Spirits Management in the amount of \$500.00 for work at the Wastewater Treatment Plant that is above the current contract:

MOTION/SECOND: LAMASTER/CONLIN

VOTE: 3-aye, 0-nay, motion approved.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3:

Advises that the Dairy Queen ribbon cutting is tomorrow at 10:00 a.m. and the Farmer's Market and Pool are doing well.

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ADJOURN:

MOTION/SECOND: LAMASTER/CONLIN

VOTE: 3-aye, 0-nay, motion approved.

TIME: 6:16 p.m.

Minutes approved this _____ day of _____, **2018**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

Agenda

Jacobi, Toombs & Lanz Current Projects Status Report

Note: All approved contracts can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

Agenda for
June 25, 2018 at 5:30 p.m.

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of minutes of the as submitted by the Clerk-Treasurer:

May 21, 2018 Town Council Meeting

May 21, 2018 Town Council Executive Session

June 11, 2018 Town Council Meeting

June 11, 2018 Town Council Executive Session

APPROVAL OF ALLOWANCE CLAIMS:

APPROVAL OF ALLOWANCE DOCKET:

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

ORDINANCES AND RESOLUTIONS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Service Drive Traffic and Zoning | Letter Submitted by J.L. Gilbert Co., Inc. (Brad Amos, Council Vice-President)
2. 300 Prather Lane | Request to Remain on Current Sewage Disposal System (Septic Tank) (Tim Parmenter, Director of Public Works)
3. Outsourcing of Trash Collection (Tim Parmenter, Director of Public Works)

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

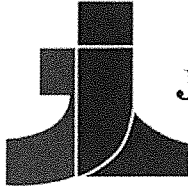
RECEIPT OF STAFF REPORTS:

Josh Hillman (Jacobi, Toombs, & Lanz)
Tim Parmenter, Director of Public Works
J. Greg Dietz, Building Commission
William R. Whelan, Chief of Police
Jacob "Jake" Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

James H. LaMaster, District 2
William Conlin, District 4
Brad J. Amos, District 3
Martina Webster, District 1
Paul J. Rhodes, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

**CURRENT PROJECTS
STATUS REPORT**

June 25, 2018

Shirley Avenue & Prather Lane

Material delivery for project to begin this week. Contractor has identified they will begin storm sewer work on Prather this week (weather dependent).

St. Joe Road East & Allentown Road Paving

Milling, patching and paving complete. Striping to be completed when weather allows.

Charlestown Road Water & Sewer Relocations

County has raised concern with proximity of sewer line relocation to proposed foundation of wing wall on culvert due to County design changes. JTL has requested the contractor to provide a price for casing pipe on sanitary sewer line to allow sewer line to stay in the newly acquired County right-of-way. Request that the Town authorize approval of up to \$23,000 for casing pipe and additional excavation down to bedrock due to County design changes.

Brandon Circle & Forrest Drive Connection

Preliminary set of construction plans and cost estimates with alternatives have been submitted to the Director for consideration. Status same.

2018 Annual Paving Specification & On-Call Paving Support

The low bid was awarded to Libs Paving in the amount of \$187,722.00. Bonds were received today. Notice to proceed to be issued this week. Contractor will have 45 days to complete project, subject to unsuitable weather. Request Town to sign the official contracts that have been signed by the Contractor.

Allentown Road Lift Station – Infiltration/Inflow

Met w/Wastewater Staff on 4/12/18 to walk the sewer alignment and review the pumping station. Provided an email with observations and possible additional items to investigate to staff following the review. Status same.

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New Albany, IN 47150
812-945-9585
812-945-6656 Fax

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Clarksville, IN 47129
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1060 N. Capitol Avenue, Ste E360
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Louisville, KY 40208
502-583-5994
502-583-7321 Fax

New Albany, IN • Clarksville, IN • Indianapolis, IN • Louisville, KY
www.jtleng.com

W. Utica Street & Cambridge Manor Drainage Review

Met with staff on-site to review the drainage area. JTL field located critical elevations around the elliptical pipe at Cambridge Manor and reviewed the upstream area for potential detention areas. Town attorney provided copies of the appraisal as well. At a previous meeting it was discussed to hold a workshop to discuss this further if desired by the Council. Status same.

Perry Crossing Lift Station Corrosion/Rehabilitation

JTL met with Webster Environmental on-site to review the existing corrosion in the lift station. Webster provided a proposal to evaluate the environment in the wetwell and provide recommendations based upon the chemical makeup of the wastewater. This proposal was submitted to the Director for consideration. Status same.

Butler Road Improvements

Drainage review of the road corridor underway. JTL to have preliminary layout complete by the end of June. Working on layout and updated cost estimate to report at the next Council meeting

Sanitary Sewer Permits

NAI Fortis/Clarion re-submitted last week. Waters of Millan permit completed.

Holmans Lane Water Main Improvements

Preliminary review of conflict analysis underway.

Holmans Lane Water Treatment Plant Coordination

As you are aware, the City of Jeffersonville is working on improvements along Holmans Lane. A conflict has come up with the electric transformer pad that sits in front of the Treatment Plant along Holmans Lane. We're working to help make this coordination as smooth as possible and will provide any updates as they become available.

IOCRA Grant Planning Support

JTL is assisting Staff with preliminary graphics needed to support applications for potential Office of Community and Rural Affairs grants. Status same.