

**SELLERSBURG TOWN COUNCIL
MEETING MINUTES
JUNE 12, 2023 | 316 E UTICA STREET | SELLERSBURG, IN 4717**

CALL TO ORDER

President Brad Amos called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS:

Present: President Brad Amos, Second Vice President Terry Langford, Member Randy Mobley, Member Matt Czarnecki, Town Attorney Jacob Elder, Town Manager Charlie Smith and Clerk Treasurer Michelle Miller.

Absent: Vice-President Scott McVoy

PRAYER AND PLEDGE OF ALLEGIENCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND: CZARNECKI/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

MOTION/SECOND: CZARNECKI/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND: CZARNECKI/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

UNFINISHED BUSINESS:

1. **DAN CRISTIANI EXCAVATING CO., INC. PROPOSAL APPROVAL FOR THE HIGHWAY 60 AND AMERICAN WAY FORCED SEWER MAIN RELOCATION IN THE AMOUNT OF \$73,100.00:**

MOTION/SECOND: CZARNECKI/LANGFORD VOTE: 4-aye, 0-nay, motion approved.

NEW BUSINESS:

1. **TOWN MANAGER CHARLIE SMITH REQUESTS AN ADJUSTMENT FOR TRASH PICK UP FEES IN THE AMOUNT OF \$200.00 FOR HEATHER BREEDING, ACCOUNT NUMBER 130796, 12609 BENNETTSVILLE ROAD, DUE TO THE TRASH NOT BEING PICKED UP AND THE RESIDENCE HAS NOW BEEN ADDED TO THE ROUTE.**

MOTION/SECOND: CZARNECKI/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

PUBLIC COMMENT:

Charlie Pierce, 9108 Highway 60, requests an update on the fence and stump removal. Town Manager Charlie Smith advises he has solicited quotes and bids.

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RECEIPT OF STAFF REPORTS:

TOWN MANAGER, CHARLIE SMITH:

Gives updates on various projects.

TOWN ENGINEER, JACOBI, TOOMBS & LANZ | LORI WYATT:

Gives project status updates

ADJOURNMENT:

Motion/Second to adjourn: CZARNECKI/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

Time adjourned: 6:50 p.m.

Minutes approved this 26th day of JUNE, 2023

Brad J. Amos, Council Member

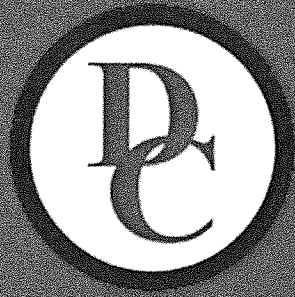
Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer



PROPOSAL

*To: JTL Engineering and Town of Sellersburg
Attn: Lori Wyatt
Date: 4/21/2023
JOBSITE: Hwy 111 and Campground Road Forcemain Lowering*

Scope of work to include:

- Locate existing utilities within our work zone.
- Furnish and install approx. 200' of 8" C900 DR18 PVC Pipe.
- Furnish and install (4) 8" MJ 45 Degree Bends (401 Lined).
- Furnish and install (2) 8" MJ Solid Sleeves (401 Lined).
- Furnish and install tracer wire and bury tape with new main.
- Furnish and install polywrap encasement on ductile iron fittings.
- Stone encase all pipe with #8 stone.
- Stone backfill all pipe with #53 stone.
- Hoe ram existing slate to install main with 3' of cover below proposed grades.
- Haul spoils off-site.
- Pressure test new main before tie-in.
- Perform tie-ins to existing forcemain during evening hours.
- Provide vactruck at tie-locations to remove sewage.

TOTAL: \$ 73,100.00



PROPOSAL

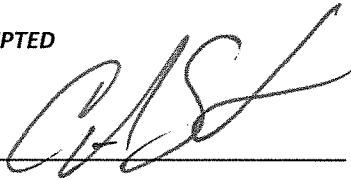
Excludes: Permits, bonds, taxes, air release(s), and monitoring/removal of sewage at surrounding lift stations.

Acceptance to constitute a contract between us. This bid to hold for a period of 30 days from date. Terms: Net 15 days following date of invoice.


DAN CRISTIANI EXCAVATING CO., INC.

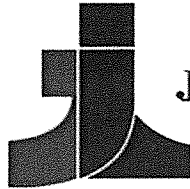
BY Derek Misch

ACCEPTED

BY 

DATE 6/12/23

Approved @ 6/12/23
Town Council 



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

June 12, 2023

WATER

System Connection to IAWC

- Pre-bid meeting was held on 6/28/2022. Bids were opened on 7/8/2022. Bid awarded to Excel Excavating for \$248,125 on 7/11/2022.
- Contract to be signed by Town, effective date of contract to be 7/25/2022.
- Contract time to start on 11/14/2022, based on anticipated material lead times:
 - Substantially complete by 2/12/2023.
 - Final completion due on 3/14/2023.
- Pre-construction meeting held on 11/14/2022. Construction is expected to begin mid-December, upon arrival of majority of materials.
- Contractor began work on 1/4/2023. Work is still planned to be completed before 4/1/2023.
- Valve and hydrant to be installed on raw water main on 2/15/2023 with work beginning at 2:00 am to be completed by 6:00 am.
- Contractor installed incorrect actuator on flow control valve.
 - IAWC will not install flow meter until the proper actuator is installed.
 - *Working with Contractor and IAWC to determine path forward.*

WASTEWATER

WWTP Construction

- Relocation of the outfall to avoid field located utilities has resulted in additional rock excavation. Pace Contracting (Contractor) is preparing a proposed change order for the additional work.
- Issues with the existing Clarifier No. 3 and No. 4 Scum Pump Station have been identified and additional work will be required to fix the level control system and mixer, resulting in additional costs.
 - The Scum Pump Station equipment has been ordered by the Town, installed, and is functioning properly.
- Work is continuing on the UV Basin. Most electrical work is expected to be completed in February.
 - Electrical work has been completed. UV startup and training is completed.
 - UV disinfection was placed into operation by 4/1/2023, as required by the Town's NPDES permit. Effluent has been in compliance with the permit's disinfection requirements.

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

- On 11/14/2022, Indiana Finance Authority (IFA) was on-site to audit for State Revolving Fund (SRF) compliance. No issues were identified.
- A safety review of the new processes has been conducted by Plant Operations staff. Their review comments are being addressed.
- The Wastewater Department has requested the existing Headworks building be saved and rehabilitated for equipment storage. A meeting was held onsite to discuss required rehabilitation. Rehabilitation will be limited to removal of equipment pads and covering equipment wall openings with metal.
- Site grading and sidewalks are underway.
- Clarifier No. 1 demolition is complete and Clarifier No. 2 rehabilitation is complete.
- Several additional valves and piping of the RAS to the Headworks have been recommended by the operations group to improve the removal of rags and debris that are causing plugging of pipes and equipment. Their costs will be included in the next change order.
- Work continues on the rehabilitation of the existing Oxidation Ditches. The new flow splitter box concrete and gate installation is complete. Concrete repair of existing cracks is underway and should be completed in the next 30 days.
 - *This has been delayed due to other work required on-site. Repairs are underway and anticipated to be completed this month. Start-up of the rehabilitated Oxidation Ditches is anticipated to take place in late June.*
 - The base slab and walls have been completed. Work continues on the installation of mechanical equipment.
- Concrete work on the Reaeration Basin has been completed. Installation of the diffusers and air piping is completed.
- The new Headworks, Oxidation Ditch No. 3, and two 72-foot Clarifiers have been in continuous operation since the beginning of the year and have satisfactorily met all effluent permit limits.
- Contractor has assisted operations staff with dewatering of solids in the plant. A rental belt filter press has been placed delivered to the plant to help dewater accumulated solids. The press will be on-site until 5/20/2023.
- The new Dewatering Building and equipment is being installed by the Contractor and is expected to be operational in early April.
 - This has been delayed due to a setback in the delivery of equipment and conveyor support equipment. Start-up of the process will not begin until early May.
 - Due to a failure of a water pipe joint, control panel RTU-D3 was exposed to water. It has been classified as defective work and will be replaced. The defective work notice was issued to Contractor on 4/17/2023. *Repair to the damaged control panel has not been completed but workarounds have been provided to allow the screw presses to operate on “auto.”*
 - *Start-up of the screw press dewatering system has been completed.*
- *The Town has requested changes to the site road and paving systems. Working with the Contractor to get revised costs for these changes.*
- Council Tour was conducted on 3/9/2023.
- All major yard piping has been completed.
- Contractor has requested retainage reduction, substantial completion, and initiation of warranty period on the processes that have been placed in operation, as of 1/1/2023. This request was presented 3/13/2023, and a request for approval will be presented 3/27/2023.
- *Construction progress is satisfactory.*

Butler Road Sewer Service

- Initial survey is complete.
 - Topographic survey is underway.
 - *Additional property line research has been completed. Exhibit to be reviewed with Town Manager.*
- *Design on hold due to field investigation. Construction cost estimate underway.*

ROAD

CCMG Paving

- The Culvert on N New Albany Street is able to be repaired with CCMG funds (per INDOT). It is slated for the 2022-2 CCMG application.
- Final review of the project and a punch list was created. Contractor has been made aware of the required corrective work and will put it on their schedule.
 - JTL has confirmed that the Contractor's corrective work has been completed.
- Final change order was signed 11/28/2022.
- Close-out is complete and has been sent to INDOT.
 - Completion letter was signed and submitted to INDOT on 3/22/2023.
- The 2022-2 CCMG Application has been awarded.
 - Bids opened just prior to meeting and will be reviewed to confirm award.
 - Low bidder was Wingham Paving. Contract was signed on 2/27/2023.
 - Waiting on funding from INDOT to issue Notice to Proceed. Notice to Proceed was issued 4/17/2023.
- *Contractor began work 5/29/2023. There are sixteen (16) streets scheduled to be resurfaced. To date, the following work has been completed:*
 - *Paving: Nugget Court, Lakeside Drive, and Sterling Court*
 - *Concrete Work: Dora Drive.*

Camp Run Parkway (Town) Portion

- MAC Construction is the Contractor. JTL providing full-time on-site inspection.
- All asphalt has been installed except for the final 1.5-inch surface course.
- All concrete curb and gutter and median curbs have been installed.
- All concrete sidewalk and decorative stamped/colored concrete have been installed.
- Finish grading has been completed and sod and seed has been installed.
- Installation of tree plantings, landscaping, and landscape rock are complete.
- Final surface asphalt has been installed.
- Striping and pavement markings have been installed.
- *Construction of all items is complete.*
- *Final punch list inspection held on 5/11/2023. Contractor working on punch list items.*

SR 60 (State) Portion

- Project let on 5/5/2022. Did not meet INDOT requirements for an “awardable” project. Project was re-let on 7/13/22. Low bidder was E&B Paving in the amount of \$2,216,659.69. Project is being awarded.
- INDOT has now committed to funding the project in the full bid amount.
- Construction activities have commenced. INDOT is managing the Construction Administration/Inspection. JTL is on-call as needed.
- Forcemain was found to be only six (6) inches below grade. Will require relocation. *Need to approve Cristiani quote of \$73,100 for work to be completed.*