

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

MEETING MINUTES

DATE: JULY 9, 2018

CALL TO ORDER

By: President Paul J. Rhodes
At: 5:30 p.m.

ROLL CALL OF MEMBERS:

Present:

Paul Rhodes, Council President
Brad Amos, Council Vice President
Martina Webster, Council Second Vice President (arrived at 5:37 p.m.)
James LaMaster, Council Member
William Conlin, Council Member
Jacob Elder, Town Council Attorney
Michelle Miller, Clerk Treasurer

PRAYER: by President Rhodes

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND THE AGENDA:

Motion/Second: AMOS/CONLIN

Vote: 4-aye, 0-nay, motion approved

Amendments: to add #4 under New Business, permission for Elizabeth McMahan, 2509 Allentown Road to remain on septic system.

MOTION TO ADOPT THE AGENDA AS AMENDED:

Motion/Second: LAMASTER/AMOS

Vote: 4-aye, 0-nay, motion approved

APPROVAL OF MINUTES:

Meeting Minutes of June 25, 2018 as presented by the Sellersburg Clerk Treasurer

Motion/Second: AMOS/CONLIN

Vote: 4-aye, 0-nay, motion approved.

ORDINANCES AND RESOLUTIONS:

1. 2018-OR-013 – An Ordinance Transferring Certain Funds:

First Reading:

Motion/Second: CONLIN/LAMASTER

Vote: 4-aye, 0-nay, motion approved

Second Reading:

Motion/Second: LAMASTER/AMOS

Vote: 4-aye, 0-nay, motion approved

Martina Webster arrived (5:37 p.m.)

2. 2018-OR-014 – An Ordinance Amending the 2018 Salary Ordinance to Increase the Number of Lifeguards for the Parks and Recreations Board:

First Reading:

Motion/Second: AMOS/CONLIN

Vote: 5-aye, 0-nay, motion approved.

Second Reading:

Motion/Second: AMOS/CONLIN

Vote: 5-aye, 0-nay, motion approved.

3. 2018-OR-015 – An Ordinance Restricting On-Street Parking on Service Drive:

First Reading:

Motion/Second: CONLIN/WEBSTER

Vote: 5-aye, 0-nay, motion approved.

Second Reading:

Motion/Second: AMOS/CONLIN

Vote: 5-aye, 0-nay, motion approved.

UNFINISHED BUSINESS:

1. Outsourcing of Trash Collection (Tim Parmenter):

Motion was made to requests bids for outsourcing the trash collection.

Motion/Second: AMOS/WEBSTER

Vote: 5-aye, 0-nay, motion approved.

2. 622 W Utica | Flooding (Jacob “Jake” Elder):

Motion was made to:

1. Move forward with negotiations on property purchase
2. To ask Jacobi, Toombs and Lanz to continue to evaluate
3. Investigate possible purchase of adjacent property to mitigate issue

Motion/Second: WEBSTER/AMOS

Vote: 5-aye, 0-nay, motion approved and CONLIN and WEBSTER will work with Ms. Renn on negotiations for the property purchase.

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NEW BUSINESS:

1. **Covered Bridge Speed Humps (Scott Groan, Resident):**
Motion was made to install standard stop signs per the Chief's recommendations.
Motion/Second: AMOS/WEBSTER
Motion was amended to add standard speed limit signs also.
Motion/Second: WEBSTER/CONLIN
Vote: 5-aye, 0-nay, motion approved.
2. **Fee for Temporary Water Meters (Tim Parmenter):**
Town Attorney Jacob Elder will prepare and Ordinance
3. **Change Order for Shirley/Prather (Tim Parmenter):**
Change order for Excel Excavating was presented in the amount of \$35,334.73 for approval.
Motion/Second: AMOS/WEBSTER
Vote: 5-aye, 0-nay, motion approved.
4. **Onsite sewer disposal system/2509 Allentown Road:**
Motion/Second: AMOS/WEBSTER, upon review by Public Works Director Parmenter
Vote: 5-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

Jorge Lanz, Jacobi, Toombs, & Lanz: Presents Current Projects Status Report (copy attached)

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

William Conlin, District 4:

Makes a motion to change to agent of record for the Property and Casualty Insurance to Chris Hancock:

Motion/Second: CONLIN/AMOS

Vote: 2-aye's by Conlin and Amos, 3-nay's by Rhodes, Webster and LaMaster, motion fails.

Brad J. Amos, District 3:

Advise there will be a pool party for Town Employee's, Elected and Appointed Officials, all Board Member's and their families on Sunday, August 5th.

ADJOURN:

Motion/Second: WEBSTER/AMOS

Vote: 5-aye, 0-nay, motion approved.

Time: 7:00 pm.

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Minutes approved this _____ day of _____, **2018**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

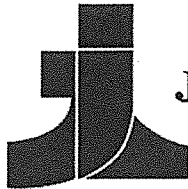
Agenda

Jacobi, Toombs & Lanz Current Projects Status Report

Note: All approved contracts can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

**CURRENT PROJECTS
STATUS REPORT**

July 9, 2018

Shirley Avenue & Prather Lane

Storm sewer work on Prather under construction. Water line elevation conflict. Director has requested price to add in two valves. Will provide to Town once received. JTL staff was on-site on July 3 and observed the significant flooding during the storm.

St. Joe Road East & Allentown Road Paving

Project complete with the exception of manhole casting adjustment.

Charlestown Road Water & Sewer Relocations

Issue with contractor and time of project due to county changes. Town Council approved up to \$23,000 in modifications at the last meeting. Working with contractor to resolve issues.

Brandon Circle & Forrest Drive Connection

Preliminary plans and estimates submitted to the Director for consideration. Status same.

2018 Annual Paving Specification & On-Call Paving Support

The low bid was awarded to Libs Paving in the amount of \$187,722.00. Notice to proceed issued and pre-construction meeting held on 7/3. Anticipated work to begin the last week of July (weather dependent).

Allentown Road Lift Station – Infiltration/Inflow

Met w/Wastewater Staff on 4/12/18 to walk the sewer alignment and review the pumping station. Provided an email with observations and possible additional items to investigate to staff following the review. Status same.

W. Utica Street & Cambridge Manor Drainage Review

Met with staff on-site to review the drainage area. JTL field located critical elevations around the elliptical pipe at Cambridge Manor and reviewed the upstream area for potential detention areas. Town attorney provided copies of the appraisal as well. At a previous meeting it was discussed to hold a workshop to discuss this further if desired by the Council. Josh Hillman, Jorge Lanz & Tim Parmenter were on-site on July 3 during the heavy rainfall events that afternoon. We observed the backup of water associated with the Cambridge Manor culvert and adjacent drainage area.

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Perry Crossing Lift Station Corrosion/Rehabilitation

JTL met with Webster Environmental on-site to review the existing corrosion in the lift station. Webster provided a proposal to evaluate the environment in the wetwell and provide recommendations based upon the chemical makeup of the wastewater. This proposal was submitted to the Director for consideration. Status same.

Butler Road Improvements

Drainage review of the road corridor underway. JTL to have preliminary layout complete by the end of June. Preliminary road layout and updated cost estimate prepared.

Sanitary Sewer Permits

NAI Fortis/Clarion re-submitted and permit underway. Waters of Millan permit completed.

Holmans Lane Water Main Improvements

Preliminary review of conflict analysis underway.

Holmans Lane Water Treatment Plant Coordination

As you are aware, the City of Jeffersonville is working on improvements along Holmans Lane. A conflict has come up with the electric transformer pad that sits in front of the Treatment Plant along Holmans Lane. We're working to help make this coordination as smooth as possible and will provide any updates as they become available. Status Same.

IOCRA Grant Planning Support

JTL is assisting Staff with preliminary graphics needed to support applications for potential Office of Community and Rural Affairs grants. Status same.

Utica Pike & Allison Lane Water Pump House

JTL has been communicating with Town Staff and Legal Counsel over the last few months regarding the City of Jeffersonville's request to demolish the pump house on Utica Pike that is no longer in service. An agreement between the City of Jeffersonville and Town of Sellersburg has been prepared allowing the Jeffersonville to demolish the pump house. Request approval of the agreement.