

**SELLERSBURG TOWN COUNCIL
MEETING MINUTES
JANUARY 9, 2023 | 316 E UTICA STREET**

CALL TO ORDER

President Brad Amos called the meeting to order at 6:02 p.m.

ROLL CALL OF MEMBERS:

Present: President Brad Amos, Vice-President Scott McVoy, Second Vice President Terry Langford, Member Randy Mobley, Town Attorney Jacob Elder, Town Manager Charlie Smith and Clerk Treasurer Michelle Miller.

Absent: Member Matt Czarniecki

PRAYER AND PLEDGE OF ALLEGIENCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

APPROVAL OF DECEMBER PAYROLL ALLOWANCE DOCKET:

MOTION/SECOND: MCVOY/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

2023 REDEVELOPMENT COMMISSION APPOINTMENTS: TABLED

2023 BOARD OF ZONING APPEALS APPOINTMENTS:

Motion to appoint Mike Combs, David McClaine and Chris Fox:

MOTION/SECOND: MCVOY/LANGFORD VOTE: 4-aye, 0-nay, motion approved.

2023 PARKS BOARD APPOINTMENTS:

Motion to appoint Amy Campbell to complete Glennis Wisdom's term:

MOTION/SECOND: LANGFORD/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

Motion to re-appoint Rebecca Carlton and Walter Green:

MOTION/SECOND: MOBLEY/LANGFORD VOTE: 4-aye, 0-nay, motion approved.

2023 PLAN COMMISSION APPOINTMENTS:

Motion to appoint David McClaine:

MOTION/SECOND: LANGFORD/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

2023 POLICE COMMISSION APPOINTMENTS:

Motion to appoint Barbara Haas:

MOTION/SECOND: LANGFORD/MOBLEY VOTE: 4-aye, 0-nay, motion approved.

**SELLERSBURG TOWN COUNCIL
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911 BOARD APPOINTMENT:

Motion to re-appoint Chief Whelan:

MOTION/SECOND: LANGFORD/MOBLEY

VOTE: 4-aye, 0-nay, motion approved.

NEW BUSINESS:

JACOBI TOOMBS & LANZ 2023 WORK ORDERS:

2023-01 2023 WASTEWATER ON-CALL SERVICES | NOT TO EXCEED \$30,000.00:

Motion/Second: MCVOY/MOBLEY

VOTE: 4-aye, 0-nay, motion approved.

2023-02 2023 WATER ON-CALL SERVICES | NOT TO EXCEED \$30,000.00:

Motion/Second: MCVOY/MOBLEY

VOTE: 4-aye, 0-nay, motion approved.

2023-03 2023 STREETS (STORMWATER) ON-CALL SERVICES | NOT TO EXCEED \$30,000.00:

Motion/Second: MCVOY/MOBLEY

VOTE: 5-aye, 0-nay, motion approved.

2023-04 2023 GIS SERVICES | \$10,000.00:

Motion/Second: MCVOY/MOBLEY

VOTE: 5-aye, 0-nay, motion approved.

2023-05 2023 CCMG ON-CALL SERVICES | NOT TO EXCEED \$40,000.00:

Motion/Second: MCVOY/MOBLEY

VOTE: 5-aye, 0-nay, motion approved.

2023-06 2023 INDIANA AMERICAN WATER CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES | NOT TO EXCEED \$60,000.00:

Motion/Second: MCVOY/LANGFORD

VOTE: 5-aye, 0-nay, motion approved.

COMMENTS FROM THE PUBLIC:

Bette Broady, 7907 Highway 31 E. addresses the Council in reference to the LED lighting from Chambers Painting shining into her windows at night. Council President Amos advises he will look into it.

RECEIPT OF STAFF REPORTS:

TOWN ENGINEER | JACOBI TOOMBS & LANZ | LORI WYATT:

Gives project status updates

TOWN ATTORNEY | JACOB C. ELDER:

Presents invoice from Mills, Biggs, Haire and Reisert Inc. in the amount of \$500.00 for Lakeside Drive relocation for approval:

MOTION/SECOND: LANGFORD/MOBLEY

VOTE: 4-aye, 0-nay, motion approved.

ADJOURNMENT:

Motion/Second to adjourn: MCVOY/MOBLEY

VOTE: 5-aye, 0-nay, motion approved.

Time adjourned: 6:44 p.m.

**SELLERSBURG TOWN COUNCIL
MEETING MINUTES
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Minutes approved this 23rd day of JANUARY, 2023

Brad J. Amos, Council Member

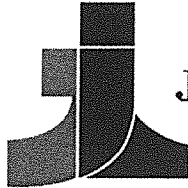
Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
 ANNUAL ON-CALL WORK ORDERS**

January 9, 2023

- All annual on-call work orders are hourly, not to exceed values
- Wastewater – sanitary sewer permit reviews, pump station inquiries, etc.
- Water – water audit, booster station capacity review, miscellaneous project support, etc.
- Streets (Stormwater) – drainage issues reviews, drainage plan reviews, culvert/street evaluations, etc.
- GIS – regular GIS updates and meetings, coordination with mPower, edits as needed, etc.
- CCMG – application submission, pay application review, layout, inspection, etc.

Table of 2022 Work Order amounts versus expenditures and new 2023 Work Order Amounts

| | 2022 On-Call Contracts | | | 2023 On-Call Contracts |
|-------------------------|--|---------------------|---------------------|------------------------|
| | Contract Amount | Actual Spent | Amount Under Budget | Contract Amount |
| Wastewater | \$ 30,000.00 | \$ 13,262.10 | \$ 16,737.90 | \$ 30,000.00 |
| Water | \$ 30,000.00 | \$ 21,469.52 | \$ 8,530.48 | \$ 30,000.00 |
| Streets (Stormwater) | \$ 30,000.00 | \$ 27,830.25 | \$ 2,169.75 | \$ 30,000.00 |
| GIS | \$ 10,000.00 | \$ 4,456.10 | \$ 5,543.90 | \$ 10,000.00 |
| CCMG | NO WO FOR 2022, PERFORMED UNDER STREETS WO | | | \$ 40,000.00 |
| Total | \$100,000.00 | \$ 67,017.97 | \$ 32,982.03 | \$ 140,000.00 |

Corporate
 1829 E. Spring Street
 Suite 201
 New Albany, IN 47150
 812-945-9585

Kentucky
 2307 River Road
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 502-583-5994

Central Indiana
 1060 N. Capitol Avenue
 Suite E360
 Indianapolis, IN 46204
 317-829-3474

Southern Indiana
 124 Bell Ave
 Clarksville, IN 47129
 812-288-6646

**WORK ORDER FORM
2023 TOWN OF SELLERSBURG WASTEWATER ON-CALL SERVICES**

WORK ORDER NO. 2023-01

Date: 01/09/2023

In accordance with the General Services Agreement between the Town of Sellersburg, Indiana, acting thru its duly elected Sellersburg Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated September 8th, 2014, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this WORK ORDER. CONSULTANT shall furnish all labor, materials, supplies, equipment, supervision, and services necessary for and incident to the performance of the Work. CONSULTANT represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this WORK ORDER. CONSULTANT represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this WORK ORDER.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this WORK ORDER. This WORK ORDER also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By _____

Witness _____

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By _____
Michael C. Harris, PE, President

Witness _____
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2023-01

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor wastewater projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Town and Wastewater Staff.

SECTION B – SCHEDULE

As needed and discussed with Town and Wastewater Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

**WORK ORDER FORM
2023 TOWN OF SELLERSBURG WATER ON-CALL SERVICES**

WORK ORDER NO. 2023-02

Date: 01/09/2023

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated September 8th, 2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision, and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

**Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172**

By _____

Witness _____

CONSULTANT:

**Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585**

By _____
Michael C. Harris, PE, President

Witness _____
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2023-02

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor water projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

WORK ORDER FORM
2023 TOWN OF SELLERSBURG STREETS (STORMWATER) ON-CALL SERVICES

WORK ORDER NO. 2023-03

Date: 01/09/2023

In accordance with the General Services Agreement between the Town of Sellersburg, Indiana, acting thru its duly elected Sellersburg Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated September 8th, 2014, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this WORK ORDER. CONSULTANT shall furnish all labor, materials, supplies, equipment, supervision, and services necessary for and incident to the performance of the Work. CONSULTANT represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this WORK ORDER. CONSULTANT represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this WORK ORDER.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this WORK ORDER. This WORK ORDER also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By _____

Witness _____

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By _____
Michael C. Harris, PE, President

Witness _____
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2023-03

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor street (stormwater) projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

**WORK ORDER FORM
2023 TOWN OF SELLERSBURG GIS SERVICES**

WORK ORDER NO. 2023-04

Date: 01/09/2023

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated September 8th, 2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision, and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By _____

Witness _____

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By _____

Michael C. Harris, PE, President

Witness _____

Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2023-04

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for GIS projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection, meetings, or other tasks that may be necessary to support the Staff for GIS projects.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Ten Thousand Dollars 00/100 (\$10,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

**WORK ORDER FORM
2023 TOWN OF SELLERSBURG CCMG ON-CALL SERVICES**

WORK ORDER NO. 2023-05

Date: 01/09/2023

In accordance with the General Services Agreement between the Town of Sellersburg, Indiana, acting thru its duly elected Sellersburg Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated September 8th, 2014, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this WORK ORDER. CONSULTANT shall furnish all labor, materials, supplies, equipment, supervision, and services necessary for and incident to the performance of the Work. CONSULTANT represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this WORK ORDER. CONSULTANT represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this WORK ORDER.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this WORK ORDER. This WORK ORDER also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By _____

Witness _____

CONSULTANT:

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1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By _____
Michael C. Harris, PE, President

Witness _____
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2023-05

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow JTL to provide services for Community Crossings Matching Grant (CCMG) projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the completion of the approved projects.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Forty Thousand Dollars 00/100 (\$40,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

WORK ORDER FORM
TOWN OF SELLERSBURG SYSTEM CONNECTION TO INDIANA AMERICAN
WATER CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES

WORK ORDER NO. 2023-06

Date: 01/09/2023

In accordance with the General Services Agreement between the Town of Sellersburg, Indiana, acting thru its duly elected Sellersburg Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated September 8th, 2014, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this WORK ORDER. CONSULTANT shall furnish all labor, materials, supplies, equipment, supervision, and services necessary for and incident to the performance of the Work. CONSULTANT represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this WORK ORDER. CONSULTANT represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this WORK ORDER.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this WORK ORDER. This WORK ORDER also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By _____
Brad J. Amos, President

Witness _____
Michelle D. Miller

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By _____
Michael C. Harris, PE, President

Witness _____
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2023-06

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow JTL to provide Construction Administration and Inspection services for the System Connection to Indiana American Water Company project to include the following:

- Provide a full time Owner's Resident Project Representative (Inspector) who will remain on-site to observe the Contractor's Construction Activities to ensure that all items are being performed and constructed in accordance with the contract documents. Inspector will prepare and submit Daily Inspection Reports and Weekly Inspection Summaries to document the work. Inspector will also measure installed quantities of all pay items for tracking and progress payment.
- Review and approve or take other appropriate action in respect to Shop Drawings, Samples, and other data that Contractor is required to submit to Owner with respect to Work designed or specified by the Engineer, but only for conformance with the information given in the contract documents and compatibility with the design concept of the completed project as a functioning whole as indicated by the contract documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that the Owner has accepted.
- Make recommendations to Owner concerning special inspections or tests of the work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by the contract documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the contract documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the contract documents. Engineer and Owner shall be entitled to rely on such inspections, tests, and approvals.
- Assist Owner in review of Pay Applications and the accompanying supporting documentation. Assist Owner in determining the amounts that Owner will recommend that Owner pay to Contractor.
- Assist Owner in conducting a final visit to the site to determine if the completed work is acceptable so that Engineer may recommend to Owner, in writing, that final payment be made to Contractor with respect to such work.
- Assist Owner in conducting a warranty walkthrough prior to the end of the warranty period per the contract documents.
- Engineer shall not be responsible for the acts or omissions of any Contractor, Subcontractor, Supplier or of any other individuals or entities performing or furnishing any of the work, for safety or security at the Site, or for safety precautions or programs incident to the work, during the construction phase or otherwise. Engineer shall not be responsible for failure of any Contractor to perform or furnish the Work in accordance with the contract documents.

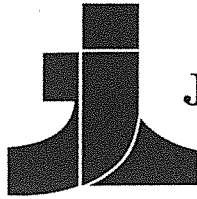
SECTION B – SCHEDULE

The construction for this project is anticipated to last for three (3) months to be completed by April 1, 2023.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Sixty Thousand Dollars 00/100 (\$60,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

January 9, 2023

WATER

Ohio Ave Water Main Extension

- Easement deed was recorded on 7/20/2022.
- Council President to signed accepted bid on 11/28/2022 for Contractor to order bonds.
 - The bids have been signed and sent to the Contractor.
- Contractor will provide updated construction schedule.
 - *The Contractor is securing the pipe materials. Their supplier was anticipating the pipe arriving at the end of last year, but the Contractor has not received it.*
 - *Contractor is waiting on materials.*

System Connection to IAWC

- Pre-bid meeting was held on 6/28/2022. Bids were opened on 7/8/2022. Bid awarded to Excel Excavating for \$248,125 on 7/11/2022.
- Contract to be signed by Town, effective date of contract to be 7/25/2022.
- Contract time to start on 11/14/2022, based on anticipated material lead times:
 - Substantially complete by 2/12/2023.
 - Final completion due on 3/14/2023.
- Pre-construction meeting held on 11/14/2022. Construction is expected to begin mid-December, upon arrival of majority of materials.
- *Contractor began work on January 4, 2023. Work is still planned to be completed before April 1, 2023.*

WASTEWATER

WWTP Construction

- Relocation of the outfall to avoid field located utilities has resulted in additional rock excavation. Contractor is preparing a proposed change order for the additional work.
 - Change Order No. 4 has been approved by IFA.
- Construction of the stormwater pond area has been impacted by a natural flowing spring and lean clays. Investigation and discussions with the contractor geotechnical engineer to define the remedy the problem is on-going.
 - Construction has been completed. Regrading has been completed during the dry weather period. No change order required for any work in that area.

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812-288-6646

- Meeting with all parties was held on-site. Pace is moving forward with most cost-efficient solution.
- Issues with the existing Clarifier No. 3 and No. 4 Scum Pump Station have been identified and additional work will be required to fix the level control system and mixer, resulting in additional costs.
 - *The Scum Pump Station equipment has been ordered by the Town, installed, and is functioning properly.*
- Work is continuing on the UV Basin. Most electrical work is expected to be completed this month.
 - UV basins have been put into operation and the temporary D.O. system has been installed and is functioning properly.
- On 11/14/2022, Indiana Finance Authority (IFA) was on-site to audit for State Revolving Fund (SRF) compliance. No issues are expected with the audit. No issues were identified during review. Waiting on correspondence from IFA.
- A safety review of the new processes has been conducted by Plant Operations staff. Their review comments are being addressed.
- *All existing pump station connections to the new Headworks are complete.*
- *Flow has been transferred to new headworks, oxidation ditch, and clarifiers and operation is going well and meeting permit limits.*
- *Existing oxidation ditches have been taken out of service and rehabilitation of gates and flow splitter box is underway.*
- *Existing headworks and piping demolition is ongoing.*
- *Clarifier 1 demolition is complete and Clarifier 2 rehabilitation is complete.*
- *Site grading and sidewalks are underway.*
- *Existing UV and reaeration demolition is complete, and the new reaeration basin construction is underway.*
- *Construction progress is satisfactory.*

West/Northwest Pump Station

- Design on hold, pending potential overall project change.
- Proposal for wastewater services for Starlight / Borden / Sellersburg is being reviewed by IEDC for approval of READI funds.
- *Approval received at RDA meeting on January 6, 2023.*

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ROAD

SR 60 (State) Portion

- Project let on 5/5/2022. Did not meet INDOT requirements for an “awardable” project. Project was re-let on 7/13/22. Low bidder was E&B Paving in the amount of \$2,216,659.69. Project is being awarded.
- INDOT has now committed to funding the project in the full bid amount.
- *No updates anticipated until construction starts next Spring.*

Camp Run Parkway (Town) Portion

- MAC Construction is the Contractor. JTL providing full-time on-site inspection.
- All asphalt has been installed except for the final 1.5-inch surface course.
- All concrete curb and gutter and median curbs have been installed.
- All concrete sidewalk and decorative stamped/colored concrete have been installed.
- Finish grading has been completed and sod and seed has been installed.
- *Installation of tree plantings, landscaping, and landscape rock are complete.*
- *Final surface asphalt and striping to be completed in the Spring.*

CCMG Paving

- The Culvert on N New Albany Street is able to be repaired with CCMG funds (per INDOT). It is slated for the 2022-2 CCMG application.
- Final review of the project and a punch list was created. Contractor has been made aware of the required corrective work and will put it on their schedule.
 - JTL has confirmed that the Contractor’s corrective work has been completed.
- Final change order was signed 11/28/2022.
- *Close-out is last remaining task. Scheduled to happen in February.*
- The 2022-2 CCMG Application has been submitted and is awaiting INDOT approval/award.
 - *The 2022-2 CCMG Application has been awarded. Construction Documents are being prepared. Advertisement for bid scheduled for 1/16/2023 and 1/23/2023 for bids to open at February 13, 2023, Council meeting.*

