

**TOWN OF SELLERSBURG  
REGULAR TOWN COUNCIL MEETING  
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

**MEETING MINUTES**

**DATE:** February 26, 2018

**CALL TO ORDER:**

Called to order by Council President Paul J. Rhodes at 5:30 p.m.

**ROLL CALL OF MEMBERS:**

President Paul J. Rhodes, Vice President Brad J. Amos, 2<sup>nd</sup> Vice President Martina P. Webster, Member William J. Conlin, Member James H. LaMaster, Council Attorney Jacob C. Elder, Clerk Treasurer Michelle D. Miller.

**PRAYER:** President Paul J. Rhodes

**PLEDGE OF ALLEGIANCE:** Boy Scout Troop 6.

**MOTION TO AMEND THE AGENDA:**

Amend to include Allowance Claims and to remove #6 under New Business, BMS amended contract.

Motion: Webster      Second: Conlin      Vote: 5-aye, 0-nay, motion approved.

**MOTION TO ADOPT THE AGENDA AS AMENDED:**

Motion: Webster      Second: LaMaster      Vote: 5-aye, 0-nay, motion approved.

**MOTION TO AMEND THE ADOPTED AGENDA TO ADD ALLOWANCE DOCKETS:**

Motion: Webster      Second: LaMaster      Vote: 5-aye, 0-nay, motion approved.

**APPROVAL OF MINUTES:**

February 12, 2018 Regular Meeting Minutes as presented by the Sellersburg Clerk Treasurer

February 19, 2018 Executive Session Meeting Minutes as presented by the Sellersburg Clerk Treasurer

February 19, 2018 Special Meeting Minutes as presented by the Sellersburg Clerk Treasurer

Motion: Conlin      Second: Amos      Vote: 4-aye, 1-abstain by Webster due to she was not present at the meetings on February 19<sup>th</sup>, motion approved.

**MOTION TO APPROVE THE ALLOWANCE CLAIMS AND ALLOWANCE DOCKETS:**

Motion: Webster      Second: Amos      Vote: 5-aye, 0-nay, motion approved.

**COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)**

Mr. James Hogan ask if the 2012 truck is the used truck. President Rhodes advises that it is.

**ORDINANCES AND RESOLUTIONS:**

1. 2018-OR-001 – 1<sup>st</sup> Reading – An Ordinance Ratifying Certain Modifications to 2018 Salary Ordinance:

Motion: Webster      Second: Amos      Vote: 5-aye, 0-nay, motion approved.

2<sup>nd</sup> Reading:

Motion: Webster      Second: Conlin      Vote: 5-aye, 0-nay, motion approved.

**ORDINANCES AND RESOLUTIONS (continued):**

2. 2018-OR-004 – 1<sup>st</sup> Reading – An Ordinance Adopting a Comprehensive Plan for the Town of Sellersburg:  
Motion: Amos                      Second: LaMaster  
Motion made to remove #4 under Cultural objective from the proposed Comprehensive Plan, removing purchasing the property adjacent to the pool:  
Motion: Webster                      Second: LaMaster                      Vote: 5-aye, 0-nay, motion approved.  
Motion to approve as amended:  
Motion: Webster                      Second: LaMaster                      Vote: 5-aye, 0-nay, motion approved.
3. 2018-OR-005 – 1<sup>st</sup> Reading – An Ordinance Amending the Zoning Map of the Town of Sellersburg, Indiana:  
Motion: LaMaster                      Second: Conlin                      Vote: None-LaMaster rescinds his motion  
Motion to reject Ordinance 2018-OR-004:  
Motion: Webster                      Second: LaMaster                      Vote: 5-aye, 0-nay, motion approved.  
Motion to reject on 2<sup>nd</sup> Reading:  
Motion: Webster                      Second: LaMaster                      Vote: 5-aye, 0-nay, motion approved.

**UNFINISHED BUSINESS:**

1. Phosphorus Building Status Update (Tim Parmenter, Director of Public Works)  
Wednesday Stantec put out a request for bids.
2. Paradise Avenue Project Status Update (Tim Parmenter, Director of Public Works)  
One quote was received.
3. 2012 Mack Garbage Truck Confirmation of Receipt (Tim Parmenter, Director of Public Works)  
We are working with the vendor on minor tweaks.
4. Butler Road Easement Plat & Description Project Status Update (Jacob “Jake” Elder, Town Attorney)  
Town Attorney Elder gives an update and advises that this issue is still pending.
5. Town of Sellersburg Parks & Recreation School Board Appointment (Brad Amos, Town Council Vice President): Waiting for the School Board to make their appointment.

**NEW BUSINESS:**

1. **Hawthorne Glen Booster Station Project | Open Bids (Curry and Associates):**  
Dan Cristiani (factory built):  
Base Bid Water Mains: \$134,293.00    Base Bid Booster Station: \$351,502.00  
Total Base Bid: \$485,795.00  
Dave O’Mara (factory built):  
Base Bid Water Mains: \$123,570.00    Base Bid Booster Station: \$317,350.00  
Total Base Bid: \$440,920.00  
Stiegel Design & Construction (built in place on site):  
Base Bid Water Mains: \$128,657.50    Base Bid Booster Station: \$271,230.61  
Total Base Bid: \$399,888.11  
Mr. Curry advises that there is a two hundred ten-day completion time from time of bid acceptance.  
Motion to accept low bid from Stiegel Design & Construction upon Engineer recommendation and Attorney review:  
Motion: Webster                      Second: Conlin                      Vote: 5-aye, 0-nay, motion approved.

2. **Budget Recommendations (Steven K. Brock MBA, CPA):**  
Presents 2018 Approved Budget
3. **Packer Side Loader Bid Discussion (Tim Parmenter, Director of Public Works):**  
Motion, to reject the bids: Webster      Second: LaMaster      Vote: 3-aye, 2-nays by Amos and Conlin, motion approved.  
Motion to put out for bid again: Webster      Second: LaMaster      Vote: 3-aye, 2-nays by Amos and Conlin, motion approved.
4. **Ampstun Training | Change Order: Two (2) Additional Days of Training (Tim Parmenter, Director of Public Works):**  
Motion to approve: Webster      Second: Conlin      Vote: 5-aye, 0-nay, motion approved.
5. **Uniform Conflict of Interest Disclosure Statements:**  
William Conlin:      Motion: Amos      Second: Webster      Vote: 5-ay, 0-nay, motion approved.  
Brad Amos:      Motion: Conlin      Second: LaMaster      Vote: 5-ay, 0-nay, motion approved.
6. BMS Amended Contract (Councilwoman Martina Webster): Agenda amended to remove

**GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)**

John Weddell, Brandon Circle, Lakeside, speaks in reference the Brandon Circle gate access.

Chris Bobay, Forrest Estates Homeowner's Association, speaks in reference to the Brandon Circle gate access.

Would just like for the Council to consider a gated access for emergency use only.

**RECEIPT OF STAFF REPORTS:**

Josh Hillman, Jacobi, Toombs, & Lanz:

Presents Current Projects Status Report (attached), advises he is working with Tim on the paving for Lakeside and is also working with Tim and Lori on the Perry Crossing pumping station.

Tim Parmenter, Director of Public Works:

Discusses the problems at the wastewater treatment plant due to the flooding.

**COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):**

James H. LaMaster, District 2:

Advises that the Town cannot do anything about the recent flooding

Brad J. Amos, District 3:

Would like to thank the guys for working overtime during the flooding

Martina Webster, District 1:

Advises that the School Board met reference the boundaries and encourages everyone to keep on to date on the issue.

**ADJOURN:**

Motion: Webster      Second: Amos      Vote: 5-aye, 0-nay, motion approved and meeting adjourned at 7:24 p.m.

Approved this 26<sup>th</sup> day of March, 2018

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Paul J. Rhodes, President

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James H. LaMaster, Council Member

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Brad J. Amos, Vice President

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William J. Conlin, Council Member

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Martina P. Webster, 2<sup>nd</sup> Vice President

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Attest: Michelle D. Miller, Clerk Treasurer

Attachments: Agenda  
Jacobi, Toombs & Lanz, Inc. Current Projects Status Report

Note: All approved contracts can be located in Gateway using the following link:  
<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at  
[www.sellersburgclerk.com](http://www.sellersburgclerk.com)

**TOWN OF SELLERSBURG  
REGULAR TOWN COUNCIL MEETING  
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

**Agenda for  
February 26, 2018 at 5:30 p.m.**

**CALL TO ORDER AND ROLL CALL OF MEMBERS:**

**PRAYER:** Dr. Mike Donahue, Speed Memorial Church

**PLEDGE OF ALLEGIANCE:** All Present.

**MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:**

**APPROVAL OF MINUTES:**

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**COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)**

**ORDINANCES AND RESOLUTIONS:**

1. 2018-OR-001 – 1<sup>st</sup> Reading – An Ordinance Ratifying Certain Modifications to 2018 Salary Ordinance
2. 2018-OR-004 – 1<sup>st</sup> Reading – An Ordinance Adopting a Comprehensive Plan for the Town of Sellersburg
3. 2018-OR-005 – 1<sup>st</sup> Reading – An Ordinance Amending the Zoning Map of the Town of Sellersburg, Indiana

**UNFINISHED BUSINESS:**

1. Phosphorus Building Status Update (Tim Parmenter, Director of Public Works)
2. Paradise Avenue Project Status Update (Tim Parmenter, Director of Public Works)
3. 2012 Mack Garbage Truck Confirmation of Receipt (Tim Parmenter, Director of Public Works)
4. Butler Road Easement Plat & Description Project Status Update (Jacob “Jake” Elder, Town Attorney)
5. Town of Sellersburg Parks & Recreation School Board Appointment (Brad Amos, Town Council Vice President)

**NEW BUSINESS:**

1. Hawthorne Glen Booster Station Project | Open Bids (Tim Parmenter, Director of Public Works)
2. Budget Recommendations (Steven K. Brock MBA, CPA)
3. Packer Side Loader Bid Discussion (Tim Parmenter, Director of Public Works)
4. Ampstun Training | Change Order: Two (2) Additional Days of Training (Tim Parmenter, Director of Public Works)
5. Uniform Conflict of Interest Disclosure Statement | A&J Contracting-Billing Office/Painting (Councilman William Conlin)
6. BMS Amended Contract (Councilwoman Martina Webster)

**GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)**

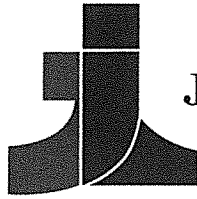
**RECEIPT OF STAFF REPORTS:**

Josh Hillman, Jacobi, Toombs, & Lanz  
Tim Parmenter, Director of Public Works  
J. Greg Dietz, Building Commission  
William R. Whelan, Chief of Police  
Jacob “Jake” Elder, Town Attorney

**COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):**

James H. LaMaster, District 2  
William Conlin, District 4  
Brad J. Amos, District 3  
Martina Webster, District 1  
Paul J. Rhodes, At-Large  
Michelle Miller, Clerk-Treasurer

**ADJOURN:**



**Jacobi, Toombs & Lanz, Inc.**  
*Consulting Engineers & Land Surveyors*

**CURRENT PROJECTS  
STATUS REPORT**

February 26, 2018

**Shirley Avenue & Prather Lane**

Excel Excavating Contract Bid Amount - \$605,962.00  
Community Crossings Grant Fund Allocation - \$339,694.50  
Town of Sellersburg Local Funding Required - \$266,267.50

Contracts have been signed and waiting on response from INDOT before submittal.  
Anticipate construction start in late March.

**St. Joe Road East & Allentown Road Paving**

E&B Paving was the apparent low bidder.

|                   | Bid Amount   | 25%<br>Sellersburg Responsibility |
|-------------------|--------------|-----------------------------------|
| Allentown Road    | \$41,852.82  | \$10,463.21                       |
| St. Joe Road East | \$77,897.18  | \$19,474.30                       |
| Total             | \$119,750.00 | \$29,937.51                       |

Contracts have been signed and waiting on response from INDOT before submittal.  
Anticipate construction start in late March.

**W. Utica Street Culvert Replacement**

The culvert has been replaced, and the road is open to traffic. Paving will be completed when the weather permits.

**Charlestown Road Water & Sewer Relocations**

RCI was awarded the contract for \$135,539.25. Coordinating construction schedule with the County project. The right-of-way documents have been received. A pre-construction/utility coordination meeting was held. The contractor is mobilizing in for construction.

**Hill N' Dale & I-65 Water Line Relocation**

Final pipe to be installed, tested and disinfected this week, weather permitting.

1829 E. Spring Street, Suite 201  
New Albany, IN 47150  
812-945-9585  
812-945-6656 Fax

124 Bell Ave  
Clarksville, IN 47129  
812-945-9585  
812-945-6656 Fax

1060 N. Capitol Avenue, Ste E360  
Indianapolis, IN 46204  
317-829-3474  
317-829-3473 Fax

1400 South 1<sup>st</sup> Street  
Louisville, KY 40208  
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