

TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING MINUTES
316 E. UTICA STREET SELLERSBURG, INDIANA 47172

JANUARY 10, 2022

CALL TO ORDER

President Amos called the meeting to order at 6:00p.m.

ROLL CALL OF MEMBERS:

Present Absent

X		Brad Amos, President
X		Matthew Czarnecki, Vice President
	X	Michael "Scott" McVoy, 2 nd Vice President
X		Randall Mobley, Member
X		Terry Langford, Member
X		Jacob C. Elder, Town Attorney
X		Charlie Smith, Town Manager
X		Michelle D. Miller, Clerk Treasurer

PRAYER: MOBLEY

PLEDGE OF ALLEGIENCE: By all present

MOTION TO ADOPT THE AGENDA AS PRESENTED:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

2021-2 CCMG PROJECT BID OPENING | D'Caris, Jacobi, Toombs & Lanz:

Dave O'Mara: No Bid Received
 E&B Paving: \$1,497,300.00
 Libs Paving: \$1,250,465.70
 Mac Construction: \$1,428,240.75
 Temple & Temple: \$1,491,884.75
 Allstar Paving: \$1,549,104.80
 Louisville Paving: \$1,653,435.42

Motion to award to the apparent low bid from Lib's Paving pending engineer and Town Attorney review:

Motion/Second: LANGFORD/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

SELLERSBURG PARKS & RECREATION BOARD APPOINTMENTS:

Board Member Adam Frederick has resigned and a motion was made to appoint Amy Campbell, previous Pool and Events manager, effective February 1st, to replace Adam Frederick.

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

Town of Sellersburg
Town Council Meeting Minutes
January 10, 2022

Minutes approved this 24th day of January, 2022

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

JOB NO. 21108 BID OPENING January 10, 2022

Town of Sellersburg 2021-2 Community Crossings Grant Funded Street

JOB TITLE Paving

JOB SPONSOR Town of Sellersburg, Indiana

BIDDERS					
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Dave O'Mara	E&B Paving	Libs Paving	Mac Construction	Temple & Temple	
			1,428,240. ⁷⁵		
No Bid	1,497,300. ⁰⁰	1,250,465. ⁷⁹	1,653,435.⁴²	1,491,884. ⁷⁵	

Allstar Paving	Louisville Paving				
1,549,104. ⁸⁰	1,653,435. ⁴²				

WORK ORDER FORM
2022 TOWN OF SELLERSBURG WASTEWATER ON-CALL SERVICES

WORK ORDER NO. 2022-01

Date: 01/10/2022

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated September 8th, 2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By Brad J. Amos

Witness Michelle D. Miller

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By Joshua N. Hillman
Joshua N. Hillman, PE, PLS, VP Engineering

Witness Lori L. Wyatt
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2022-01

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor wastewater projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Wastewater Staff.

SECTION B – SCHEDULE

As needed and discussed with Wastewater Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

WORK ORDER FORM
2022 TOWN OF SELLERSBURG WATER ON-CALL SERVICES

WORK ORDER NO. 2022-02

Date: 01/10/2022

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated September 8th, 2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By Brad J. Amos

Witness Michelle D. Miller

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By Joshua N. Hillman
Joshua N. Hillman, PE, PLS, VP Engineering

Witness Lori L. Wyatt
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2022-02

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor water projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

WORK ORDER FORM
2022 TOWN OF SELLERSBURG STREETS (STORMWATER) ON-CALL SERVICES

WORK ORDER NO. 2022-03

Date: 01/10/2022

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated September 8th, 2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By Brad J. Amos

Witness Michelle D. Miller

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By Joshua N. Hillman
Joshua N. Hillman, PE, PLS, VP Engineering

Witness Lori L. Wyatt
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2022-03

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor street (stormwater) projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.

**WORK ORDER FORM
2022 TOWN OF SELLERSBURG GIS SERVICES**

WORK ORDER NO. 2022-04

Date: 01/10/2022

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated September 8th, 2014, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

Work: The Work shall be as described in Section A of this **WORK ORDER**. **CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this **WORK ORDER**. **CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the **CONSULTANT** shall be as described in Section C of this **WORK ORDER**.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana
316 Utica Street
Sellersburg, Indiana 47172

By Brad J. Amos

Witness Michelle D. Miller

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.
1829 East Spring Street, Suite 201
New Albany, IN 47150
(812) 945-9585

By Joshua N. Hillman
Joshua N. Hillman, PE, PLS, VP Engineering

Witness Lori L. Wyatt
Lori L. Wyatt, Water Resources Team Lead

WORK ORDER NO. 2022-04

SECTION A – DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (**CONSULTANT**) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for GIS projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B – SCHEDULE

As needed and discussed with Staff.

SECTION C – PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Ten Thousand Dollars 00/100 (\$10,000.00).

The **CONSULTANT** may submit monthly invoices for payment for work completed to date.