TOWN OF SELLERSBURG

REGULAR TOWN COUNCIL MEETING MINUTES 316 E. UTICA STREET SELLERSBURG, INDIANA 47172

JANUARY 10, 2022

CALL TO ORDER

President Amos called the meeting to order at 6:00p.m.

ROLL CALL OF MEMBERS:

Present	Absent	
X		Brad Amos, President
X		Matthew Czarnecki, Vice President
	X	Michael "Scott" McVoy, 2nd Vice President
X		Randall Mobley, Member
X		Terry Langford, Member
X		Jacob C. Elder, Town Attorney
X		Charlie Smith, Town Manager
X		Michelle D. Miller, Clerk Treasurer

PRAYER: MOBLEY

PLEDGE OF ALLEGIENCE: By all present

MOTION TO ADOPT THE AGENDA AS PRESENTED:

Vote: 4-aye, 0-nay, motion approved. Motion/Second: CZARNECKI/MOBLEY

2021-2 CCMG PROJECT BID OPENING | D'Caris, Jacobi, Toombs & Lanz:

Dave O'Mara:

No Bid Received

E&B Paving:

\$1,497,300.00

Libs Paving:

\$1,250,465.70

Mac Construction: Temple & Temple: \$1,428,240.75 \$1,491,884.75

Allstar Paving:

\$1,549,104.80

Louisville Paving:

\$1,653,435.42

Motion to award to the apparent low bid from Lib's Paving pending engineer and Town Attorney review: Motion/Second: LANGFORD/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

SELLERSBURG PARKS & RECREATION BOARD APPOINTMENTS:

Board Member Adam Frederick has resigned and a motion was made to appoint Amy Campbell, previous Pool and Events manager, effective February 1st, to replace Adam Frederick.

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

Town of Sellersburg Town Council Meeting Minutes January 10, 2022

NEW BUSINESS

1. Sewer Development Agreement with Bob Lynn in the amount of \$118,000:

Motion to approve agreement and authorization for the Town Manager or Council President to sign:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

2. Approval to waive monthly sanitation fee for 12114 St. Andrews Place, Account#: 128690, until construction is complete:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

PUBLIC COMMENTS:

Brett Lyvers, Silver Creek Little League President, addresses the Council in reference to the gate the Town installed at Adkins Court.

RECEIPT OF STAFF REPORTS:

Charlie Smith, Town Manager

1. Introduces Rob Killebrew who will be installing the new audio and video equipment in the meeting room.

2. Announces the Red Cross Blood Drive at the Town Hall will be January 12th from 8 a.m. until noon.

3. The Parks meeting will be tomorrow night.

Josh Hillman, Jacobi Toombs & Lanz:

1. Airport Lift Station Change Order for Allterrain in the amount of \$193,822.40 and an additional thirty-five days, for a total contract price of \$424,922.40:

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

Lori Wyatt, Jacobi Toombs & Lanz:

1. Presents 2022 work orders for approval:

Work Order 2022-01 Wastewater On-Call Services \$30,000.00 Work Order 2022-02 Water On-Call Services \$30,000.00 Work Order 2022-03 Streets (Stormwater) on-call Services \$30,000.00 Work Order 2022-04 GIS Services \$10,000.00

Motion/Second: CZARNECKI/MOBLEY

Vote: 4-aye, 0-nay, motion approved.

Jacob Elder, Town Attorney:

1. Requests approval to renew his contract for 2022:

Motion/Second: CZARNECKI/LANGFORD

Vote: 4-aye, 0-nay, motion approved.

William Whelan, Chief of Police:

1. Gives an update on the remodeling of the new police station.

COUNCIL COMMENTS:

Councilman Amos announces that the last week of January will be the Redevelopment grand opening of the Camp Run Commons Road.

ADJOURNMENT:

Motion/Second: MOBLEY/CZARNECKI

Meeting adjourned at 7:15 p.m.

Vote: 4-aye, 0-nay, motion approved.

Town of Sellersburg Town Council Meeting Minutes January 10, 2022

Minutes approved this 24th day of January, 2022

Brad J. Amos, Council Member	Matt Czarnecki, Council Member		
Scott McVoy, Council Member	Terry Langford, Council Member		
Randall Mobley, Council Member	Attest: Michelle D. Miller, Clerk Treasurer		

JOB NO. <i>211</i>	08		BID OP	ENING <i>Januai</i>	y 10, 2022
	own of Sellersb	urg 2021-2 Com	munity Crossing		
-	R Town of Sel	lersburg, Indiar	na e		
		BIDI	DERS		
			· · · · · · · · · · · · · · · · · · ·		······································
Dave O'Mara	E&B Paving	Libs Paving	Mac Construction 1,428,340.75	Temple & Temple	
No Bid	1,497,300	1,250,465,2	(A)	1,491,884.75	
Allstor Paving	Louisville Paving				
1,549,104,8) 1,653,435, ⁴²				

	Change Order No.		
Date of Issuance: January 10, 2022	Effective Date: January 10, 2022		
Owner: Town of Sellersburg	Owner's Contract No.:		
Contractor: AllTerrain Paving & Construction	Contractor's Project No.:		
Engineer: Jacobi, Toombs & Lanz	Engineer's Project No.: 20118		
Project: Airport Lift Station Rehabilitation	Contract Name: Airport Lift		
	Station Rehabilitation		
The Contract is modified as follows upon execution of this	s Change Order:		
Description: Handling and disposal of contaminated groun avoid relocation of electrical conduit; interior lining of were work stoppages due to unforeseen groundwater issues. Attachments: See attached.	idwater and soil; lowering of gravity sewer line to twell. Contract duration increased to account for		
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES		
	[note changes in Milestones if applicable]		
Original Contract Price:	Original Contract Times:		
	Substantial Completion: 60 days		
\$ 231,100.00	Ready for Final Payment: 70 days		
	days or dates		
[Increase] [Decrease] from previously approved Change	[Increase] [Decrease] from previously approved Change		
Orders No to No:	Orders No to No:		
¢	Substantial Completion: Ready for Final Payment:		
\$	days		
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:		
	Substantial Completion: 60 days		
\$ 231,100.00	Ready for Final Payment: 70 days		
	days or dates		
Increase of this Change Order:	Increase of this Change Order:		
	Substantial Completion: <u>175 days</u>		
\$ 193,822.40	Ready for Final Payment: <u>175 days</u>		
	days or dates		
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:		
	Substantial Completion: 235 days		
\$ 424,922.40	Ready for Final Payment: 245 days		
	days or dates		
By: By: Brad	EPTED: ACCEPTED: By: Sil Morio		
	Title Contractor (Authorized Signature)		
Title: Eng: neer 11 Title			
Date: 01/10/2022 Date	Date//22		
Approved by Funding Agency (if applicable)			
Ву:	and the second s		

WORK ORDER FORM 2022 TOWN OF SELLERSBURG WASTEWATER ON-CALL SERVICES

WORK ORDER NO. 2022-01

Date: 01/10/2022

In accordance with the General Services Agreement between the Town of Sellersburg, Indiana, acting thru its duly elected Sellersburg Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated September 8th, 2014, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and notto-exceed fee.

Work: The Work shall be as described in Section A of this WORK ORDER. CONSULTANT shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. CONSULTANT represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

Schedule: The Schedule shall be set forth in Section B of this WORK ORDER. CONSULTANT represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this WORK ORDER.

Terms and Conditions: The terms and conditions of the General Services Agreement referenced above shall apply to this WORK ORDER. This WORK ORDER also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana 316 Utica Street

Sellersburg, Indiana 47172

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc. 1829 East Spring Street, Suite 201

New Albany, IN 47/150

(812) 945-9585

Joshua N. Hilman, PE, PLS, VP Engineering

Witness

Wyatt, Water Resources Team Lead

SECTION A - DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (CONSULTANT) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor wastewater projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Wastewater Staff.

SECTION B - SCHEDULE

As needed and discussed with Wastewater Staff.

SECTION C - PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

WORK ORDER FORM 2022 TOWN OF SELLERSBURG WATER ON-CALL SERVICES

WORK ORDER NO. 2022-02

Date: <u>01/10/2022</u>

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated <u>September 8th, 2014</u>, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

<u>Work:</u> The Work shall be as described in Section A of this **WORK ORDER. CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

<u>Schedule:</u> The Schedule shall be set forth in Section B of this **WORK ORDER. CONSULTANT** represents that the Schedule is reasonable and achievable.

<u>Payment Terms:</u> Payments to the **CONSULTANT** shall be as described in Section C of this **WORK** ORDER.

<u>Terms and Conditions:</u> The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana 316 Utica Street Sellersburg, Indiana 47172

Witness

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc. 1829 East Spring Street, Suite 201 New Albany, IN 47150

(812) 945-9585

Joshua N. Hillman, PE. PLS, VP Engineering

Witness_

Lori L. Wyatt, Water Resources Team Lead

SECTION A - DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (CONSULTANT) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor water projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B - SCHEDULE

As needed and discussed with Staff.

SECTION C - PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

WORK ORDER FORM 2022 TOWN OF SELLERSBURG STREETS (STORMWATER) ON-CALL SERVICES

WORK ORDER NO. 2022-03

Date: 01/10/2022

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected **Sellersburg Town Council (OWNER)**, and **Jacobi, Toombs and Lanz, Inc. (CONSULTANT)**, dated <u>September 8th, 2014</u>, this **WORK ORDER** is the written authorization to the **CONSULTANT** to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

<u>Work:</u> The Work shall be as described in Section A of this **WORK ORDER. CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

<u>Schedule:</u> The Schedule shall be set forth in Section B of this **WORK ORDER. CONSULTANT** represents that the Schedule is reasonable and achievable.

<u>Payment Terms:</u> Payments to the **CONSULTANT** shall be as described in Section C of this **WORK** ORDER.

<u>Terms and Conditions:</u> The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana 316 Utica Street Sellersburg, Indiana 47172

Ву

Witness Micheller Miller

CONSULTANT:

Jacobi, Toombs, and Lanz, Inc. 1829 East Spring Street, Suite 201 New Albany, IN 47150/

(812) 945-9585

Joshua N. Hilfman, PE, PLS, VP Engineering

Witness

Lori L. Wyatt, Water Resources Team Lead

SECTION A - DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (CONSULTANT) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for minor street (stormwater) projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B - SCHEDULE

As needed and discussed with Staff.

SECTION C - PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Thirty Thousand Dollars 00/100 (\$30,000.00).

WORK ORDER FORM 2022 TOWN OF SELLERSBURG GIS SERVICES

WORK ORDER NO. 2022-04

Date: 01/10/2022

In accordance with the General Services Agreement between the **Town of Sellersburg, Indiana**, acting thru its duly elected Sellersburg Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated September 8th, 2014, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

<u>Work:</u> The Work shall be as described in Section A of this **WORK ORDER. CONSULTANT** shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. **CONSULTANT** represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

<u>Schedule:</u> The Schedule shall be set forth in Section B of this **WORK ORDER. CONSULTANT** represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this WORK ORDER.

<u>Terms and Conditions:</u> The terms and conditions of the General Services Agreement referenced above shall apply to this **WORK ORDER**. This **WORK ORDER** also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

OWNER:

Town of Sellersburg, Indiana 316 Utica Street

Sellersburg, Indiana 47172

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CONSULTANT:

Jacobi, Toombs, and Lanz, Inc.

1829 East Spring Street, Suite 201

New Albany, IN 47150

(812) 945-9585

Joshua N. Hillman, PE, PLS, VP Engineering

Witness

Lori L. Wyatt, Water Resources Team Lead

SECTION A - DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (CONSULTANT) shall provide the Professional services for the project as described as follows:

This Work Order is intended to allow Staff to contact JTL to provide services for GIS projects throughout the year on an as needed basis. Projects may include surveying, engineering, construction observation/inspection or other tasks that may be necessary to support the Staff.

SECTION B - SCHEDULE

As needed and discussed with Staff.

SECTION C - PAYMENT TERMS

Payment to the **CONSULTANT** for these services shall be on a time and material basis with an initial not-to-exceed budget of Ten Thousand Dollars 00/100 (\$10,000.00).