

# TOWN OF SELLERSBURG TOWN COUNCIL MEETING MINUTES

**DATE:** AUGUST 26, 2019, 5:30 P.M.

**CALL TO ORDER:**

President Paul Rhodes called the meeting to order at 5:30 p.m.

**ROLL CALL OF MEMBERS:**

Present:	Paul Rhodes, President
Present:	Brad Amos, Vice President
Present:	Martina Webster, 2 <sup>nd</sup> Vice President
Present:	James LaMaster, Member
Present:	William Conlin, Member
Present:	Jacob Elder, Town Attorney
Present:	Michelle Miller, Clerk Treasurer

**PRAYER:** Paul Rhodes

**PLEDGE OF ALLEGIENCE:** All Present.

**MOTION TO AMEND THE AGENDA:**

MOTION/SECOND: WEBSTER/LAMASTER                      Vote: 5-aye, 0-nay, motion approved.  
Remove #3 under unfinished business, Proposal | Replacement of Inventory/Trash Containers

**MOTION TO APPROVE THE AGENDA AS AMENDED:**

MOTION/SECOND: WEBSTER/LAMASTER                      Vote: 5-aye, 0-nay, motion approved.

**APPROVAL OF MINUTES:**

August 12, 2019 Town Council Meeting Minutes  
MOTION/SECOND: CONLIN/WEBSTER  
Vote: 5-aye, 0-nay, motion approved.

**APPROVAL OF ALLOWANCE DOCKET:** Will be presented September 23, 2019

President Paul Rhodes introduces the new Water Operator, Shannon Strulson.

## ORDINANCES AND RESOLUTIONS:

- Ordinance 2019-OR-024: An Ordinance Amending the 2019 Salary Ordinance**  
MOTION/SECOND: WEBSTER/CONLIN                      Vote: 5-aye, 0-nay, motion approved.  
MOTION/SECOND: WEBSTER/AMOS                      Vote: 5-aye, 0-nay, motion approved.
- Ordinance 2019-OR-025: An Ordinance Transferring Funds from 101003364 TC Repairs to Town Hall to 101003341 TC INS Other Than Group I \$3500.00**  
MOTION/SECOND: LAMASTER/AMOS                      Vote: 5-aye, 0-nay, motion approved.  
MOTION/SECOND: LAMASTER/CONLIN                      Vote: 5-aye, 0-nay, motion approved.

**UNFINISHED BUSINESS:**

1. **Sunset Hills Valve Vault Project | Award Project 18151 (Josh Hillman, Jacobi, Toombs & Lanz)**  
Motion to table:  
MOTION/SECOND: WEBSTER/LAMASTER                      Vote: 5-aye, 0-nay, motion approved.
2. **Gilola Road Paving Project (Josh Hillman, Jacobi, Toombs & Lanz)**  
Mr. Hillman advises that Wingham declined to quote and he received a quote from Allterrain in the amount of \$41,094.00.  
MOTION/SECOND: CONLIN/AMOS                      Vote: 5-aye, 0-nay, motion approved.
3. **Proposal | Replacement of Inventory/Trash Containers (Lori Kearney, Director of Public Works)**  
REMOVED

**NEW BUSINESS:**

1. **Robert Kelly, 1080 S. Indiana Avenue, request blind person sign and speed bumps and speed limit sign on Butler Road.**  
Motion to install two speed limit signs and a "Caution Blind Person" sign on Butler Road:  
MOTION/SECOND: WEBSTER/CONLING                      Vote: 5-aye, 0-nay, motion approved.  
  
Chief Whelan will get quotes on installing a gate on Butler Road at the entrance to Lakeside.
2. **Rural Membership | Late Fees (Lori Kearney, Director of Public Works)**  
Lori Kearney, PWD requests late fees be refunded for Rural Membership. Clerk Treasurer Michelle Miller advised to have Rural Membership sign up for ACH that way the bill will be paid timely every month and no late fee will be incurred. Lori Kearney advises she will recommend they enroll in ACH.
3. **Utility Billing Office Collection Reports | Internal Controls (Michelle Miller, Clerk-Treasurer)**  
Requests that the Council direct the Billing Office Manager or the Public Works Director to sign off on the Monthly Utility Billing Office Collection Reports. Public Works Director Lori Kearney advises that she does not have time to review the reports.
4. **Public Records Requests (Michelle Miller, Clerk-Treasurer)**  
Advises the Council the importance of timely replying to public records requests in accordance with IC 8-1.5-3.5-3.
5. **Employee Health Insurance (Paul Rhodes, Town Council President)**  
Motion made to give the Clerk Treasurer authority to select the Agent of Record for the 2020 Employee Benefits:  
MOTION/SECOND: WEBSTER/AMOS                      Vote: 3-aye's by Rhodes, Amos and Webster, 2-nay's by Conlin and LaMaster.
6. **Completion of Proposed 2020 Budget (Paul Rhodes, Town Council President)**  
Motion made to complete the 2020 Budget as proposed:  
MOTION/SECOND: WEBSTER/CONLIN                      Vote: 5-ay, 0-nay, motion approved. (figures not provided)

**RECEIPT OF STAFF REPORTS:**

**Josh Hillman (Jacobi, Toombs, & Lanz)**

1. Does not have the monthly report due to a power outage.
2. Paving is on hold on Allhands due to sewer repairs.
3. The Sellersburg United Methodist Church sidewalk issue is not a tripping hazard. The part of the sidewalk that does need repaired belongs to the Church and they are looking into repairing it.

**Jacob “Jake” Elder, Town Attorney**

1. Request approval for Council President Rhodes to sign the closing documents for the purchase of 624 West Utica outside of the Council meeting:

MOTION/SECOND: AMOS/CONLIN

Vote: 5-aye, 0-nay, motion approved.

**COMMENTS FROM PUBLIC**

Philip A. Jones, requests release letter for sewer for his property on County Line Road. Public Works Director, Lori Kearney, will prepare the letter for Mr. Jones.

Susan Popp, Clark County Clerk announces that polling location for Silver Creek 2 and 3 will be moved from the old Sellersburg Elementary to the American Legion and Silver Creek 4, 5, 6 and 7 will be moved from Silver Creek Middle School to Silver Creek High School Auxiliary gym.

**ADJOURN:**

MOTION/SECOND: AMOS/WEBSTER

Vote: 5-aye, 0-nay, motion approved.

TIME: 6:33 p.m.

Minutes approved this \_\_\_\_ day of \_\_\_\_\_, **2019**

\_\_\_\_\_  
Paul J. Rhodes, President

\_\_\_\_\_  
James H. LaMaster, Council Member

\_\_\_\_\_  
Brad J. Amos, Vice President

\_\_\_\_\_  
William J. Conlin, Council Member

\_\_\_\_\_  
Martina P. Webster, 2<sup>nd</sup> Vice President

\_\_\_\_\_  
Attest: Michelle D. Miller, Clerk Treasurer

**Attachment(s):** NONE

**Note:** All approved contracts/agreements can be located in Gateway using the following link:  
<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer’s Website at  
[www.sellersburgclerk.com](http://www.sellersburgclerk.com)