

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING MINUTES
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

DATE: AUGUST 13, 2018

CALL TO ORDER

By President Paul J. Rhodes at 5:30 p.m.

ROLL CALL OF MEMBERS:

Present:

Paul Rhodes
Brad Amos
Martina Webster
James LaMaster
William Conlin
Michelle Miller

Absent:

Jacob Elder, Town Attorney

PRAYER: President Paul J. Rhodes

PLEDGE OF ALLEGIANCE: All Present.

MOTION TO AMEND THE AGENDA:

To include, under unfinished business, Phosphorus Building update and to remove, under unfinished business, item #3 Proposed Purchase of 622 W. Utica Street.

Motion/Second: WEBSTER/AMOS

Vote: 5-aye, 0-nay, motion approved.

MOTION TO ADOPT THE AGENDA AS AMENDED:

Motion/Second: WEBSTER/LAMASTER

Vote: 5-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

Approval of the July 23, 2018 minutes of the as submitted by the Clerk-Treasurer

Motion/Second: WEBSTER/CONLIN

Vote: 5-aye, 0-nay, motion approved.

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

Vincent Thacker, President, BZA: Advises the Council of the need to fill the Building Commissioner position.

Vince Recker, President, Lakeside Estates HOA: Thanks the Council for the paving that was done and for the speed humps and requests another speed hump at Brandon Circle.

Council Member William Conlin: makes a motion to add a speed hump prior to Brandon Circle:

Motion/Second: CONLIN/AMOS

Vote: 4-aye, 1-nay by Webster, motion approved.

STAFF REPORT:

Mike Harris with Jacobi, Toombs and Lanz presents Current Projects Status Report (copy attached).

ORDINANCES AND RESOLUTIONS:

1. **Ordinance 2018-OR-16: An Ordinance Regulating Speed Limits and Traffic Controls in and Near Covered Bridge (Greenbriar and St. Andrews):**
1st Reading: Motion/Second: WEBSTER/CONLIN
Vote: 5-aye, 0-nay, motion approved.
2nd Reading: Motion/Second: WEBSTER/CONLIN
Vote: 5-aye, 0-nay, motion approved.
2. **Ordinance 2018-OR-17: An Ordinance Restricting Dumpsters for an Extended Period of Time on Property Zoned Residential**
1st Reading: Motion/Second: LAMASTER/CONLIN
Vote: 5-aye, 0-nay, motion approved.
2nd Reading: Motion/Second: LAMASTER/AMOS
Vote: 5-aye, 0-nay, motion approved.
3. **Ordinance 2018-OR-18: An Ordinance Transferring Certain Funds for the Parks Board**
1st Reading: Motion/Second: WEBSTER/AMOS
Vote: 5-aye, 0-nay, motion approved.
2nd Reading: Motion/Second: CONLIN/WEBSTER
Vote: 5-aye, 0-nay, motion approved.

UNFINISHED BUSINESS:

1. Liability Insurance Coverage (Paul Rhodes, Town Council President): Quotes Presented
Assured Partners, Pete Corrao: \$127,777.00
Rich & Cartmill, LLC, Chris Hancock: \$118,873.00
ISU, Jerry Rauck: \$121,808.00
Motion to accept the renewal from Jerry Rauck with ISU:
Motion/Second: WEBSTER/No Second, dies for lack of second.
Motion to accept the renewal from Jerry Rauck with ISU.
Motion/Second: LAMASTER/WEBSTER
Vote: 3-aye's by LaMaster, Webster and Rhodes, 2-nays by Amos and Conlin
2. Butler Road and Brandon Circle Improvements (Paul Rhodes, Town Council President)
Motion made to have JTL give an estimate for a gate and a less expensive option for Butler Drive:
Motion/Second: AMOS/CONLIN
Vote: 3-aye's by Amos, Conlin and LaMaster, 2-nay/s by Rhodes and Webster, motion approved.
Council Member Webster advises that she believes Brandon Circle should be moved on for the record.
3. Proposed Purchase of 622 W. Utica Street: REMOVED FROM AGENDA
4. Phosphorus Building: Public Works Director Tim Parmenter advises he is working on this.

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NEW BUSINESS:

1. Drainage Concern | LockUp Storage 7507 US-31, Sellersburg, IN 47172 (David Francke, Owner):
Mr. Francke addresses his drainage concerns with the Council
2. Employee Owed Compensation as a Result of an Internal Clerk Treasurer Audit of PTO (Paul Rhodes, Town Council President):
The Council moves to add the 2015 PTO owed to David McRae (84 hours) and Patrick Morris (48 hours) to their 2018 PTO.
Motion/Second: WEBSTER/AMOS
Vote: 5-aye, 0-nay, motion approved.
3. CitizenServe; Community Development Software | Contract (Tim Parmenter, Director of Public Works):
NO ACTION TAKEN
4. WPN Digital Mapping | Contract (Tim Parmenter, Director of Public Works)
Motion to approve the WPN Digital Mapping 5 year contract and 1 day of training upon Town Attorney Review:
Motion/Second: WEBSTER/AMOS
Vote: 5-aye, 0-nay, motion approved.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3: The pool season is coming to an end and he appreciates the people that came to the pool party. Thanks Tim and Lori for weed-eating and weed-pulling and thanks Michelle Medcalf for the help on the Insurance renewal.

Michelle Miller, Clerk-Treasurer: Thanks Gary Medcalf for weed-eating around the Town Hall.

ADJOURN:

Motion/Second: WEBSTER/LAMASTER

Vote: 4-aye, 0-nay, Councilmember Colin had stepped out of the meeting, motion approved and meeting adjourned.

Time: 7:51 p.m.

Town of Sellersburg
Town Council Meeting
August 13, 2018

Minutes approved this _____ day of _____, **2018**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

Agenda

Jacobi, Toombs and Lanz Current Projects Status Report

Note: All approved contracts can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

**Agenda for
August 13, at 5:30 p.m.**

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of the July 23, 2018 minutes of the as submitted by the Clerk-Treasurer

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

ORDINANCES AND RESOLUTIONS:

1. Ordinance 2018-OR-16: An Ordinance Regulating Speed Limits and Traffic Controls in and Near Covered Bridge.
2. Ordinance 2018-OR-17: An Ordinance Restricting Dumpsters for an Extended Period of Time on Property Zoned Residential.
3. Ordinance 2018-OR-18: An Ordinance Transferring Certain Funds for the Parks Board.

UNFINISHED BUSINESS:

1. Liability Insurance Coverage (Paul Rhodes, Town Council President)
2. Butler Road and Brandon Circle Improvements (Paul Rhodes, Town Council President)
3. Proposed Purchase of 622 W. Utica Street

NEW BUSINESS:

1. Drainage Concern | LockUp Storage 7507 US-31, Sellersburg, IN 47172 (David Francke, Owner)
4. Employee Owed Compensation as a Result of an Internal Clerk Treasurer Audit of PTO (Paul Rhodes, Town Council President)
2. CitizenServe; Community Development Software | Contract (Tim Parmenter, Director of Public Works)
3. WPN Digital Mapping | Contract (Tim Parmenter, Director of Public Works)

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total)

RECEIPT OF STAFF REPORTS:

Tim Parmenter, Director of Public Works
J. Greg Dietz, Building Commission
William R. Whelan, Chief of Police
Jacob "Jake" Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

James H. LaMaster, District 2

William Conlin, District 4

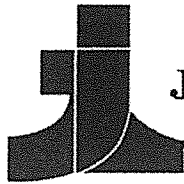
Brad J. Amos, District 3

Martina Webster, District 1

Paul J. Rhodes, At-Large

Michelle Miller, Clerk-Treasurer

ADJOURN:



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

**CURRENT PROJECTS
STATUS REPORT**

August 13, 2018

Shirley Avenue & Prather Lane

The Town gave direction to go forward with lowering the water main conflict and the Town will operate water main valves. Previous operation of water valves was unsuccessful in isolating the main for lowering the water main conflict. The Town has installed two Inserta Valves to allow for isolation of the main and plans to lower the main on Tuesday. Complications with the water main lowering have likely delayed the project approximately one month.

St. Joe Road East & Allentown Road Paving

Project complete.

Charlestown Road Water & Sewer Relocations

Issue with contractor and time of project due to county changes. Contractor has requested a time extension due to County delays. A pay application for stored materials has been submitted to the Town. Work to begin soon.

Brandon Circle & Forrest Drive Connection

Preliminary plans and estimates submitted to the Director for consideration. Status same.

2018 Annual Paving Specification & On-Call Paving Support

Paving complete. Striping scheduled for the week of 8/13. Signage to follow.

Allentown Road Lift Station – Infiltration/Inflow

Met w/Wastewater Staff on 4/12/18 to walk the sewer alignment and review the pumping station. Provided an email with observations and possible additional items to investigate to staff following the review. Status same.

W. Utica Street & Cambridge Manor Drainage Review

Working with Town representatives to scope out additional watershed evaluations. Status same. Waiting on direction from Town.

1829 E. Spring Street, Suite 201
New Albany, IN 47150
812-945-9585
812-945-6656 Fax

124 Bell Ave
Clarksville, IN 47129
812-945-9585
812-945-6656 Fax

1060 N. Capitol Avenue, Ste E360
Indianapolis, IN 46204
317-829-3474
317-829-3473 Fax

1400 South 1st Street
Louisville, KY 40208
502-583-5994
502-583-7321 Fax

New Albany, IN • Clarksville, IN • Indianapolis, IN • Louisville, KY

www.jtleng.com

Perry Crossing Lift Station Corrosion/Rehabilitation

JTL met with Webster Environmental on-site to review the existing corrosion in the lift station. Webster provided a proposal to evaluate the environment in the wetwell and provide recommendations based upon the chemical makeup of the wastewater. This proposal was submitted to the Director for consideration. Status same.

Butler Road Improvements

Preliminary road layout and updated cost estimate submitted to the Director. Currently working with utilities for conflict analysis. Utility relocation costs are unknown at this time. Utilities are located within existing easements. The Town may be responsible for utility relocation costs. Plans and estimates were presented at the last meeting and then tabled by the Council. Continuing to work with utilities for relocation plans and costs. A full project budget cannot be set until utilities provide costs for relocation due to conflicts.

Sanitary Sewer Permits

NAI Fortis/Clarion re-submitted and permit underway. Status Same.

Holmans Lane Water Main Improvements

JTL reviewed the conflict analysis with the Director. Currently working on a cost estimate for future main replacement as well as an overall graphic depicting an approximate route. Status Same.

Holmans Lane Water Treatment Plant Coordination

As you are aware, the City of Jeffersonville is working on improvements along Holmans Lane. A conflict has come up with the electric transformer pad that sits in front of the Treatment Plant along Holmans Lane. We're working to help make this coordination as smooth as possible and will provide any updates as they become available. Status Same.

IOCRA Grant Planning Support

JTL is assisting Staff with preliminary graphics needed to support applications for potential Office of Community and Rural Affairs grants. Status same.

Utica Pike & Allison Lane Water Pump House

An agreement between the City of Jeffersonville and Town of Sellersburg was approved allowing Jeffersonville to demolish the pump house. A meeting was held on-site for coordination between Jeffersonville & Sellersburg representatives. Demolition of pump house to begin soon.