

**TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES**

DATE: AUGUST 12, 2019, 5:30 P.M.

CALL TO ORDER:

President Paul Rhodes called the meeting to order at 5:30 p.m.

ROLL CALL OF MEMBERS:

Present: Paul Rhodes, President
Present: Brad Amos, Vice President
Present: Martina Webster, 2nd Vice President
Present: James LaMaster, Member
Present: William Conlin, Member
Present: Jacob Elder, Town Attorney
Present: Michelle Miller, Clerk Treasurer

PRAYER: Paul Rhodes

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND/VOTE: AMOS/CONLIN 5-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

July 22, 2019 Town Council Meeting

MOTION/SECOND/VOTE: LAMASTER/WEBSTER 5-aye, 0-nay, motion approved.

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

1. David Pickel, 1910 Poindexter reference the sidewalk in front of Sellersburg United Methodist Church not being repaired but the sidewalks on both sides were repaired. Requests copy of sidewalk ordinance.
2. David Pickel reference why Penn Street next to Sellersburg United Methodist Church was only partially paved. Public Works Director Lori Kearney advised she will look in to why it was only partially paved.

SUNSET HILLS PUMP STATION | OPEN BIDS (Josh Hillman, Jacobi, Toombs, and Lanz)

Bids received: Dave O'Mara \$281,875.00, Excel Excavating \$420,000.00 and TCI \$296,000.00

Bids will be taken under advisement pending Engineer and Town Attorney review.

ORDINANCES AND RESOLUTIONS:

1. **ORDINANCE NO. 2019 – OR – 020: An Ordinance Declaring an Emergency for the Repair and Replacement of Sanitary Sewer Lines Located on Allhands Avenue.**

1ST Reading: Motion/Second: AMOS/WEBSTER 5-aye, 0-nay, motion approved.

2nd Reading: Motion/Second: WEBSTER/LAMASTER 5-aye, 0-nay, motion approved.

Motion to approve RCI, three week manner, not to exceed \$100,000.00:

MOTION/SECOND: AMOS/CONLIN 5-aye, 0-nay, motion approved.

ORDINANCES AND RESOLUTIONS (continued):

2. **ORDINANCE NO. 2019 – OR – 021: An Ordinance Transferring Certain Funds.**
1ST Reading: Motion/Second: LAMASTER/CONLIN 5-aye, 0-nay, motion approved.
2nd Reading: Motion/Second: WEBSTER/LAMASTER 5-aye, 0-nay, motion approved.
3. **ORDINANCE NO. 2019 – OR – 022: An Ordinance Establishing Conditions and Requirements of Right-of-Way Activity Permit.**
1ST Reading: Motion/Second: WEBSTER/LAMASTER 5-aye, 0-nay, motion approved.
2nd Reading: Motion/Second: LAMASTER/CONLIN 5-aye, 0-nay, motion approved.
4. **ORDINANCE NO. 2019 – OR – 023: An Ordinance Amending the 2019 Salary Ordinance for the Town of Sellersburg, Indiana.**
1ST Reading: Motion/Second: AMOS/LAMASTER 5-aye, 0-nay, motion approved.
2nd Reading: Motion/Second: LAMASTER/AMOS 5-aye, 0-nay, motion approved.

UNFINISHED BUSINESS:

1. **Tesinc Verizon/MCI Metro Projects (Mike Overturf, Permit Engineer - Tesinc, LLC)**
Building Commissioner, Mike Beard, will work with Tesinc to get needed permit.

NEW BUSINESS:

1. **Out-of-Town Sewer Rates | 2006 Autumn Ridge Drive, Sellersburg, IN 47172 (Heather Ligman, Resident)** NOT PRESENT
2. **Out-of-Town Sewer Rates | 7720 Locust Drive, Sellersburg, IN 47172 (Terri Beckett, Resident/Customer)**
Ms. Beckett addresses the Council in reference to not receiving pool adjustments because she is out of Town and requests a copy of the Ordinance or Policy. Public Works Director Lori Kearney will talk with Ms. Beckett.
3. **Fortis / Clarion Project | Booster Station (Larry Heck, Sr.)** This matter was tabled
4. **Discussion: Tri-Township Fire Department (James “Jim” LaMaster, Council)**
Mr. Dale Cook addresses the Council in reference to the new Tri-Township Fire Department and introduces Amir Mousavi, the new Tri-Township Fire Chief effective September 1, 2019.
5. **Liability Insurance | Acceptance of Quote (Paul Rhodes, Town Council President)**
Motion made to accept the quote from Rich & Cartmill, Chris Hancock:
MOTION/SECOND: CONLIN/AMOS 2-aye by Conlin, 3-nays by Webster, Rhodes and LaMaster and 1-abstain by Amos., motion not approved.

Motion made to accept the quote from ISU, Jerry Rauck:
MOTION/SECOND: CONLIN/AMOS 4-aye, 1 nay by Conlin, motion approved.

NEW BUSINESS (continued):

6. **Police Department A/C Repair | Frank H. Monroe Invoice 13021 \$6231.00 (Paul Rhodes, Town Council President)**
Chief Whelan presents this invoice for Council approval and where to pay from:
Motion made to approve invoice and to pay from Rainy Day:
MOTION/SECOND: AMOS/CONLIN 5-aye, 0-nay, motion approved.
7. **Purchase of a 2018 Dodge 550 Dump Truck from John Jones (Brad Amos, Town Council Vice President)**
Motion to table until the end of new business:
MOTION/SECOND: CONLIN/LAMASTER 5-aye, 0-nay, motion approved.
8. **622 W. Utica Street | Property Discussion (Brad Amos, Town Council Vice President)**
No action taken
9. **Building Commission | Additional Appropriations (Mike Beard, Building Commissioner)**
Mr. Beard advises he will have the Town Attorney prepare a transfer ordinance for the next meeting.
10. **Replacement of Inventory/Trash Containers | Additional Appropriation (Lori Kearney, Director of Public Works)**
Ms. Kearney advises she will work on this.
11. **Utility Bill Postage (Lori Kearney, Director of Public Works)**
Public Works Director Lori Kearney requests that the Council increase the Utility Bill Postage fee to fifty-five cents.
MOTION/SECOND: AMOS/LAMASTER 5-aye, 0-nay, motion approved.
12. **Approval to Receive Quotes for an Additional Water Department Vehicle (Lori Kearney, Director of Public Works)**
Public Works Director Lori Kearney presents quotes for a 2019 Ford Escape:
 1. Heritage Ford \$26,000.00
 2. Jim O'Neal Ford \$23,779.00
 3. Carriage Ford \$23,900.01
 4. McCubbins Motors \$24,841.00Motion to accept quote from Jim O'Neal Ford and to purchase the 2019 Ford Escape.
MOTION/SECOND: AMOS/CONLIN 5-aye, 0-nay, motion approved.
13. **Additional Public Works Team Members (Lori Kearney, Director of Public Works)**
Public Works Director Lori Kearney requests that the Council add one additional water team member and one additional wastewater team member:
MOTION/SECOND: LAMASTER/CONLIN 5-aye, 0-nay, motion approved.
Clerk Treasurer Michelle Miller will prepare the salary ordinance amendment for the next meeting.
14. **Purchase of a 2018 Dodge 550 Dump Truck from John Jones (Brad Amos, Town Council Vice President)** Town Council Member Amos advises that John Jones contacted him in reference to purchasing this vehicle and requests approval for purchasing this vehicle for \$55,020.00 under IC 5-22-10-5 to be paid as a water, sewer and civil 3 way split:
MOTION/SECOND: AMOS/CONLIN 4-aye, 1-abstain by Webster, motion approved.

RECEIPT OF STAFF REPORTS:

Josh Hillman, Jacobi, Toombs, and Lanz

1. Presents Project Updates

Lori Kearney, Director of Public Works

1. Requests approval of the payment of the AT&T and Spectrum Bills using her Town Credit Card.
MOTION/SECOND: LAMASTER/AMOS 5-aye, 0-nay, motion approved.

William R. Whelan, Chief of Police

1. Requests vehicle 2789 be deemed salvage and the insurance money put back in Public Safety:
MOTION/SECOND: LAMASTER/AMOS 5-aye, 0-nay, motion approved.

Jacob "Jake" Elder, Town Attorney

1. Requests and Executive Session for 4:45 on August 26th, prior to the Council Meeting reference pending or threatened litigation.
2. Advises he is working on Bean Road dedication.
3. Advises he found a 2018 Dodge Ram 5500 online for \$71,875.00.
4. Advises he is working on figuring out if Butler Road is an alley vs. public road.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3

1. Makes a motion to increase the Executive Secretary pay to \$1,065.00 per week.
MOTION/SECOND: AMOS/WEBSTER 5-aye, 0-nay, motion approved.
2. Thanks everyone for all their hard work.

Michelle Miller, Clerk-Treasurer

Requests that her Chief Deputy's pay be increased to the same as the Executive Secretary.

ADJOURN:

MOTION/SECOND: WEBSTER/CONLIN 5-aye, 0-nay, motion approved.
TIME: 7:57 P.M.

Minutes approved this _____ day of _____, **2019**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

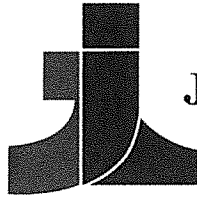
Town of Sellersburg
Town Council Meeting Minutes

Attachment(s):

Jacobi, Toombs & Lanz Current Projects Status Report

Note: All approved contracts/agreements can be located in Gateway using the following link:
<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at
www.sellersburgclerk.com



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

Town of Sellersburg Project Updates

August 12, 2019

Community Crossing Funded Projects

2018 Community Crossing Grant – Paving Projects

- *Project has been slowed due to a collapsing sewer in Allhands. Sewer replacement underway. Patching and paving to start back upon sewer completion.*

2019 CCG Application Assistance

- *Application submitted by Town Staff. Grant award to be announced in October or November.*

Road Improvement Projects

Bringham Drive

- *Notice of Award issued to Temple & Temple. Waiting on contractor to start.*

Utica St & New Albany Street Intersection Improvements

(Design Completion Fall 2019)

- *Preliminary Schematic and Cost Estimate Complete. JTL will review the project with Staff and Council before the next meeting.*

Utility Improvement Projects

Utility Master Plan (Report Completion EOY 2019)

- *Finalizing remaining manhole inspections. Draw down testing is underway.*
- *In the next two months, we will hold a follow up stormwater meeting to review and present the areas that have been identified as drainage concerns.*
- *JTL has been in the field reviewing drainage issues with the significant rain events that have occurred over the last month.*
- *WWTP assessment complete. Working on compilation of the written assessment.*

Perry Crossing Lift Station Corrosion/Rehabilitation

Finalizing sewer shed model for the north sewer service area. Geotechnical exploration to be completed this week.

Sunset Hills Pump Station and Valve Vault

Bids to be opened at tonight's meeting.

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1060 N. Capitol Avenue, Ste E360
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www.jtleng.com

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WWTP Compliance

On-going construction administration support.

Paradise/Helbig

Waiting on check for Railroad Permit before construction can begin.

Wastewater On-Call Services

Received modified plans from Oakley for review. Also received development plans for subdivision off of 403.

General On-Call Services

Hampton Court drainage design working on design and USACE permit application.

Service Drive and Utica Street drainage design and field work underway.

MS4 On-Call Services

Caught up.

Planning & Zoning On-Call Services

Support continues.