

**TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING MINUTES
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

APRIL 27, 2020 at 6:00 p.m.

CALL TO ORDER

Meeting called to order, via Zoom due to COVID-19, by President Brad J. Amos at 6:00 p.m.

ROLL CALL OF MEMBERS:

Present: President Brad Amos, Vice President Matthew Czarnecki, 2nd Vice President Scott McVoy, Member Randall Mobley, Member Terry Langford, Town Attorney Jacob Elder, Town Manager Charlie Smith and Clerk Treasurer Michelle D. Miller.

PRAYER: Randall Mobley

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO ADOPT THE AGENDA AS PRESENTED:

Motion: Langford Second: Mobley Vote: 5-aye, 0-nay, motion approved.

APPROVAL OF MEETING MINUTES FROM APRIL 13, 2020:

Motion: Czarnecki Second: Langford Vote: 5-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

Motion: Mobley Second: McVoy Vote: 5-aye, 0-nay, motion approved.

APPROVAL OF PAYROLL ALLOWANCE DOCKET:

Motion: Czarnecki Second: Mobley Vote: 5-aye, 0-nay, motion approved.

ORDINANCES AND RESOLUTIONS:

1. 2020 – OR – 006 | Transfer of Funds:

1ST Reading: Motion: Czarnecki Second: Langford Vote: 5-aye, 0-nay, motion approved.

2nd Reading: Motion: Mobley Second: McVoy Vote: 5-aye, 0-nay, motion approved.

2. 2020 – OR – 007 | Establishing Purchasing Agents:

1ST Reading: Motion: Mobley Second: Czarnecki Vote: 5-aye, 0-nay, motion approved.

2nd Reading: Motion: Langford Second: McVoy Vote: 5-aye, 0-nay, motion approved.

NEW BUSINESS:

1. Bakertilly Agreement for SRF Bond Issue and Rate Study | Charlie Smith, Town Manager:
Town Manager Charlie Smith presents an agreement from Bakertilly for the SRF Bond Issue and Rate Study for approval:
Motion: Mobley Second: Czarnecki Vote: 5-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

Josh Hillman (Jacobi, Toombs, & Lanz)

1. Hampton Court update: Waiting for material to be delivered within the next two weeks then work will begin.
2. Service Dr.: Allterrain is on site and encountered railroad ties and is working on trying to figure out where they came from.
3. Minor CCG: Temple & Temple is prepping for paving and a leaking water valve has been discovered. Mr. Hillman requests approval of the quote from Temple & Temple, in the amount of \$10,500.00, for 2-insertion valves and the removal of the old valve at Broadway and Miller (Mr. Hillman advises that three quotes were obtained):
Motion: McVoy Second: Czarnecki Vote: 5-aye, 0-nay, motion approved.
4. Major CCG: Libs is expecting to start work on Monday.
5. Popp Ave. drainage repair: Mr. Hillman is requesting approval for a change order up to \$6,500.00 and for permission for the Town Manager to negotiate the change order.
Motion: Czarnecki Second: Mobley Vote: 5-aye, 0-nay, motion approved.
6. Water meters and valves update: Mr. Hillman advises he has been working with the Water Distribution Operator on this issue.

Charlie Smith, Town Manager

1. Requests the Council look at IC 36-1-12-5 reference soliciting quotes. Wants to look at giving Town Manager authority to solicit quotes.
2. Advises he is waiting for direction from the Governor reference re-opening due to COVID19.
3. Advises the Comprehensive Plan is moving forward.
4. Advises the Parks & Recreation Board hired a contractor to clear the property adjacent to the Mosley Park.
5. Advises that the Street and Sanitation Supervisor position has been re-posted.
6. McVoy asks Mr. Smith for update on the police officer that has COVID19. Mr. Smith advises to his knowledge is still under quarantine. Chief Whelan advised the officer is back to work.
7. McVoy advises Mr. Smith that plans need to be prepared in case of a second wave.
8. McVoy advises there will be a negative financial impact on the Town and advises departments to be mindful of this during the budget process.
9. Mobley asks Mr. Smith about the drainage culvert on Highland Avenue. Mr. Smith advises he is working on a list so the repairs can be solicited as one project.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Randall Mobley, District 2

1. Appreciates the ongoing communication between the Council.

Terry Langford, District 4: None

Scott McVoy, District 1

1. Thanks Town Manager Charlie Smith for putting out the questions on Facebook for the Comprehensive Plan.
2. Wants department heads to prepare for budget shortfalls due to COVID19.
3. Asks to get the street sweeper out in his district.

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Brad J. Amos, District 3

1. Advises the street sweeper runs the day after trash day, with the exception of Fridays, then it will run on Monday.
2. Asks Town Manager when the May dumpsters are scheduled. Mr. Smith advises they are tentively scheduled for May 18th – 23 rd.
3. Encourages everyone to go look at the pool area that is being cleared.

Matthew Czarnecki, At-Large

1. Advises everyone to be safe.

Michelle Miller, Clerk-Treasurer: None

ADJOURN:

Motion to adjourn at 6:58 p.m.

Motion: Czarnecki

Second: McVoy

Vote: 5-aye, 0-nay, motion approved.

Minutes approved this _____ day of _____, **2020**

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

Note: All approved contracts/agreements can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at www.sellersburgclerk.com