

**SELLERSBURG TOWN COUNCIL
MEETING MINUTES
APRIL 24, 2023 | 316 E UTICA STREET**

CALL TO ORDER

President Brad Amos called the meeting to order at 6:10 p.m.

ROLL CALL OF MEMBERS:

Present: President Brad Amos, Vice-President Scott McVoy, Second Vice President Terry Langford, Member Randy Mobley, Member Matt Czarnecki, Town Attorney Jacob Elder, Town Manager Charlie Smith and Clerk Treasurer Michelle Miller.

Absent:

PRAYER AND PLEDGE OF ALLEGIENCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

MOTION/SECOND: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

MOTION/SECOND: CZARNECKI/MOBLEY VOTE: 5-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.

APPROVAL OF APRIL 2023 PAYROLL ALLOWANCE DOCKET:

MOTION/SECOND: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.

NEW BUSINESS:

1. **COVERED BRIDGE STOP SIGN INTERSECTIONS DISCUSSION | TOWN MANAGER CHARLIE SMITH:**
Town Attorney Jacob Elder will prepare Ordinance for next meeting.
2. **NORWEGIAN PARTNERS ADJUSTMENT (ACCT#112087) APPROVAL IN THE AMOUNT OF \$1,373.26 | TOWN MANAGER CHARLIE SMITH |**
MOTION/SECOND: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.
3. **SPRIGLER APARTMENTS LATE FEE ADJUSTMENT APPROVAL (MULTIPLE ACCOUNTS) IN THE AMOUNT OF \$1,801.59 | TOWN MANAGER CHARLIE SMITH:**
MOTION/SECOND: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.
4. **BORDEN/SELLERSBURG WASTEWATER DISCUSSION | LORI WYATT OF JTL.**
5. **WASTEWATER CRANE TRUCK DISCUSSION | TOWN MANAGER CHARLIE SMITH:**

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6. **QUITCLAM DEED APPROVAL FOR 411 OAK STREET/MOSLEY PARK | TOWN MANAGER CHARLIE SMITH:**
MOTION/SECOND: CZARNECKI/LANGFORD VOTE: 5-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

TOWN MANAGER, CHARLIE SMITH:
Gives updates on various projects.

Town Manger Smith requests Council approval of quote from Wingham Paving in the amount of \$16,000.00 for the INDOT Norman Drive project:
MOTION/SECOND: LANGFORD/MCVOY VOTE: 5-aye, 0-nay, motion approved.

TOWN ATTORNEY, JACOB C. ELDER:
Requests Council approval to attend the AIM Conference:
MOTION/SECOND: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.

Requests Council approval to offer just under \$60,000.00 for the Lakeside Property rather than take action under 32-24-1:
MOTION/SECOND: LANGFORD/CZARNECKI VOTE: 5-aye, 0-nay, motion approved.

TOWN ENGINEER, JACOBI, TOOMBS & LANZ | LORI WYATT:
Gives project status updates

ADJOURNMENT:
Motion/Second to adjourn: CZARNECKI/MCVOY VOTE: 5-aye, 0-nay, motion approved.
Time adjourned: 7:13 p.m.

Minutes approved this **8th** day of **MAY, 2023**

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

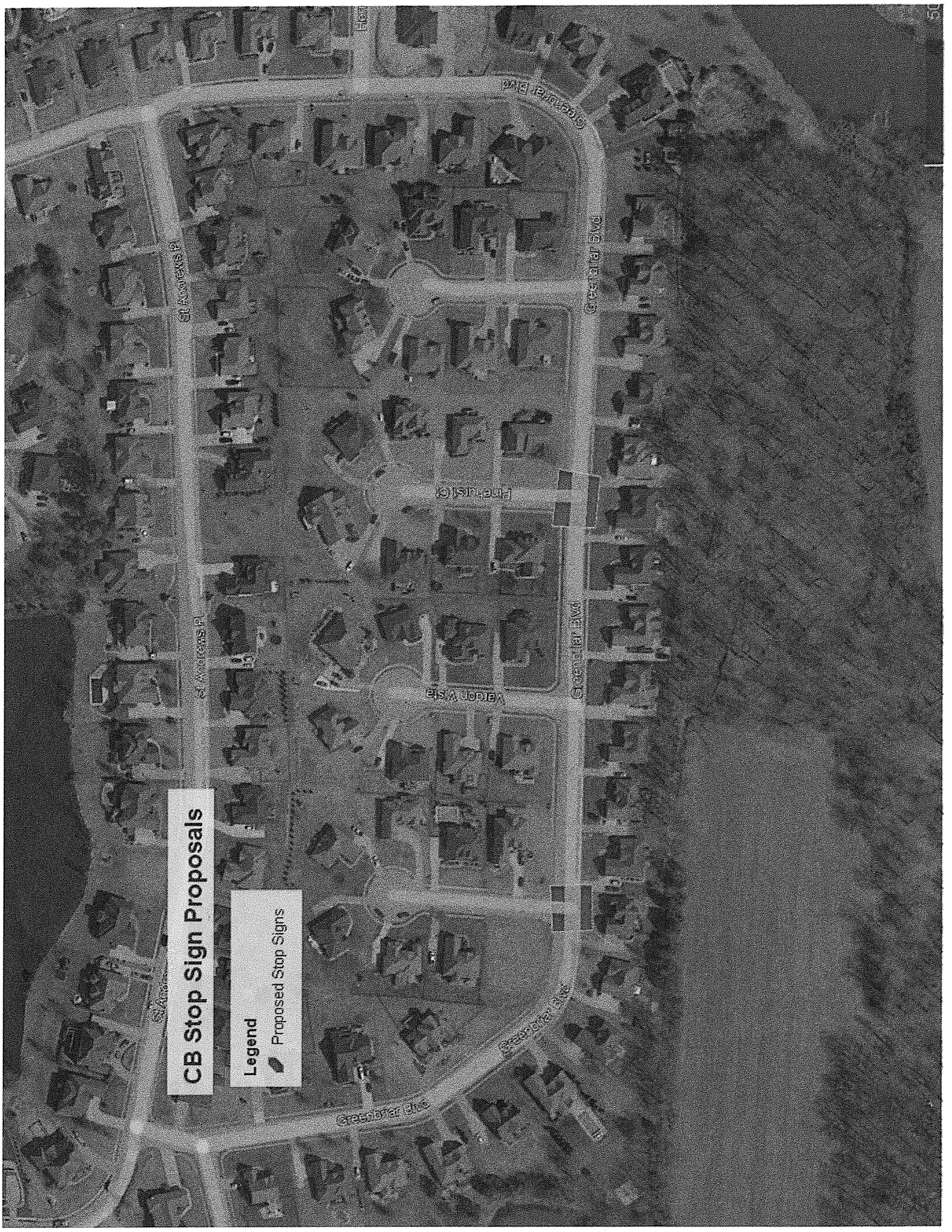
Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

CB Stop Sign Proposals

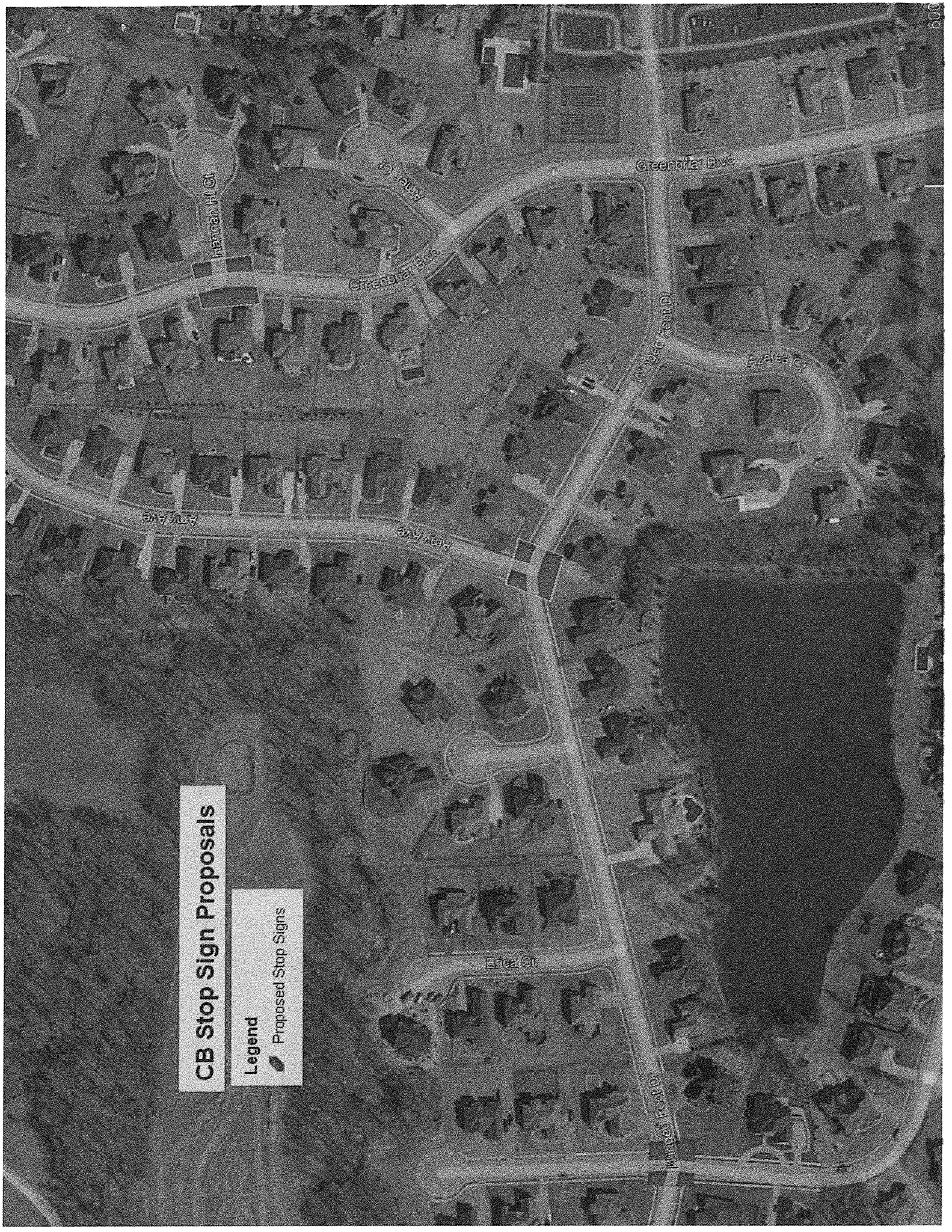
Legend

Proposed Stop Signs



CB Stop Sign Proposals

Legend
Proposed Stop Signs



Adjustment Entry Batch

Payment Listing For Batch Norwegian Partners-112087 - 4/12/2023

| Account No | Name | Type | Reference | Amount | User | Posted |
|------------|---------------------|----------------------|------------------|-------------|-----------|------------------|
| 112087 | * NORWEIGN PARTNERS | Sewer Adjustment | Leak on customer | \$-1,048.12 | LESLEY BR | 04/12/23 1:03 pm |
| 112087 | * NORWEIGN PARTNERS | Water Adjustment | Leak on customer | \$-303.87 | LESLEY BR | 04/12/23 1:03 pm |
| 112087 | * NORWEIGN PARTNERS | WATER Tax Adjustment | Leak on customer | \$-21.27 | LESLEY BR | 04/12/23 1:04 pm |

Transaction Total: \$-1,373.26

Transaction Count: 3

| Summary | Amount | Transaction Count |
|--------------------------|--------------------|-------------------|
| Sewer Adjustment | \$-1,048.12 | 1 |
| Water Adjustment | \$-303.87 | 1 |
| WATER Tax Adjustment | \$-21.27 | 1 |
| Transaction Total | \$-1,373.26 | 3 |

* Customer had major leak repair
 * documentation included

* Needs to go to Town Council for approval.

~~Handwritten signature~~
 LB

* Denotes this transaction includes an overpayment.



Landmark Sprinkler, Inc.
 11540 Blankenbaker Access
 Suite 103
 Louisville, KY 40299
 Phone: 502-266-5093

POWERED BY **API Group**

ENTERED APR 05 2023

Invoice #: 1025-F266498
 Invoice Date: 3/7/2023

| | | | | | |
|--------------------|---------------------------|--------------------------|-----------------------|---------------------|--------------|
| <u>Customer PO</u> | <u>Astea Contract No.</u> | <u>Astea Service No.</u> | <u>AX Project No.</u> | <u>Customer No.</u> | <u>Terms</u> |
| | N/A | SV2302170340@@1 | 1025-255355 | 1025-C014765 | Net 30 |

Bill To: Horizon Reality
 13307 Magisterial Dr
 Louisville, KY 40223-4212

Project Site: Hometown Plaza
 118 Hometown Plz
 Sellersburg, IN 47172-2817

Project Description: Hometown Plaza – Underground Leak at main tap valve
Salesperson: Hardesty, Tyler G
Primary Field Tech:
Project Manager: Hardesty, Tyler G

Signed by:

| Description | Amount |
|------------------|-----------|
| Flat Rate Charge | 27,920.00 |

Problem Resolution: Emergency underground repair. Bolts had rotted out of tapping valve bonnet causing it to separate from valve and leak. City main shut off, other business out of service. Stayed until job was complete and service was returned to normal.

Labor – \$7380.00
 Materials – \$20540.00

UL-plumbing

Gross Amount this Invoice \$27,920.00

Please Remit Payment to: **Total Amount Due this Invoice** **\$27,920.00**

Address for U.S. Postal Service (USPS)
 Landmark Sprinkler, Inc.
 PO Box 74008409
 Chicago, IL 60674-8409

Pay This Amount → **\$27,920.00**

Service Simplified:
 Pay your bill Online at www.landmarksprinkler.com

Thank You for Your Business!!

[Handwritten signature]
 3/29

TOWN OF SELLERSBURG

Customer Transactions

Account: 112087 NORWEIGN PARTNERS

Billing Cycle: Cycle 1

From 1/6/2023 12:00:00 AM To 4/30/2023 11:59:59 PM

| Account Number | Transaction Type | Date Posted | Amount | Due/Applied | Reference | Previous Reading | Present Reading | Usage | Location | Balance |
|------------------------|---------------------|--------------------------|-------------|------------------------|-----------------|------------------|-----------------|---------|----------|------------|
| 112087 | Balance Forward | 01/06/2023 | \$3,083.07 | \$0.00 | Balance Forward | | | | 15-0485 | \$3,083.07 |
| 112087 | Payment Virtual Rem | 01/09/2023 | -\$3,083.07 | -\$3,083.07 | 11080 | | | | 15-0485 | \$0.00 |
| 112087 | SEWER | 01/26/2023 | \$2,405.06 | \$0.00 | Charges | 8653100 | 8907100 | 254,000 | 15-0485 | \$2,405.06 |
| | | | | | | 11/28/2022 | 12/27/2022 | | | |
| 112087 | WATER | 01/26/2023 | \$740.14 | \$0.00 | Charges | 8653100 | 8907100 | 254,000 | 15-0485 | \$3,145.20 |
| | | | | | | 11/28/2022 | 12/27/2022 | | | |
| 112087 | Water Sales Tax | 01/26/2023 | \$51.81 | \$0.00 | Tax Charges | | | | 15-0485 | \$3,197.01 |
| 112087 | Payment Virtual Rem | 02/06/2023 | -\$3,197.01 | -\$3,197.01 | 11086 | | | | 15-0485 | \$0.00 |
| 112087 | SEWER | 02/24/2023 | \$1,842.59 | \$0.00 | Charges | 8907100 | 9097400 | 190,300 | 15-0485 | \$1,842.59 |
| | | | | | | 12/27/2022 | 01/27/2023 | | | |
| 112087 | WATER | 02/24/2023 | \$577.07 | \$0.00 | Charges | 8907100 | 9097400 | 190,300 | 15-0485 | \$2,419.66 |
| | | | | | | 12/27/2022 | 01/27/2023 | | | |
| 112087 | Water Sales Tax | 02/24/2023 | \$40.39 | \$0.00 | Tax Charges | | | | 15-0485 | \$2,460.05 |
| 112087 | Sewer Penalty | 03/15/2023 | \$184.26 | \$0.00 | | | | | 15-0485 | \$2,644.31 |
| 112087 | Water Penalty | 03/15/2023 | \$17.52 | \$0.00 | | | | | 15-0485 | \$2,661.83 |
| 112087 | Payment Virtual Rem | 03/22/2023 | -\$2,661.83 | -\$2,661.83 | 11092 | | | | 15-0485 | \$0.00 |
| 112087 | SEWER | 03/24/2023 | \$1,952.08 | \$1,952.08 | Charges | 9097400 | 9300100 | 202,700 | 15-0485 | \$1,952.08 |
| | | | | | | 01/27/2023 | 03/09/2023 | | | |
| 112087 | WATER | 03/24/2023 | \$608.81 | \$608.81 | Charges | 9097400 | 9300100 | 202,700 | 15-0485 | \$2,560.89 |
| | | | | | | 01/27/2023 | 03/09/2023 | | | |
| 112087 | Water Sales Tax | 03/24/2023 | \$42.62 | \$42.62 | Tax Charges | | | | 15-0485 | \$2,603.51 |
| Total Transactions: 15 | | Total Amount: \$2,603.51 | | Total Usage: 1,294,000 | | | | | | |

Location Number

15-0485

Service Address

7414 HWY 311 SELLERSBURG, IN 47172

Jan.

Sewer 2,405.⁰⁶ - 1,654.⁵¹ [750.⁵⁵]
 Water 740.¹⁴ - 522.⁵⁴ [217.⁶⁰]
 Water Tax 51.⁸¹ - 36.⁵⁸ [15.²³]

march

Sewer 1,952.⁰⁸ - 1,654.⁵¹ [297.⁵⁷]
 Water 608.⁸¹ - 522.⁵⁴ [86.²⁷]
 Water Tax 42.⁶² - 36.⁵⁸ [6.⁰⁴]

Total

Sewer [1,048.¹²]
 Water [303.⁸⁷]
 Water Tax [21.²⁷]

TOWN OF SELLERSBURG

Billed Meter Reading History
 Customer: 112087 : NORWEIGN PARTNERS
 Location: 15-0485 : 7414 HWY 311
 Service: WATER (6/12/2007 - No end date)
 Meter: 11939780 :
 Max Read Date: 04/30/2023

| <u>Read Date</u> | <u>Read Method</u> | <u>Status</u> | <u>Message</u> | <u>Read</u> | <u>Factor</u> | <u>Extended Read</u> | <u>Consumption</u> |
|-----------------------|--------------------|---------------|----------------|-------------|---------------|----------------------|--------------------|
| 3/9/2023 1:27:22PM | Manual | OK | | 93001 | 100 | 9300100 | 202700 |
| 1/27/2023 12:00:00AM | Unknown | OK | | 90974 | 100 | 9097400 | 190300 |
| 12/27/2022 12:00:00AM | Unknown | OK | | 89071 | 100 | 8907100 | 254000 |
| 11/28/2022 12:00:00AM | Unknown | OK | | 86531 | 100 | 8653100 | 244100 |
| 10/28/2022 12:00:00AM | Unknown | OK | | 84090 | 100 | 8409000 | 223800 |
| 9/27/2022 12:00:00AM | Unknown | OK | | 81852 | 100 | 8185200 | 252500 |
| 8/29/2022 12:00:00AM | Unknown | OK | | 79327 | 100 | 7932700 | 277800 |
| 7/27/2022 12:00:00AM | Unknown | OK | | 76549 | 100 | 7654900 | 231100 |
| 6/27/2022 12:00:00AM | Unknown | OK | | 74238 | 100 | 7423800 | 198100 |
| 5/31/2022 12:00:00AM | Unknown | OK | | 72257 | 100 | 7225700 | 171900 |
| 5/2/2022 12:00:00AM | Unknown | OK | | 70538 | 100 | 7053800 | 218900 |
| 3/28/2022 12:00:00AM | Unknown | OK | | 68349 | 100 | 6834900 | 161600 |
| 2/28/2022 12:00:00AM | Unknown | OK | | 66733 | 100 | 6673300 | 193600 |
| 1/27/2022 12:00:00AM | Unknown | OK | | 64797 | 100 | 6479700 | 172800 |
| 12/28/2021 12:00:00AM | Unknown | OK | | 63069 | 100 | 6306900 | 164400 |
| 11/30/2021 12:00:00AM | Unknown | OK | | 61425 | 100 | 6142500 | 193600 |
| 10/26/2021 12:00:00AM | Unknown | OK | | 59489 | 100 | 5948900 | 128800 |
| 9/28/2021 12:00:00AM | Unknown | OK | | 58201 | 100 | 5820100 | 0 |

Average 169,166.67

TOWN OF SELLERSBURG

What-If Calculator Report

WHAT-IF CALCULATOR - NOT A BILL

Customer: 112087 - NORWEIGN PARTNERS

Location: 15-0485 - 7414 HWY 311

| <u>Transaction Type</u> | <u>Previous Extended Read</u> | <u>Present Extended Read</u> | <u>Usage</u> | <u>Amount</u> |
|-------------------------------|-------------------------------|------------------------------|---------------|-------------------|
| WATER | 0 | 169,000 | 169,000 | \$522.54 |
| SEWER | 0 | 169,000 | 169,000 | \$1,654.51 |
| FIRE PROTECTION | | | | \$1,125.65 |
| FIRE PROTEC Tax Rebate Credit | | | | \$0.00 |
| Water Sales Tax | | | | \$36.58 |
| Water Sales Tax | | | | \$78.80 |
| | | | Total: | \$3,418.08 |

Payment Entry Batch

Payment Listing For Batch Sprigler CK# 2596 - 4/12/2023

| Account No | Name | Type | Reference | Amount | User | Posted |
|------------|-----------------------------|---------------------|-----------|------------|------------|------------------|
| 114126 | SPRIGLER BUILDERS | Virtual Remit Check | 2596 | \$694.66 | PAULA KING | 04/12/23 2:04 pm |
| 127583 | Sprigler-Greenbriar Phase 2 | Virtual Remit Check | 2596 | \$6,119.16 | PAULA KING | 04/12/23 2:05 pm |
| 127584 | Sprigler-Greenbriar Phase 2 | Virtual Remit Check | | \$4,561.10 | PAULA KING | 04/12/23 2:05 pm |
| 127585 | Sprigler-Greenbriar Phase 2 | Virtual Remit Check | 2596 | \$5,368.04 | PAULA KING | 04/12/23 2:05 pm |
| 113518 | SPRIGLER BUILDERS | Virtual Remit Check | 2596 | \$3,108.90 | PAULA KING | 04/12/23 2:05 pm |
| 114371 | SPRIGLER BUILDERS | Virtual Remit Check | 2596 | \$2,925.74 | PAULA KING | 04/12/23 2:06 pm |
| 113739 | SPRIGLER BUILDERS | Virtual Remit Check | 2596 | \$1,330.15 | PAULA KING | 04/12/23 2:06 pm |
| 119911 | ZS DEVELOPERS LLC | Virtual Remit Check | 2596 | \$1,449.16 | PAULA KING | 04/12/23 2:06 pm |

Transaction Total: \$25,556.91

Transaction Count: 8

| Summary | Amount | Transaction Count |
|---------------------|-------------|-------------------|
| Virtual Remit Check | \$25,556.91 | 8 |
| Transaction Total | \$25,556.91 | 8 |

**Needs Town Council consideration + approval*

**many Sprigler wants \$1801.59 for late fees waived.*

Sprigler Builders owed \$27,358.50

4/12/2023 Sprigler Builders paid \$25,556.91

Sprigler's account is inactive.

- Greenbrier Properties NW, LP. owes the property now*
- o Greenbrier Properties are setup on ACH draft.*
- o Greenbrier Properties accounts are current.*

** Please find customer statistics for each account. Report includes number of times late.*

* Denotes this transaction includes an overpayment.

Account Number 127583 INACTIVE
 Customer Name Springer-Greenbriar Phase 2 "A"
 Cell Phone (812) 557-5385

S13 SEWER 6"
IN TOWN

Usage Statistics At Location (None) ▼

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 13 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 0
 Last Disconnect Fee N/A

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 0
 Late Mailer : Form 1 0
 Late Mailer : Form 2 2 Last Mailed:12/7/2020
 Form Letter : (DELINQ)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 3 Last Mailed:11/18/2020

Tracked Adjustment Statistics

Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0


Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0

Additional Statistics

Number Of Past Due Notification Emails 28
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0



Account Number 114126 INACTIVE
 Customer Name SPRIGLER BUILDERS 
 Contact (612)567-5385

Usage Statistics At Location (None) ▼

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 32 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 2 [Show](#)
 Last Disconnect Fee 6/18/2019

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 2 Last Mailed:6/6/2019
 Late Mailer : Form 1 0
 Late Mailer : Form 2 0
 Form Letter : (DELINQ)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 0

Tracked Adjustment Statistics

Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0

Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0

Additional Statistics

Number Of Past Due Notification Emails 11
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0



Account Number 127584 INACTIVE
 Customer Name Surplus Greenbelt Phase 2 "B"
 Cell Phone (502) 376-4112

513 SEWER 6"
IN TOWN

Usage Statistics At Location (None) ▼

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 12 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 0
 Last Disconnect Fee N/A

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 0
 Late Mailer : Form 1 0
 Late Mailer : Form 2 2 Last Mailed:12/7/2020
 Form Letter : (DELINQ)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 3 Last Mailed:11/18/2020

Tracked Adjustment Statistics

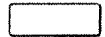
Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0

Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0

Additional Statistics

Number Of Past Due Notification Emails 16
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0



Account Number 127585 INACTIVE
 Customer Name Singler-Greenbrair Phase 2 "C"
 Cell Phone (502) 376-4112

S13 SEWER 6"
IN TOWN

Usage Statistics At Location (None) ▼

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 15 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 0
 Last Disconnect Fee N/A

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 0
 Late Mailer : Form 1 0
 Late Mailer : Form 2 2 Last Mailed:12/7/2020
 Form Letter : (DELINQ)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 3 Last Mailed:11/18/2020

Tracked Adjustment Statistics

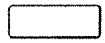
Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0


Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0

Additional Statistics

Number Of Past Due Notification Emails 14
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0



Account Number 114171 INACTIVE
 OPEN WORK ORDER: CHANGE TO SETFLOW METER (63609)
 Customer Name SPRIGLER BUILDERS 
 Contact (817) 944-1110

Usage Statistics At Location (None) ▼

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 37 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 2 [Show](#)
 Last Disconnect Fee 6/18/2019

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 2 Last Mailed:6/6/2019
 Late Mailer : Form 1 0
 Late Mailer : Form 2 0
 Form Letter : (DELINQ)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 0

Tracked Adjustment Statistics

Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0

Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0


Additional Statistics

Number Of Past Due Notification Emails 21
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0



| | | |
|--|-------------------------------------|--------------------------|
| Account Number | 112518 | INACTIVE |
| Customer Name | SPRINKLER BUILDERS | <input type="checkbox"/> |
| Contact | (612)944-4110 | |
| Usage Statistics At Location | <input type="text" value="(None)"/> | |
| Transaction Statistics | | |
| Last Payment Date | 4/12/2023 | |
| Number Of Times Late | 37 | Show |
| Last Time Late | 12/15/2022 | |
| Number Of Disconnect Fees | 2 | Show |
| Last Disconnect Fee | 6/18/2019 | |
| Tracked Mailing Statistics | | |
| Late Mailer Postcard : Late Mailer Postcard | 2 Last Mailed:6/6/2019 | |
| Late Mailer : Form 1 | 0 | |
| Late Mailer : Form 2 | 0 | |
| Form Letter : (DELINQ)DELINQUENT ACCOUNT | 0 | |
| Form Letter : (EXCESS)EXCESS USAGE LETTER | 0 | |
| Form Letter : (LATLET)PROPERTY OWNER LETTER | 0 | |
| Form Letter : (NEWACC)START SERVICE LETTER | 0 | |
| Form Letter : Form 1 Tax Lien Letter 1 | 0 | |
| Tracked Adjustment Statistics | | |
| Damaged lock | 0 | |
| Fire Protection 6" meter | 0 | |
| Over 60 Day Penalty ADJUSTMENT | 0 | |
| Processing Fee Adjustment | 0 | |
| REESTABLISHMENT OF SERVICE ADJUSTMENT | 0 | |
| SEWER LIEN ADJUSTMENT | 0 | |
| SEWER TAP | 0 | |
| Sewer release due to payment | 0 | |
| VACATION FIRE PROTECTION | 0 | |
| Tracked Miscellaneous Charge Statistics | | |
| GENERAL SERVICE CHARGE | 0 | |
| GENERAL SERVICE CHARGE AFTER HOURS | 0 | |
| LID KIT | 0 | |
| PICK-UP BAR KIT | 0 | |
| SEWER HOOK UP FEE | 0 | |
| WHEEL KIT | 0 | |
| Additional Statistics | | |
| Number Of Past Due Notification Emails | 39 | |
| Last Leak Notification Email | N/A | |
| Number Of Leak Notification Emails | 0 | |



Account Number 113733 INACTIVE
 Customer Name SPRIGLER BUILDERS 
 Contact (512)944-4110

Usage Statistics At Location

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 38 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 2 [Show](#)
 Last Disconnect Fee 6/18/2019

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 3 Last Mailed:6/6/2019
 Late Mailer : Form 1 0
 Late Mailer : Form 2 0
 Form Letter : (DELINQ)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 1 Last Mailed:5/9/2018

Tracked Adjustment Statistics

Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0

Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0

Additional Statistics

Number Of Past Due Notification Emails 36
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0



Account Number 116911 INACTIVE
 Customer Name ZS DEVELOPERS LLC
 Contact (512)944-4110

XData- Small
 leak 11/29/22

Usage Statistics At Location (None) ▼

Transaction Statistics

Last Payment Date 4/12/2023
 Number Of Times Late 38 [Show](#)
 Last Time Late 12/15/2022
 Number Of Disconnect Fees 2 [Show](#)
 Last Disconnect Fee 6/18/2019

Tracked Mailing Statistics

Late Mailer Postcard : Late Mailer Postcard 2 Last Mailed:6/6/2019
 Late Mailer : Form 1 0
 Late Mailer : Form 2 0
 Form Letter : (DELINO)DELINQUENT ACCOUNT 0
 Form Letter : (EXCESS)EXCESS USAGE LETTER 0
 Form Letter : (LATLET)PROPERTY OWNER LETTER 0
 Form Letter : (NEWACC)START SERVICE LETTER 0
 Form Letter : Form 1 Tax Lien Letter 1 0

Tracked Adjustment Statistics

Damaged lock 0
 Fire Protection 6" meter 0
 Over 60 Day Penalty ADJUSTMENT 0
 Processing Fee Adjustment 0
 REESTABLISHMENT OF SERVICE ADJUSTMENT 0
 SEWER LIEN ADJUSTMENT 0
 SEWER TAP 0
 Sewer release due to payment 0
 VACATION FIRE PROTECTION 0

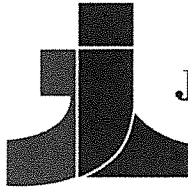
Tracked Miscellaneous Charge Statistics

GENERAL SERVICE CHARGE 0
 GENERAL SERVICE CHARGE AFTER HOURS 0
 LID KIT 0
 PICK-UP BAR KIT 0
 SEWER HOOK UP FEE 0
 WHEEL KIT 0

Additional Statistics

Number Of Past Due Notification Emails 23
 Last Leak Notification Email N/A
 Number Of Leak Notification Emails 0





Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

April 24, 2023

WATER

Ohio Ave Water Main Extension

- Easement deed was recorded on 7/20/2022.
- Council President signed accepted bid on 11/28/2022 for Contractor to order bonds.
 - The bids have been signed and sent to the Contractor.
- Construction began on 1/30/2023 and is progressing ahead of schedule.
- Ran into issues with rock, which required changes to schedule and method.
- *Contractor placed line into service on 4/11/2023.*

System Connection to IAWC

- Pre-bid meeting was held on 6/28/2022. Bids were opened on 7/8/2022. Bid awarded to Excel Excavating for \$248,125 on 7/11/2022.
- Contract to be signed by Town, effective date of contract to be 7/25/2022.
- Contract time to start on 11/14/2022, based on anticipated material lead times:
 - Substantially complete by 2/12/2023.
 - Final completion due on 3/14/2023.
- Pre-construction meeting held on 11/14/2022. Construction is expected to begin mid-December, upon arrival of majority of materials.
- Contractor began work on 1/4/2023. Work is still planned to be completed before 4/1/2023.
- Valve and hydrant to be installed on raw water main on 2/15/2023 with work beginning at 2:00 am to be completed by 6:00 am.
- Testing has been completed and has now passed successfully.
- Contractor installed incorrect actuator on flow control valve.
 - *IAWC will not install flow meter until the proper actuator is installed.*
 - *Working with Contractor to determine path forward.*

Butler Road Sewer Service

- Initial survey is complete.
 - *Topographic survey is underway.*
- Conceptual design underway. *Conceptual design accepted.*
 - *Final design will commence upon completion of topographic survey.*

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

WASTEWATER

WWTP Construction

- Relocation of the outfall to avoid field located utilities has resulted in additional rock excavation. Pace Contracting (Contractor) is preparing a proposed change order for the additional work.
- Issues with the existing Clarifier No. 3 and No. 4 Scum Pump Station have been identified and additional work will be required to fix the level control system and mixer, resulting in additional costs.
 - The Scum Pump Station equipment has been ordered by the Town, installed, and is functioning properly.
- Work is continuing on the UV Basin. Most electrical work is expected to be completed in February.
 - Electrical work has been completed. UV startup and training is completed.
 - UV disinfection was placed into operation by 4/1/2023, as required by the Town's NPDES permit. Effluent has been in compliance with the permit's disinfection requirements.
- On 11/14/2022, Indiana Finance Authority (IFA) was on-site to audit for State Revolving Fund (SRF) compliance. No issues were identified.
- A safety review of the new processes has been conducted by Plant Operations staff. Their review comments are being addressed.
- The Wastewater Department has requested the existing Headworks building be saved and rehabilitated for equipment storage. A meeting was held onsite to discuss required rehabilitation. Rehabilitation will be limited to removal of equipment pads and covering equipment wall openings with metal.
- Site grading and sidewalks are underway.
- Clarifier No. 1 demolition is complete and Clarifier No. 2 rehabilitation is complete.
- *Several additional valves and piping of the RAS to the Headworks have been recommended by the operations group to improve the removal of rags and debris that are causing plugging of pipes and equipment. Their costs will be included in the next change order.*
- Work continues on the rehabilitation of the existing Oxidation Ditches. The new flow splitter box concrete and gate installation is complete. *Concrete repair of existing cracks is underway and should be completed in the next 30 days.*
 - The base slab and walls have been completed. *Work continues on the installation of mechanical equipment.*
- Concrete work on the Reaeration Basin has been completed. Installation of the diffusers and air piping is completed.
- The new Headworks, Oxidation Ditch No. 3, and two 72-foot Clarifiers have been in continuous operation since the beginning of the year and have satisfactorily met all effluent permit limits.
- Contractor has assisted operations staff with dewatering of solids in the plant. A rental belt filter press has been placed delivered to the plant to help dewater accumulated solids. *The press will be on-site until 5/20/2023.*

- *The new Dewatering Building and equipment is being installed by the Contractor and is expected to be operational in early April.*
 - *This has been delayed due to a setback in the delivery of equipment and conveyor support equipment. Start-up of the process will not begin until early May.*
 - *Due to a failure of a water pipe joint, control panel RTU-D3 was exposed to water. It has been classified as defective work and will be replaced. The defective work notice was issued to Contractor on 4/17/2023 and is attached at the end of this Status Report.*
 - *This incident shall not delay start-up of the Dewatering Building equipment, which is scheduled for THIS WEEK, the week of April 24-29.*
- Council Tour was conducted on 3/9/2023.
- All major yard piping has been completed.
- Contractor has requested retainage reduction, substantial completion, and initiation of warranty period on the processes that have been placed in operation, as of 1/1/2023. This request was presented 3/13/2023, and a request for approval will be presented 3/27/2023.
- *Construction progress is satisfactory.*

ROAD

Camp Run Parkway (Town) Portion

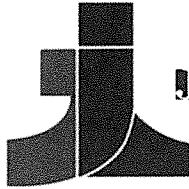
- MAC Construction is the Contractor. JTL providing full-time on-site inspection.
- All asphalt has been installed except for the final 1.5-inch surface course.
- All concrete curb and gutter and median curbs have been installed.
- All concrete sidewalk and decorative stamped/colored concrete have been installed.
- Finish grading has been completed and sod and seed has been installed.
- Installation of tree plantings, landscaping, and landscape rock are complete.
- Final surface asphalt has been installed.
- *Striping and pavement markings have been installed.*
- *Decorative signage is all that remains. Awaiting delivery of decorative sign posts.*

SR 60 (State) Portion

- Project let on 5/5/2022. Did not meet INDOT requirements for an “awardable” project. Project was re-let on 7/13/22. Low bidder was E&B Paving in the amount of \$2,216,659.69. Project is being awarded.
- INDOT has now committed to funding the project in the full bid amount.
- Construction activities have commenced. INDOT is managing the Construction Administration/Inspection. JTL is on-call as needed.
- *Forcemain was found to be only six (6) inches below grade. Will require relocation. Receiving quotes for work.*

CCMG Paving

- The Culvert on N New Albany Street is able to be repaired with CCMG funds (per INDOT). It is slated for the 2022-2 CCMG application.
- Final review of the project and a punch list was created. Contractor has been made aware of the required corrective work and will put it on their schedule.
 - JTL has confirmed that the Contractor's corrective work has been completed.
- Final change order was signed 11/28/2022.
- Close-out is complete and has been sent to INDOT.
 - Completion letter was signed and submitted to INDOT on 3/22/2023.
- The 2022-2 CCMG Application has been awarded.
 - Bids opened just prior to meeting and will be reviewed to confirm award.
 - Low bidder was Wingham Paving. Contract was signed on 2/27/2023.
 - Waiting on funding from INDOT to issue Notice to Proceed. *Notice to Proceed was issued 4/17/2023.*



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Environmental Scientists

April 17, 2023

PACE Contracting LLC
15415 Shelbyville Road
Louisville, KY 40245

ATTN: Alex Oxencis
VIA: Email

**Re: Sellersburg WWTP Rehabilitation and Expansion
Dewatering Building Control Panel, RTU-D3 Defective Work Product**

During the monthly progress meeting on April 10, 2023, Pace Contracting, LLC (Pace) disclosed there was a water pipe failure in the dewatering building, resulting in the internal components of the Polymer/Conveyor Control Panel, Panel, RTU-D3, being exposed to water. Control Panel D3 internal components include Allen Bradley Compact Logix, PLC, Allen Bradley Panel View Plus Color OIT Touchscreen, and the VFDs and controls for the dewatered sludge conveyors, polymer feed systems, and screw press air compressor.

As per Specification Section 00 72 00, Standard General Conditions of the Construction Contract, Section 14.03, Defective Work, the Engineer, (Jacobi Toombs & Lanz), is hereby notifying Pace that the Engineer is recommending to the Owner, (Town of Sellersburg), that the Polymer/Conveyor Control Panel, Control Panel, RTU-D3, be rejected as defective work and completely replaced due to water exposure of the control panel's internal components.

It is our understanding that Pace has taken steps to dry the internal components and will test the panel to evaluate whether it can be safely powered and operated until such time as the replacement control panel can be installed, tested and ready for continuous operations.

Additionally, if the defective control panel delays operations startup or causes failure of the new dewatering system during the replacement period, Pace will be responsible for providing all necessary repairs and equipment for the plant to continue dewatering wasted sludge to maintain treatment operations.

Yours truly,

James Hagerty
James Hagerty, P.E.

cc:

Charlie Smith, Town of Sellersburg
Jacob Elder, Town of Sellersburg
Lori Kearney, Town of Sellersburg
Michael Bryant, Pace Contracting
Lori Wyatt, JTL
Mike Harris, JTL

Corporate
1829 E. Spring Street
Suite 201
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812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

Parcel Number 10-17-11-100-726.000-031
Tax Key Number 17-00002-001-0
Property Address: 411 Oak Street, Sellersburg, IN 47172
Tax mailing address: 316 E. Utica Street, Sellersburg, IN 47172

QUITCLAIM DEED

THIS INDENTURE WITNESSETH that **Town of Sellersburg, Indiana**, an Indiana political subdivision ("**Grantor**"), does hereby GRANT AND CONVEY unto the **Town of Sellersburg, Indiana ("Grantee")**, whose present mailing address is 316 E. Utica Street, Sellersburg, Indiana 47172, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, all of their rights, title and interest, if any, in certain real estate situated in the County of Clark, State of Indiana, graphically depicted in *Exhibit A* attached hereto, incorporated by reference ("Real Estate"), and more specifically described as follows:

Being Share No. 9, Map "A" of Partition Book 1, Page 220, being situated in Survey No. 111 of the Illinois Grant, Town of Sellersburg, Clark County, Indiana, and being shown on the retracement boundary survey by Stephen L. Marshall, Professional Surveyor #20000204 on June 21, 2022 as Jacobi, Toombs and Lanz Inc. Job #20168, recorded at Instrument 202213398, and also being more particularly described as follows:

Beginning at a limestone monument marking the common corner of Survey Nos. 110, 111, 129, and 130; thence along the line dividing Survey Nos. 111 and 130, North 54°19'40" East, 250.07 feet to a steel pin with cap; thence South 34°27'55" East, passing a steel pin with cap at 575.81 feet, a total distance of 1007.96 feet to a steel pin on the westerly right-of-way line of Oak Street; thence along said right-of-way line, South 13°37'22" West, 109.95 feet; thence North 77°45'57" West, 247.76 feet to a steel pin on the line dividing Survey Nos. 110 and 111; thence along said dividing line, North 34°21'20" West, 895.83 feet to the Beginning.

Containing 5.796 Acres, more or less, and intending to be the same tract described by Deed Drawer 28, Instrument 12575.

Subject to any and all easements and/or restrictions of public record which may apply to the above referenced Real Estate.

The Real Estate described herein be being dedicated to itself for the sole purpose of encumbering said Real Estate with the following:

The Real Property acquired or developed with Land and Water Conservation Fund assistance shall be retained and used for public outdoor recreation in perpetuity. Any property so acquired or developed shall not be wholly or partly converted to other than public outdoor

EXHIBIT "A"

DESCRIPTION OF 5.796-ACRE TRACT

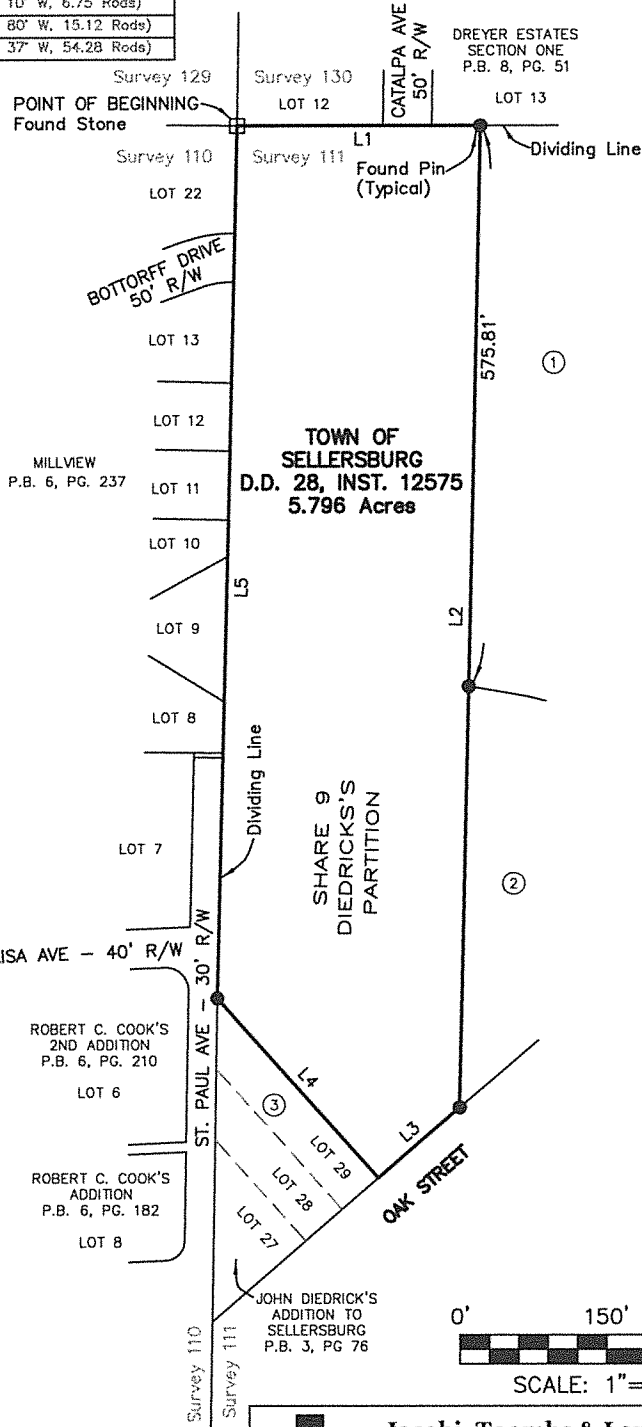
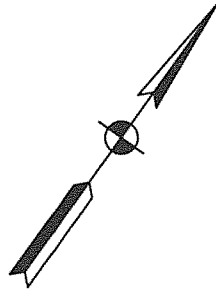
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Beginning at a limestone monument marking the common corner of Survey Nos. 110, 111, 129, and 130; thence along the line dividing Survey Nos. 111 and 130, North $54^{\circ}19'40''$ East, 250.07 feet to a steel pin with cap; thence South $34^{\circ}27'55''$ East, passing a steel pin with cap at 575.81 feet, a total distance of 1007.96 feet to a steel pin on the westerly right-of-way line of Oak Street; thence along said right-of-way line, South $13^{\circ}37'22''$ West, 109.95 feet; thence North $77^{\circ}45'57''$ West, 247.76 feet to a steel pin on the line dividing Survey Nos. 110 and 111; thence along said dividing line, North $34^{\circ}21'20''$ West, 895.83 feet to the Beginning.

Containing 5.796 Acres, more or less, and intending to be the same tract described by Deed Drawer 28, Instrument 12575.

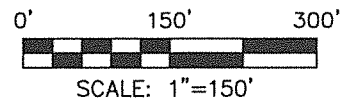
LINE TABLE

| LINE | BEARING | DISTANCE | RECORD |
|------|---------------|----------|--------------------------|
| L1 | N 54°19'40" E | 250.07' | (N 51°15' E, 15.10 Rods) |
| L2 | S 34°27'55" E | 1007.96' | (S 37°45' E, 61.88 Rods) |
| L3 | S 13°37'22" W | 109.95' | (S 10° W, 6.75 Rods) |
| L4 | N 77°45'57" W | 247.76' | (N 80° W, 15.12 Rods) |
| L5 | N 34°21'20" W | 895.83' | (N 37° W, 54.28 Rods) |



ADJOINERS

- ① TOWN OF SELLERSBURG PARKS AND RECREATION INST. 201924629
- ② DORIS PENCE INST. 201419644
- ③ RANDALL K. GIBBONS DEANNA L. GIBBONS INST. 201722999



NOTES

1. This exhibit is not intended to be represented as a retracement or original boundary survey, a route survey, or a Surveyor Location Report.
2. This exhibit is based on a boundary survey by this firm dated 6/21/2022, recorded in Instrument 202213398.
3. Neither abstract of title nor title commitment was provided to Jacobi, Toombs and Lanz, Inc. for the preparation of this Exhibit. A title commitment may reveal easements, encumbrances, restrictions or rights of others not shown hereon, that may affect the quality of title or development of this tract.

Jacobi, Toombs & Lanz, Inc.
 Consulting Engineers & Land Surveyors
 1829 East Spring Street, Suite 201 - New Albany, Indiana 47150
 812-945-9585 - WWW.JTLENG.COM

EXHIBIT "B"
SHARE NO. 9, PARTITION BK. 1, PG. 220,
PART OF SURVEY 111 OF THE ILLINOIS GRANT,
TOWN OF SELLERSBURG, CLARK COUNTY, INDIANA

Prepared for:
 TOWN OF SELLERSBURG

Owners of Record:
 TOWN OF SELLERSBURG
 D.D. 28, INST. 12575

A:\Data\projects\20168 - Sellersburg Mosley Park Design\Survey\Drawings\20168-Exhibit