

**TOWN OF SELLERSBURG
TOWN COUNCIL MEETING MINUTES
316 E. UTICA STREET SELLERSBURG, INDIANA 47172**

DATE: April 22, 2019

CALL TO ORDER

Meeting called to order by President Paul Rhodes at 5:30 p.m.

ROLL CALL OF MEMBERS:

Present: Paul Rhodes, President
Present: Brad Amos, Vice President
Absent: Martina Webster, 2nd Vice President
Present: James LaMaster, Member
Present: William Conlin, Member
Present: Jacob Elder, Town Attorney
Present: Michelle Miller, Clerk Treasurer

PRAYER: Michelle Ashby of St. John Paul II

PLEDGE OF ALLEGIANCE: All Present.

MOTION TO AMEND THE AGENDA:

MOTION/SECOND/VOTE: LAMASTER/CONLIN/4-aye, 0-nay, motion approved.
Amendments: To remove the Proclamation for Silver Creek Dragons

MOTION TO ADOPT THE AGENDA AS AMENDED:

MOTION/SECOND/VOTE: AMOS/LAMASTER/4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

Approval of minutes of the April 8, 2018 Town Council Meeting Minutes as submitted by the Clerk-Treasurer:
MOTION/SECOND/VOTE: CONLIN/LAMASTER, 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

MOTION/SECOND/VOTE: AMOS/CONLIN, 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE DOCKET:

MOTION/SECOND/VOTE: LAMASTER/CONLIN, 4-aye, 0-nay, motion approved.

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person)

Ms. Carol Johnson, 617 Wildwood Rd. addresses the Council in reference to Building Ordinance Section 21.

ORDINANCES AND RESOLUTIONS:

1. Salary Ordinance Change Amendment | Moving BZA & PZ Director/Building Commissioner from Town Council to Public Works:

1st Reading: MOTION/SECOND/VOTE: CONLIN/LAMASTER, 4-aye, 0-nay, motion approved.
2nd Reading: MOTION/SECOND/VOTE: AMOS/CONLIN, 4-aye, 0-nay, motion approved.

NEW BUSINESS:

1. **AllTerrain N. New Albany Street Storm Repair & Water Valve Replacement Project Status Update (AllTerrain Team Member)**

Nichole Koeninger with JTL advises that a dedicated town employee will be required to be on staff during the water valve repair and Public Works Director Lori Kearney advised she doesn't see a need for it. The work should start next week.

2. **Commercial Property Values & the Future of Sellersburg from a Business Prospective (Neil & Patty Smith, Fireside Bar & Grill)**

Mr. Smith addresses the Council in reference to the appearance of the Town and his concern of the property values and the future of Sellersburg.

3. **Main Street Project (Michelle Miller, Clerk-Treasurer)**

Clerk Treasurer Miller requests \$100,000.00 of CEDIT funds to be committed to start Main Street Projects. Councilman Conlin motion to commit \$25,000.00:

MOTION/SECOND/VOTE: CONLIN/AMOS, 4-aye, 0-nay, motion approved.

4. **2018 CCR & Revised ERP (Seth Eurtion, Operator in Training)**

Mr. Eurtion presents the annual Drinking Water Quality Report (CCR) and Emergency Response Plan (ERP) for the Council to review.

5. **Sewer Tap Fee Structure Discussion (Lori Kearney, Director of Public Works)**

Motion to table

MOTION/SECOND/VOTE: AMOS/LAMSTER 4-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

Mike Harris (Jacobi, Toombs, & Lanz)

1. Requests notice to proceed, prior to receiving funds from, for the 2018 Community Crossings Grant Projects (CCMG):

MOTION/SECOND/VOTE: AMOS/CONLIN 4-aye, 0-nay, motion approved.

2. Requests permission to move forward on Bringham Drive cost estimate – Council advises to move forward.

3. Requests approval from Wooldridge in the amount of \$200,836.00 for WWTP Phosphorous removal:

MOTION/SECOND/VOTE: AMOS/CONLIN 4-aye, 0-nay, motion approved.

William R. Whelan, Chief of Police

1. Requests permission to borrow up to \$70,022.08 from the Rainy-Day Fund to pay for radios until the funds from the Operation We Can Hear Clearly Now grant are received:

MOTION/SECOND/VOTE: LAMASTER/AMOS 4-aye, 0-nay, motion approved.

2. Advised that he has received another from for 9 radars at \$3,000.00 each.

Jacob "Jake" Elder, Town Attorney

Advises that the Town might want to look into Safe Roads to Schools and Small Communities Sidewalk grants through INDOT.

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Brad J. Amos, District 3

1. The Parks & Recreation will hold their First indoor movie, Willie Wonka, at Ivy Tech.
2. The pool is getting ready and there is only 5 weeks to go.
3. Thanks Mark Haas, Dale McKinley and Mr. Hoffman.
4. Advises the WWI monument in Wilkerson Park is still being worked on.
5. Has the State Champions sign for the Silver Creek Dragons.

ADJOURN:

MOTION/SECOND/VOTE: LAMASTER/CONLIN 4-aye, 0-nay, motion approved.

TIME: 6:53 p.m.

Minutes approved this _____ day of _____, **2019**

Paul J. Rhodes, President

James H. LaMaster, Council Member

Brad J. Amos, Vice President

William J. Conlin, Council Member

Martina P. Webster, 2nd Vice President

Attest: Michelle D. Miller, Clerk Treasurer

Attachment(s):

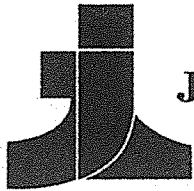
Agenda

Jacobi, Toombs & Lanz Current Projects Status Report

Note: All approved contracts/agreements can be located in Gateway using the following link:

<https://gateway.ifionline.org/public/contract-search/>

Approved Minutes, Ordinances and Resolutions are located on the Clerk Treasurer's Website at www.sellersburgclerk.com



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors

Town of Sellersburg Project Updates

April 22, 2019

Community Crossing Funded Projects

2018 Community Crossing Grant Application

- *JTL spoke with INDOT last week regarding the status of the funds. They confirmed the funding was being processed, but may take up to 30 days. Would the Town like to issue a Notice to Proceed on this project before funds are deposited?*

Shirley Avenue & Prather Lane

- *Gas main relocations to be complete within the next day or two. More than 50% of Shirley has been paved (not surface). Remaining road work to take place over the next 2-3 weeks. Project to be complete by mid to late May and closed out in early June so that the Town may submit on the next round of CCG applications that are set to open July 1.*

Road Improvement Projects

Bringham Drive

- *A cost estimate for limited patching and surface paving will be presented.*

2019 Annual Paving

- *Pre-construction meeting on April 23 to kick-off work with Temple & Temple. Storm sewer repairs to happen before paving.*

Utility Improvement Projects

Utility Master Plan

- *Data Collection continues. Draw down testing to begin soon.*
- *Sewer Service Area Evaluation underway.*
- *Reviewing stormwater information collected at the public meeting in March.*
- *Flow meters have been installed and are collecting data.*

Perry Crossing Lift Station Corrosion/Rehabilitation

We will need to get a Work Order Amendment to allow us to finish this design as previously discussed during Council meetings. Waiting on completion of data collection from the Master Plan in this area. Footprint of the pump station has been staked out for golf course approval. Plan for geotechnical work to begin shortly. Working on design.

1829 E. Spring Street, Suite 201
New Albany, IN 47150
812-945-9585
812-945-6656 Fax

124 Bell Ave
Clarksville, IN 47129
812-945-9585
812-945-6656 Fax

1060 N. Capitol Avenue, Ste E360
Indianapolis, IN 46204
317-829-3474
317-829-3473 Fax

1400 South 1st Street
Louisville, KY 40208
502-583-5994
502-583-7321 Fax

New Albany, IN • Clarksville, IN • Indianapolis, IN • Louisville, KY
www.jtleng.com

Sunset Hills Pump Station and Valve Vault

TVI inspection has identified a few points of steady infiltration and a significant grease build up in one of the lines entering this station. This issue will need to be addressed. JTL is working on preparing a plan for restoration of the valve vault at this station and will review the known pipe issues at that time. Currently finalizing a construction plan and preparing easement information. *Working on design.*

WWTP Compliance

Currently assisting WW Staff with preparation of a letter supporting phosphorous efforts. Letter submitted to Town Staff. Work Order 2018-8 was approved on 10/8/18 to assist with a chemical feed system at the Town's Wastewater Treatment Plant. Design is on-going. WWTP Phosphorous Removal bids were received. Wooldridge was the low bid at ~~\$199,336.00~~ ^{200,836.00}. *Request Town approval of the Wooldridge bid. Once awarded, a change order for proposed amendments will be reviewed.*

per
Mike
Harris

Paradise/Helbig

Work Order 2018-9 was approved on 10/8/18 to review issues at this area and assist with recommendations. Bid Opening for selected alternative scheduled for June meeting with anticipated substantial completion in September. The railroad has reviewed and approved the plans. *They are currently preparing an agreement to be entered into for the encroachment between the Town and Railroad. The easement from Jesse Ballew should be finalized within the next couple of days.*

Emergency sewer repair complete. Road restoration to be performed with CCG paving.

IOCRA Grant Planning Support

Town staff, JTL & River Hills met with IOCRA to review the application. *Waiting on direction from the Town regarding potential income survey.*

Wastewater On-Call Services

Assisting Town with On-Call TVI contract with Robinson.
Waiting on quotes for Transducer package at Camp Chelan.

General On-Call Services

Pre-construction meeting held last week for storm sewer and valve replacement in New Albany St.

JTL is continuing to support Town staff with on-going drainage complaints.

MS4 On-Call Services

JTL attended the SISWAC meeting and provided an update to staff. QK4 will be providing a proposal to the Town for participation in the SISWAC.