

STATE OF INDIANA
BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2023 – OR – 021

AN ORDINANCE ESTABLISHING THE 2024 SALARY ORDINANCE FOR THE TOWN OF SELLERSBURG, INDIANA.

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this “Council”) is the town legislative body and the President of the town council is the town executive; and,

WHEREAS, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of the functions of the town; and,

WHEREAS, this Council is charged with the responsibility of adopting a salary ordinance; and,

WHEREAS, this Council now desires to adopt the 2024 Salary Ordinance.

NOW THEREFORE BE IT ORDAINED by this Town Council of Sellersburg, Indiana the following salaries and the respective funds from which to pay said salaries for the calendar year 2024:

1. See Exhibit A attached hereto for a comprehensive list of job titles for the Town of Sellersburg and the specified funds by which to pay each position.
2. This ordinance shall be in full force and effect upon its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the majority of the duly elected and serving members of this Council.

So Ordained this 13 day of November, 2023

[Signature page to follow]

“Aye”

“Nay”

Brad Amos
Brad Amos
Council President

Brad Amos
Brad Amos
Council President

Scott McVoy
Scott McVoy
Council Vice President

Scott McVoy
Scott McVoy
Council Vice President

Terry Langford
Terry Langford
Council Member

Terry Langford
Terry Langford
Council Member

Matthew Czarnecki
Matthew Czarnecki
Council Member

Matthew Czarnecki
Matthew Czarnecki
Council Member

Randall Mobley
Randall Mobley
Council Member

Randall Mobley
Randall Mobley
Council Member

Michelle D. Miller
Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

FIRST READING

DATE: 11/13/2023

MOTION: McVoy

SECOND: Langford

VOTE: 3 AYE 0 NAY 0 ABSTAIN

Approval
SECOND READING

DATE: 11/13/2023

MOTION: Czarnecki

SECOND: Langford

VOTE: 3 AYE 2 NAY 0 ABSTAIN

Exhibit "A"

Labor, Trades, and Crafts (LTC) Payscale Classifications

Classification	Skill Level (Hourly)			
	1	2	3	4
LTC A	\$15.99 - \$16.87	\$16.88 - \$17.76	\$17.77 - \$18.47	\$18.48
LTC B	\$23.73 - \$25.03	\$25.04 - \$26.36	\$26.37 - \$27.41	\$27.42
LTC C	\$26.76 - \$28.24	\$28.25 - \$29.73	\$29.74 - \$30.92	\$30.93

Skill Level Defined:

1	Hire-In; Meets job requirements
2	Meets job requirements and has at least 2 years of job-related experience
3	Meets job requirements and has at least 5 years of job-related experience
4	Exceeds job requirements and has at least 8 years of job-related experience

LTC Additional Compensation

Possession of Wastewater Certification	
\$1.00/hr for WWT Class 3	
Possession of Distribution Water License	
\$1.00/hr for DSL (Large)	
Possession of Potable Water Treatment	
\$1.00/hr WT3	

Computer, Office, Accounting (COA)

Classification	HR Minimum	HR Maximum	Bi-Weekly Min.	Bi-Weekly Max.
COA A (Hourly)	\$15.22	\$17.59		
COA B (Hourly)	\$19.55	\$22.29		
COA C (Hourly)	\$21.09	\$24.38		
COA D (Hourly)	\$24.90	\$28.77		
COA E (Salary)			\$2,239.14	\$2,704.90

Executive (EXE) Payscale Classifications (Bi-Weekly)

EXE (Executives)	Minimum	Maximum
EXE A	\$2,239.14	\$2,985.53
EXE B	\$2,617.85	\$3,490.47
EXE C	\$3,615.38	\$3,615.38
EXE D	\$3,428.38	\$4,571.17

Protective Occupations Law Enforcement (POLE)

POLE	Bi-Weekly
POLE A	\$2,146.15
POLE B	\$2,384.61
POLE C	\$2,484.61
POLE D	\$2,684.61
POLE E	\$3,084.41

TOWN OF SELLERSBURG 2024 SALARY ORDINANCE: Effective Payroll January 1, 2024	Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	Fund									Salary							
				TC	Wastewater	Water	CEDIT	Police	CT	S&S	PFZ	Parks	Hourly		Daily		Bi-Weekly		Annually	
													Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum

Executive (EXE) Payscale Classifications				Fund									Salary							
Title	Full-time	Max # of Employees with Title	Exempt/Non-Exempt	TC	Wastewater	Water	CEDIT	Police	CT	S&S	PFZ	Parks	Hourly		Daily		Bi-Weekly		Annually	
													Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
EXE Class																				
Assistant Building Commissioner/Code Enforcement/MS4/IT	Full-time	1	Exempt		33%	33%					34%									
Building Commissioner	Full-time	1	Exempt								100%									
Operations and Human Resources Administrator/Executive Secretary	Full-time	1	Exempt	20%	20%	20%				20%	20%									
Park Superintendent	Full-Time	1	Exempt (appointed)									100%								
Planning and Zoning Director	Full-time	1	Exempt								100%									
Streets & Sanitation Superintendent	Full-time	1	Exempt		10%	10%				80%										
Wastewater Superintendent	Full-time	1	Exempt		100%															
Water Distribution Operator	Full-time	1	Exempt			100%														
Water Plant Operator	Full-time	1	Exempt			100%														
Chief of Police	Full-time	1	Exempt (appointed)					100%												
Town Manager	Full-time	1	Exempt	20%	20%	20%				20%	20%									

Labor, Trades, and Crafts (LTC) Payscale Classifications				Fund									Salary							
Title	Full-time	Max # of Employees with Title	Exempt/Non-Exempt	TC	Wastewater	Water	CEDIT	Police	CT	S&S	PFZ	Parks	LTC Class	Daily		Bi-Weekly		Annually		
														Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	
LTC Class																				
Lifeguard (seasonal)	Part-time	15	Non-Exempt									100%	LTC A							
Streets & Sanitation Operator - S&S	Full-time	4	Non-Exempt		10%	10%				70%	10%		LTC B							
Town Mechanic and Maintenance Technician	Full-time	1	Non-Exempt		45%	45%				10%			LTC B							
Wastewater Technician	Full-time	5	Non-Exempt		100%								LTC B							
Wastewater Technician/Locator	Full-time	1	Non-Exempt		100%								LTC B							
Wastewater Lab Manager/Plant Foreman	Full-time	1	Non-Exempt		100%								LTC C							
Water Team Technician/Locator	Full-time	1	Non-Exempt			100%							LTC B							
Water Team Technician	Full-time	4	Non-Exempt			100%							LTC B							
Water Technician/Assistant Plant Operator	Full-time	1	Non-Exempt			100%							LTC C							
Water Technician/Assistant Distribution Foreman	Full-time	1	Non-Exempt			100%							LTC C							
Team Member On-Call	Full-time		Non-Exempt												\$25.00	\$25.00				

Protective Occupations Law Enforcement (POLE)				Fund									Salary							
Title	Full-time	Max # of Employees with Title	Exempt/Non-Exempt	TC	Wastewater	Water	CEDIT	Police	CT	S&S	PFZ	Parks	LTC Class	Daily		Bi-Weekly		Annually		
														Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	
POLE Class																				
*Probationary Patrolman (First Year Patrolman)	Full-time	12	Non-Exempt					100%												
Patrolman	Full-time		Non-Exempt					100%												
Sergeant	Full-time	4	Non-Exempt					100%												
Detective	Full-time	2	Non-Exempt					100%												
Major	Full-time	1	Exempt					100%												
Uniform Allowance per Ordinance								100%											\$2,000.00	\$2,000.00
Off Duty Court Pay per Ordinance								100%											\$150.00	\$150.00

TOWN OF SELLERSBURG 2024 SALARY ORDINANCE: Effective Payroll January 1, 2024				Fund									Salary							
				TC	Wastewater	Water	CEDIT	Police	CT	S&S	PZF	Parks	Hourly	Daily		Bi-Weekly		Annually		
Full/Part Time	Max # of Employees with Title	Exempt/Non-Exempt	TC	Wastewater	Water	CEDIT	Police	CT	S&S	PZF	Parks	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	
Computer, Office, Accounting (COA)				Fund									COA Class		COA Class					
Title																				
Concession Worker (seasonal) - Parks	Part-time	4	Non-Exempt								100%	COA A								
Assistant Pool Manager (seasonal) - Parks	Part-time	2	Non-Exempt								100%	COA A								
Pool and Events Manager - Parks	Part-time	1	Non-Exempt								100%	COA B								
Deputy Clerk-Treasurer	Full-time	1	Non-Exempt (appointed)		33%	33%		34%				COA C								
Building Permit Administrative Assistant - PZF	Full-time	1	Non-Exempt								100%	COA C								
Billing Office Clerk	Full-time	4	Non-Exempt		50%	50%						COA C								
Utility Billing Coordinator	Full-time	1	Non-Exempt		50%	50%						COA D								
Full Time Records Clerk - Police	Full-time	2	Non-Exempt					100%				COA D								
Chief Deputy Clerk-Treasurer	Full-time	1	Exempt (appointed)		33%	33%		34%												
Elected Officials				Fund											Bi-Weekly		Annually			
Title																				
Town Council Members/Board of Public Works	Part-time	5	Exempt (elected)	50%	25%	25%													\$15,000.00	
Clerk-Treasurer + Longevity per Ordinance 2022-OR-xxx	Full-time	1	Exempt		33%	33%		34%									\$2,788.46			
Boards and Commissions				Fund													Annually			
Title																				
Planning and Zoning Board President	Part-time	1	Exempt (appointed)								100%								\$1,800.00	
Planning and Zoning Board Members	Part-time	4	Exempt (appointed)								100%								\$1,200.00	
Planning and Zoning Town Council Members	Part-time	2	Exempt (appointed)								100%								\$1,200.00	
Planning and Zoning Board Secretary (Appointed by BZ Board) (non-voting)	Part-time	1	Non-Exempt								100%								\$1,200.00	
BZA Board President	Part-time	1	Exempt (appointed)								100%								\$2,100.00	
BZA Board Members	Part-time	4	Exempt (appointed)								100%								\$1,400.00	
BZA Secretary (Appointed by BZA Board) (non-voting)	Part-time	1	Non-Exempt								100%								\$1,400.00	
Redevelopment Board President	Part-time	1	Exempt (appointed)				100%												\$1,800.00	
Redevelopment Board Members	Part-time	4	Exempt (appointed)				100%												\$1,200.00	
Redevelopment Secretary (Appointed by Redev. Comm.) (not-voting)	Part-time	1	Non-Exempt				100%												\$1,200.00	
Economic Development Board	Part-time	3	Exempt (appointed)				100%												\$1,200.00	
Un-Safe Building Commission (Resident Member)	Part-time	1	Non-Exempt				100%												\$1,200.00	
Police Commissioners President	Part-time	1	Exempt (appointed)					100%											\$1,800.00	
Police Commissioners	Part-time	4	Exempt (appointed)					100%											\$1,200.00	
Police Commissioners Secretary (non-voting)	Part-time	1	Non-Exempt					100%											\$1,200.00	
Police Commissioners Town Council Member Liaison (non-voting)	Part-time	1	Exempt (appointed)					100%											\$1,200.00	
Parks and Recreation Board President	Part-time	1	Exempt (appointed)								100%								\$1,800.00	
Parks and Recreation Board Members	Part-time	4	Exempt (appointed)								100%								\$1,200.00	
Parks and Recreation Town Council Liaison (non-voting)	Part-time	1	Exempt (appointed)								100%								\$1,200.00	
Parks and Recreation Board Secretary (non-voting)	Part-time	1	Non-Exempt								100%								\$1,200.00	
Police Council Liaison	Full-time	1	Exempt (appointed)					100%											\$1,200.00	
Parks Council Liaison	Full-time	1	Exempt (appointed)								100%								\$1,200.00	
Water Council Liaison	Full-time	1	Exempt (appointed)																\$1,200.00	
Wastewater Council Liaison	Full-time	1	Exempt (appointed)		100%	100%													\$1,200.00	
S&S Council Liaison	Full-time	1	Exempt (appointed)						100%										\$1,200.00	

For Payscale Classifications, please refer to Exhibit "A"

Includes rate of overtime to be time and one half, health, dental, and longevity benefits.