

STATE OF INDIANA
BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2020 – OR – 022

AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK FOR THE TOWN OF SELLERSBURG, INDIANA.

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this “Council”) is the town legislative body and the President of the town council is the town executive; and,

WHEREAS, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of functions of the town; and,

WHEREAS, on or about the 18th day of December, 2017, this Council repealed and replaced the employee handbook for the Town of Sellersburg, Indiana by adopting *Ordinance 2017-OR-034*; and,

WHEREAS, since the 18th day of December, 2017 this Council has made various amendments to the employee handbook; and,

WHEREAS, pursuant to *Ordinance 2020-OR-004*, this Council repealed and replaced its employee handbook for the Town of Sellersburg on the 9th day of March, 2020; and,

WHEREAS, this Council now desires to make an amendment to the employee handbook specific to PTO for newly hired department heads.

NOW THEREFORE BE IT ORDAINED by this Town Council of Sellersburg, Indiana the following amendment to Section II: Benefits the employee handbook:

1. **PTO - NEWLY HIRED DEPARTMENT HEADS.** In an effort to be as competitive as possible in the hiring of Department Heads, the Town Manager and Council shall have the authority to negotiate front loaded PTO time, not to exceed the maximum amount of days afforded to town employees with a length of service of 20+ years. Newly Hired Department Heads may not be subject to the current PTO schedule set forth herein if agreed to in writing upon a fully executed offer letter by the parties.
2. All other terms and conditions of the employee handbook are unaffected by this amendment and shall be in full force and effect as if fully restated herein.
3. This ordinance shall be in full force and effect upon its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the majority of the duly elected and serving members of this Council.

So Ordained this 24th day of August, 2020

“Aye”

“Nay”

Brad Amos
Brad Amos
Council President

Brad Amos
Council President

Matthew Czarnecki
Matthew Czarnecki
Council Vice President

Matthew Czarnecki
Council Vice President

Terry Langford
Terry Langford
Council Member

Terry Langford
Council Member

Scott McVoy
Scott McVoy
Council Member

Scott McVoy
Council Member

Randall Mobley
Randall Mobley
Council Member

Randall Mobley
Council Member

Michelle D. Miller
Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

FIRST READING

DATE: 8/24/2020

MOTION: McVoy

SECOND: Czarnecki

VOTE: 5 AYE 0 NAY 0 ABSTAIN

SECOND READING

DATE: 8/24/2020

MOTION: Langford

SECOND: McVoy

VOTE: 5 AYE 0 NAY 0 ABSTAIN