

**SELLERSBURG TOWN COUNCIL MEETING MINUTES
316 E UTICA STREET | SELLERSBURG, IN 47172
MARCH 11, 2024**

CALL TO ORDER

Vice President Terry Langford called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS:

Present: Vice President Terry Langford, Second Vice-President Scott McVoy, Member Randy Mobley, Town Attorney Jacob Elder and Clerk Treasurer Michelle Miller.

Absent: President Brad Amos, Member Matt Czarnecki and Town Manager Charlie Smith were absent.

PRAYER AND PLEDGE OF ALLEGIENCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

APPROVAL OF FEBRUARY PAYROLL ALLOWANCE DOCKET:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

CLOSE REGULAR MEETING:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

OPEN PUBLIC HEARING ON PETITION FOR ANNEXATION AT 6:04 P.M.:

John Kraft presents information for voluntary annexation.

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

CLOSE PUBLIC HEARING ON PETITION FOR ANNEXATION AT 6:07 P.M.:

MOTION TO ENTER PROOF OF PUBLICATION FOR ANNEXATION INTO THE OFFICAL RECORD OF THE MINUTES:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

**SELLERSBURG TOWN COUNCIL MEETING MINUTES
316 E UTICA STREET | SELLERSBURG, IN 47172
MARCH 11, 2024**

UNFINISHED BUSINESS:

1. 2024 WWTP SLUDGE HAULING BID AWARD | LORI HAAS WW SUPERINTENDENT:

Bid awarded to: ECOTECH Amount: \$564.75/load
M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

2. 2024 MOWING BID AWARD:

Bid awarded to: J&C Lawn and Landscape Amount: \$1,360.00
M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

NEW BUSINESS:

1. APPROVAL OF CIVIC PLUS RENEWAL | \$4,397.40 | APPROVAL SUBJECT TO LEGAL REVIEW:

M|S|V: McVoy | Mobley | 3-aye, 0-nay, motion approved.

RECEIPT OF STAFF REPORTS:

TOWN ENGINEER, JACOBI, TOOMBS & LANZ: Lori Wyatt Presents project status report

ADJOURNMENT:

MSV: McVoy | Mobley | 3-aye, 0-nay, motion approved.
Time adjourned: 6:32 p.m.

Minutes approved this **25th** day of **MARCH, 2024**

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172

Agenda for
March 11, 2024 at 6:00 p.m.

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

APPROVAL OF ALLOWANCE CLAIMS:

APPROVAL OF PAYROLL DOCKET:

PUBLIC HEARING ON PETITION FOR ANNEXATION (close regular meeting and open public hearing)
(close public hearing and reopen regular meeting):

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person):

ORDINANCES AND RESOLUTIONS:

UNFINISHED BUSINESS:

1. 2024 Sludge Hauling Bid Award
2. Mowing Bid Award

NEW BUSINESS:

1. 2024 CivicPlus Renewal (formerly known as ArchiveSocial) | \$4397.40 (2023: \$4188.00)

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total):

RECEIPT OF STAFF REPORTS:

Charlie Smith, Town Manager
Chief Russ Whelan
Mike Harris or Lori Wyatt (Jacobi, Toombs, & Lanz)
Jacob "Jake" Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Randall Mobley, District 2
Terry Langford, District 4
Brad J. Amos, District 3
Scott McVoy, District 1
Matthew Czarnecki, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:

STATE OF INDIANA

BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2024 – OR – 004

AN ORDINANCE ANNEXING TERRITORY INTO THE TOWN OF SELLERSBURG, INDIANA ON PETITION BY ALL OF THE OWNERS OF SUCH TERRITORY PURSUANT TO THE PROVISIONS OF IC 36-4-3-5.1

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this “Council”) is the town legislative body for Sellersburg, Indiana (the “Town”) and the President of this Council is the Town Executive; and,

WHEREAS, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of functions of the Town; and,

WHEREAS, in November of 2023, JMV PETROLEUM, INC., voluntarily filed a petition before this Town Council requesting the annexation of approximately a 1.379 acre tract of real estate, which is presently located in the unincorporated territory of Clark County, Indiana, into the corporate boundaries of the Town of Sellersburg, Indiana, pursuant to the provisions of Ind. Code § 36-4-3-5.1; and,

WHEREAS, pursuant to the provisions of Ind. Code § 36-4-3-5.1 (e), a notice of public hearing scheduled before this Town Council on the 11th day of March 2024 at 6:00 p.m., has been published in accordance with Indiana Law at least twenty (20) days before the holding of such hearing, and evidence in the form of proof of publication of such notice was entered into the record at such public hearing; and,

WHEREAS, this Town Council held such public hearing as scheduled on the day of 11th day of March 2024, at which the Petitioner and all other persons interested in the proposed annexation were afforded the opportunity to speak and address their objections or concerns; and,

WHEREAS, more than fourteen (14) days have elapsed since the holding of the public hearing on the requested annexation; and,

WHEREAS, this Town Council now deems it to be in the best interests of the Town of Sellersburg, Indiana, to grant the petition for voluntary annexation by adoption of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by this Town Council of the Town of Sellersburg, Indiana, as follows:

1. The following described real estate (“Real Estate”) is hereby declared as annexed into the Town of Sellersburg, Indiana, to-wit:

Tract 3:

Lots Numbered 8, 10, and 12 on New Albany Street, all in the Town of Hamburg, as the same appears of record in Deed Record 30, page 397, and also Plat Book No. 3 on Page 49 in the office of the Recorder of Clark County, Indiana.

Also the alley lying between the aforesaid lots Numbered 8 and 10, beginning on New Albany Street and extending back a width of 20 feet to the East line of the aforesaid Lot No. 10 if extended to the Southeast corner of the aforesaid Lot No. 8, such alley being

located in the Town of Hamburg, in Clark County, Indiana, as the same appears of record in the plat of said town, recorded in Deed Record 30 page 397 also Plat Book No. 3, page 49 in the office of the Recorder of Clark County, Indiana.

All of the aforesaid lots and the aforesaid pottion of the alley being in the Town of Hamburg, between Jefferson Street and New Albany Street, and lying Notth of New Albany Street as the plat of Hamburg appears of record in Clark County, Indiana on the Plat of said town, recorded in Deed Record 30 page 397 and also Plat Book No. 3, page 49 in the office of the Recorder of Clark County, Indiana.

Also being a part of Market Street and a patt of Market Square in the Town of Hamburg, Indiana, as shown in Deed Record Book 30, Page 397 of the Clark County, Indiana Records and being fulther described as follows: Beginning at the Southwest corner of Lot #12 is said Town, same being the Noltheast corner of New Albany and Market Streets; thence Easterly 120.00 feet to the Southeast corner of said Lot #12; thence Northerly 120.00 feet to the Northeast corner of Lot#10 and the South line of a 20 foot wide Alley {now vacated}; thence Easterly along said South line 14.50 feet to a point; thence Southerly 158.65 feet to a point in the center line of Market Street; thence Westerly along said center line 198.90 feet to a point in the East line of New Albany Street; thence Nottherly along said East line 25.00 feet to THE TRUE PLACE OF BEGINNING. Containing 9771 square feet, more or less.

(Parcel 10-09-10-800-310.000-030)

Subject to any and all easements, agreements and restrictions of record that may apply to the above-described real estate.

2. The Real Estate shall be assigned a zoning designation of _____.

3. This Ordinance shall take effect thirty (30) days after its passage and adoption by this Town Council, and upon the filing and recording of the Ordinance as required by Indiana law, in the absence of an appeal under Ind. Code § 36-4-3-15.5.

4. The Town Clerk is hereby directed to publish notice of the adoption of this Ordinance in _____, one (1) time within thirty (30) days after the adoption of this Ordinance in accordance with the provisions of Ind. Code § 5-3-1-2 (h).

5. In the absence of an appeal against this Ordinance filed pursuant to Ind. Code § 36-4-3-15.5, the Town Clerk is hereby directed to do the following within ninety (90) days after to adoption of this Ordinance.

- A. File a certified copy of this Ordinance with each of the following:
 - i. The Clark County Auditor, together with seven (7) additional copies that the Auditor may use to forward in accordance with the provisions of Ind. Code § 36-4-3-22 (d) to (a) the Clark County Highway Department, (b) the Clark County Surveyor, (c) the Clark County Plan Commission, (d) The Clark County Sheriff, (e) The Township Trustee, (f) the office of the Indiana Secretary of State, (g) the office of census data established by Ind. Code § 2-5-1.1-12.2.;
 - ii. The Clerk of the Clark Circuit Court;
 - iii. The Clark County Board of Voter Registration;
 - iv. The office of the Indiana Secretary of State;
 - v. The office of census data established by Ind. Code §2-5-1.1-12.2.

- B. Record a certified copy of this Ordinance in the office of the Clark County Recorder.

So Ordained this ____ day of _____, 20 ____.

[Signature page to follow]

“Aye”

“Nay”

Brad Amos
Council President

Brad Amos
Council President

Terry Langford
Council Vice President

Terry Langford
Council Vice President

Scott McVoy
Council 2nd Vice President

Scott McVoy
Council 2nd Vice President

Matthew Czarnecki
Council Member

Matthew Czarnecki
Council Member

Randall Mobley
Council Member

Randall Mobley
Council Member

Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

FIRST READING

DATE: _____

MOTION: _____

SECOND: _____

VOTE: _____ AYE _____ NAY _____ ABSTAIN

SECOND READING

DATE: _____

MOTION: _____

SECOND: _____

VOTE: _____ AYE _____ NAY _____ ABSTAIN

EXHIBIT "A"
NOTICE OF PUBLIC HEARING
ON PETITION FOR ANNEXATION

Notice is hereby given that Petitioner, JMV PETROLEUM, INC., has filed a Petition before the Town Council of the Town of Sellersburg, Indiana for the annexation of the following described tract of real property that is presently located in in Clark County, Indiana, more particularly described as follows, to-wit:

Tract 3:

Lots Numbered 8, 10, and 12 on New Albany Street, all in the Town of Hamburg, as the same appears of record in Deed Record 30 page 397 and also Plat Book No. 3 on Page 49 in the office of the Recorder of Clark County, Indiana.

Also the alley lying between the aforesaid lots Numbered 8 and 10, beginning on New Albany Street and extending back a width of 20 feet to the East line of the aforesaid Lot No. 10 if extended to the Southeast corner of the aforesaid Lot No. 8, such alley being located in the Town of Hamburg, in Clark County, Indiana, as the same appears of record in the plat of said town, recorded in Deed Record 30 page 397 also Plat Book No. 3, page 49 in the office of the Recorder of Clark County, Indiana.

All of the aforesaid lots and the aforesaid portion of the alley being in the Town of Hamburg, between Jefferson Street and New Albany Street, and lying North of New Albany Street as the plat of Hamburg appears of record in Clark County, Indiana on the Plat of said town, recorded in Deed Record 30 page 397 and also Plat Book No. 3, page 49 in the office of the Recorder of Clark County, Indiana.

Also being a part of Market Street and a part of Market Square in the Town of Hamburg, Indiana, as shown in Deed Record Book 30, Page 397 of the Clark County, Indiana Records and being further described as follows: Beginning at the Southwest corner of Lot #12 is said Town, same being the Northeast corner of New Albany and Market Streets; thence Easterly 120.00 feet to the Southeast corner of said Lot #12; thence Northerly 120.00 feet to the Northeast corner of Lot #10 and the South line of a 20 foot wide Alley {now vacated}; thence Easterly along said South line 14.50 feet to a point; thence Southerly 158.65 feet to a point in the center line of Market Street; thence Westerly along said center line 198.90 feet to a point in the East line of New Albany Street; thence Northerly along said East line 25.00 feet to THE TRUE PLACE OF BEGINNING. Containing 9771 square feet, more or less.

(Parcel 10-09-10-800-310.000-030)

Subject to any and all easements, agreements and restrictions of record that may apply to the above-described real estate.

Notice is further hereby given that a public hearing will be held on the above-described Petition at the regular Town Council meeting scheduled for MARCH 11, 2024, at 6:00 p.m. p.m. (local time), to be held at 316 E. Utica Street, Sellersburg, Indiana 47172.

A complete copy of the Petition for Annexation is on file and may be viewed in the Town Clerk's office during regular business hours. Remonstrances or objections to the proposed annexation shall be heard at such hearing. The Town Council may continue the public hearing from time-to-time as deemed necessary, and may adopt an Ordinance effecting such annexation not sooner than fourteen (14) days following the close of such hearing.

So noticed this 7 day of February, 2024.

Michelle D. Miller
Clerk, Town of Sellersburg, Indiana

THIS INSTRUMENT PREPARED BY:
YOUNG, LIND, ENDRES & KRAFT
JOHN A. KRAFT, ATTORNEY
126 W. Spring Street
New Albany, IN 47150
(812) 945-2555
Counsel for Petitioner

Town of Sellersburg, IN
WWTP Sludge Hauling Request for Quote
January 30, 2024

Business Name: ECO TECH, LLC.

Pricing:

- Rental Cost per 20 CY Lined Roll-Off Cart:
- Hauling Cost per Cart:
- Disposal Cost per Ton:

$\frac{\$100.00}{\text{MONTH}}$
 $\frac{\$227.25}{\text{MONTH}}$
 $\frac{\$33.50}{\text{TON}}$

→ MONTHLY CHANGE UPON DEPENDANT # OF DUMPSTERS

Name: BOBBY LEE

Signature: 

Date: 2/20/2024

*** QUOTES ARE TO BE SUBMITTED BY NOON ON FEBRUARY 22, 2024 ***

Town of Sellersburg, IN
WWTP Sludge Hauling Request for Quote
January 30, 2024

Business Name: Eco Tech, LLC.

Pricing:

- Rental Cost per 20 CY Lined Roll-Off Cart: $\frac{\$100.00}{\text{MONTH}}$
 - Hauling Cost per Cart: $\frac{\$182.25}{\text{MONTH}}$
 - Disposal Cost per Ton: $\frac{\$33.50}{\text{TON}}$
- LZNER (IF REQUESTED)
 $\$45.00/\text{LZNER}$

Name: BOBBY LEE

Signature: [Handwritten Signature]

Date: 2/20/2024

*** QUOTES ARE TO BE SUBMITTED BY NOON ON FEBRUARY 22, 2024 ***

Lori Kearney

From: Bobby Lee <BLee@ecotechky.com>
Sent: Wednesday, February 28, 2024 10:29 AM
To: Lori Kearney
Subject: RE: [External] Town of Sellersburg hauling Bid
Attachments: SWWP Bid 2024.pdf

I apologize for that. I clicked on the wrong attachment.

Thanks

From: Lori Kearney <lkearney@sellersburg.org>
Sent: Wednesday, February 28, 2024 10:25 AM
To: Bobby Lee <BLee@ecotechky.com>
Subject: RE: [External] Town of Sellersburg hauling Bid

Bobby,

The bid sheet you sent is the same. Can you please look again, it still states 100.00/month per cart for rental.

The liner fee is not added into the total hauling cost per cart.

I have also requested an average weight per dumpster since it is going to change the pricing with this contract.

Thanks Lori

From: Bobby Lee <BLee@ecotechky.com>
Sent: Wednesday, February 28, 2024 10:10 AM
To: Lori Kearney <lkearney@sellersburg.org>
Subject: RE: [External] Town of Sellersburg hauling Bid

Lori,

The rental cost is a flat \$100.00 per month, no matter the amount of dumpsters on site.

I have attached the updated bid.

Thank you.

From: Lori Kearney <lkearney@sellersburg.org>
Sent: Wednesday, February 28, 2024 9:33 AM
To: Bobby Lee <BLee@ecotechky.com>
Subject: Town of Sellersburg hauling Bid

Good morning,

After looking through the bids opened at the Council meeting on Monday February 26, 2024, we have a question and would like to request a resubmission of the bid via email to me.

The rental cost- 100.00/month- is that per dumpster or per month regardless of the number of dumpsters? This needs to be specified in the bid document, please.

Since, we always use liners in our dewatering process, please add the additional \$45.00/liner into the line labeled "hauling cost per cart".

If you can please get this to me as soon as possible, it will be greatly appreciated,

Lori

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Lori Kearney

From: Greg Alvey <GAlvey@ecotechky.com>
Sent: Wednesday, February 28, 2024 3:50 PM
To: Lori Kearney
Subject: RE: [External] Average tons per load

1/1/23 through 2/27/24:
10.12 tons average

1/1/24 through 2/27/24:
9.40 tons average

Greg Alvey
Ecotech
(502) 599-9167
galvey@ecotechky.com

From: Lori Kearney <lkearney@sellersburg.org>
Sent: Wednesday, February 28, 2024 10:43 AM
To: Greg Alvey <GAlvey@ecotechky.com>
Subject: RE: [External] Average tons per load

Perfect, thank you.

From: Greg Alvey <GAlvey@ecotechky.com>
Sent: Wednesday, February 28, 2024 10:42 AM
To: Lori Kearney <lkearney@sellersburg.org>
Subject: RE: [External] Average tons per load

I'll run a report to get the average weight from 2023 loads and get this to you by tomorrow

Greg Alvey
Ecotech
(502) 599-9167
galvey@ecotechky.com

From: Lori Kearney <lkearney@sellersburg.org>
Sent: Wednesday, February 28, 2024 10:32 AM
To: Greg Alvey <GAlvey@ecotechky.com>
Subject: Average tons per load

Greg,

Can you give me an average weight for each load hauled for the Town of Sellersburg WWTP? This will change pricing on the new contract that has been bid.

A spreadsheet if you have one would be great.

Thanks Lori

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Town of Sellersburg, IN
WWTP Sludge Hauling Request for Quote
January 30, 2024

Business Name: Estes Waste Solutions

Pricing:

- Rental Cost per 20 CY Lined Roll-Off Cart: 0
- Hauling Cost per Cart: \$ 200⁰⁰
- Disposal Cost per Ton: * 47⁰⁰

Name: Kathy Estes

Signature: Kathy Estes

Date: 3/1/24

*** QUOTES ARE TO BE SUBMITTED BY NOON ON FEBRUARY 22, 2024 ***

Town of Sellersburg, IN
WWTP Sludge Hauling Request for Quote
January 30, 2024

1. The Contractor shall provide all necessary supervision, labor, roll off containers, trucks and any other equipment necessary to perform the requirements of this specification.
2. The Contractor shall provide, at all times, a roll off container suitable for wastewater sludge storage at the Sellersburg WWTP facility. The contractor shall drop off an empty container prior to hauling off a full container.
3. Sewage sludge, in provided roll off containers, is to be hauled off and disposed of properly and comply with any laws and/or regulations. All sludge shall be disposed of at the Clark-Floyd Landfill or other state approved disposal facility.
4. All sewage sludge removal will be done in an efficient and sanitary manner. All leaking or spilling by the Contractor during removal shall be immediately cleaned up. The Town will not provide any assistance to the Contractor in cleaning leaks or spills. Continued violation of the above will be the basis of contract abrogation and back charges for cleanup performed by others.
5. Contractor is expected to pick up/drop off daily or as needed, 5 days per week maximum excluding weekends. Contractor shall be notified within 24-hours by the WWTP Operator, or representative, when pick up/drop off is required. Estimated 50-60 loads per month.
6. The Town will provide accessibility to pick-up points during the designated hours and will be responsible for snow and ice control and road maintenance.
7. Pick-up frequencies may be modified to meet the requirements of the Sellersburg WWTP and shall not be required to off load more than 4 hauls per day.
8. Contractor will be responsible for the repair of all damage to lawns, curbs, walks, roads and other structures resulting from the operation and caused by the Contractors employees and equipment.
9. Vehicles must be operated in a careful and prudent manner regarding safety and in strict compliance with local, state, and federal laws. Vehicles will be driven on paved road only, unless otherwise specified.
10. The contractor is required to remove sewage sludge even in very adverse conditions including winter weather.
11. The contractor will bill the Town at the end of each month and shall include the date and time of each drop off/pick up, cost of rental, hauling, and per ton disposal cost.
12. The Contractor agrees that there will be no fuel surcharge during the contract period.
13. All bids shall be submitted as price per roll off container pick up/drop off. This price shall be in effect regardless of the number of pick-ups/drop offs per week and shall be good for 1 year from the contract date.

Business Name: Estes Waste Solutions

Pricing:

- Rental Cost per 20 CY Lined Roll-Off Cart: 0
- Hauling Cost per Cart: \$ 786⁰⁰
- Disposal Cost per Ton: 0

Name: Kathy Estes

Signature: Kathy Estes

Date: 2/22/24

*** QUOTES ARE TO BE SUBMITTED BY NOON ON FEBRUARY 22, 2024 ***

Lori Kearney

From: Lori Kearney
Sent: Thursday, February 29, 2024 12:32 PM
To: Kathy Estes
Subject: RE: [External] Bid correction request

I will be taking them to the March 11, 2024 meeting, however; this will only be to clarify and not a sealed bid reopening.

Thanks Lori

From: Kathy Estes <kathy@esteswaste.com>
Sent: Thursday, February 29, 2024 12:30 PM
To: Lori Kearney <lkearney@sellersburg.org>
Subject: RE: [External] Bid correction request

Good afternoon Lori

Yes I will have Steve or George bring the new bid over with the line items broken out. I do apologize for the confusion and appreciate the opportunity to present the numbers broken out.

Do you know the date for the bid re-opening?

Thank you so much!

Kathy Estes

From: Lori Kearney [mailto:lkearney@sellersburg.org]
Sent: Wednesday, February 28, 2024 12:18 PM
To: Kathy Estes <kathy@esteswaste.com>
Subject: Bid correction request

Kathy,

Can you please modify the bid sheet turned in on February 22, 2024, and opened at the February 26, 2024, council meeting.

The bid was submitted with one lump sum rather than being broken down into the three requested lines.

In order to review the bids comparing apples to apples I need the three lines submitted.

Please let me know if you have any questions.

Lori

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Business Name: Giotta Go Dumpster Service, LLC.

Pricing:

- Rental Cost per 20 CY Lined Roll-Off Cart:
- Hauling Cost per Cart:
- Disposal Cost per Ton:

N/A
\$225.00 Includes Liner
\$45.00 / TON

~~\$225.00~~

Name: Scott Dietrich

Signature: 

Date: 02-21-24

*** QUOTES ARE TO BE SUBMITTED BY NOON ON FEBRUARY 22, 2024 ***

1. The Contractor shall provide all necessary supervision, labor, roll off containers, trucks and any other equipment necessary to perform the requirements of this specification.
2. The Contractor shall provide, at all times, a roll off container suitable for wastewater sludge storage at the Sellersburg WWTP facility. The contractor shall drop off an empty container prior to hauling off a full container.
3. Sewage sludge, in provided roll off containers, is to be hauled off and disposed of properly and comply with any laws and/or regulations. All sludge shall be disposed of at the Clark-Floyd Landfill or other state approved disposal facility.
4. All sewage sludge removal will be done in an efficient and sanitary manner. All leaking or spilling by the Contractor during removal shall be immediately cleaned up. The Town will not provide any assistance to the Contractor in cleaning leaks or spills. Continued violation of the above will be the basis of contract abrogation and back charges for cleanup performed by others.
5. Contractor is expected to pick up/drop off daily or as needed, 5 days per week maximum excluding weekends. Contractor shall be notified within 24-hours by the WWTP Operator, or representative, when pick up/drop off is required. Estimated 50-60 loads per month.
6. The Town will provide accessibility to pick-up points during the designated hours and will be responsible for snow and ice control and road maintenance.
7. Pick-up frequencies may be modified to meet the requirements of the Sellersburg WWTP and shall not be required to off load more than 4 hauls per day.
8. Contractor will be responsible for the repair of all damage to lawns, curbs, walks, roads and other structures resulting from the operation and caused by the Contractors employees and equipment.
9. Vehicles must be operated in a careful and prudent manner regarding safety and in strict compliance with local, state, and federal laws. Vehicles will be driven on paved road only, unless otherwise specified.
10. The contractor is required to remove sewage sludge even in very adverse conditions including winter weather.
11. The contractor will bill the Town at the end of each month and shall include the date and time of each drop off/pick up, cost of rental, hauling, and per ton disposal cost.
12. The Contractor agrees that there will be no fuel surcharge during the contract period.
13. All bids shall be submitted as price per roll off container pick up/drop off. This price shall be in effect regardless of the number of pick-ups/drop offs per week and shall be good for 1 year from the contract date.



Hawkins Lawn Care

13115 Sunnybrook Drive | Memphis, Indiana 47143
(812) 697-0403 | randall@hawkinslawn.com

RECIPIENT:

Town of Sellersburg

316 East Utica Street
Sellersburg, Indiana 47172

Quote #82	
Sent on	Feb 18, 2024
Total	\$255.00

Product/Service	Description	Qty.	Unit Price	Total
Wilkerson Park & Memorial Square	Twice per week	1	\$55.00	\$55.00
Mosely Park	Weekly	1	\$200.00	\$200.00

Total **\$255.00**

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



Hawkins Lawn Care

13115 Sunnybrook Drive | Memphis, Indiana 47143
(812) 697-0403 | randall@hawkinslawn.com

RECIPIENT:

Town of Sellersburg

316 East Utica Street
Sellersburg, Indiana 47172

Quote #81	
Sent on	Feb 18, 2024
Total	\$605.00

Product/Service	Description	Qty.	Unit Price	Total
N Penn Ave along tracks	Every 2 weeks	1	\$40.00	\$40.00
S Penn Street	Every 2 weeks	1	\$40.00	\$40.00
Parallel Avenue and Foothill + Strip between S fern and Villa Dr	Every 2 weeks	1	\$120.00	\$120.00
Silver Glad Trail Lot	Every 2 weeks	1	\$40.00	\$40.00
Strip along tracks behind Sir Dano's	Every 2 weeks	1	\$40.00	\$40.00
Camp Run and America Way	Every week	1	\$200.00	\$200.00
Vacant lot S New Albany & Utica Street	Every week	1	\$45.00	\$45.00
Mowing of Yards in Height Violation	lots smaller than 1/4 acre larger lots or severely over grown priced individually	1	\$80.00	\$80.00

Total **\$605.00**

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



Hawkins Lawn Care

13115 Sunnybrook Drive | Memphis, Indiana 47143
(812) 697-0403 | randall@hawkinslawn.com

RECIPIENT:

Town of Sellersburg

316 East Utica Street
Sellersburg, Indiana 47172

Quote #80

Sent on Feb 18, 2024

Total \$145.00

Product/Service	Description	Qty.	Unit Price	Total
S Peen Street Lift Station	Every 3 weeks	1	\$50.00	\$50.00
Camp Chelan Lift Station	Every 3 weeks	1	\$45.00	\$45.00
Terry Lane Lift Station	Every 3 weeks	1	\$50.00	\$50.00

Total \$145.00

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



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RECIPIENT:

Town of Sellersburg

316 East Utica Street
Sellersburg, Indiana 47172

Quote #79

Sent on Feb 18, 2024

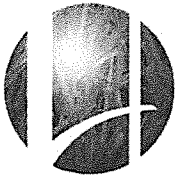
Total \$410.00

Product/Service	Description	Qty.	Unit Price	Total
Sellers Avenue Water Tank	Every 2 weeks	1	\$40.00	\$40.00
Water Booster Stations (Indiana Ave)	Mow every 3 weeks	1	\$40.00	\$40.00
Booster Station Greenleaf Road	Every 3 weeks	1	\$40.00	\$40.00
Highway 60 Water Tank	Every 4 weeks	1	\$50.00	\$50.00
Holmans Lane Water tank	Every 3 weeks	1	\$45.00	\$45.00
Riversid Water Tank	Every 3 weeks	1	\$50.00	\$50.00
Well Field on River	Every 4 weeks	1	\$100.00	\$100.00
Old Riverside Building	Every 3 weeks	1	\$45.00	\$45.00

Total \$410.00

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



Hawkins Lawn Care

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RECIPIENT:

Town of Sellersburg

316 East Utica Street
Sellersburg, Indiana 47172

Quote #83

Sent on Feb 23, 2024

Total \$60.00

Product/Service	Description	Qty.	Unit Price	Total
Sellersburg Police Department	8757 Old hwy 60 Weekly	1	\$60.00	\$60.00

Total \$60.00

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____

Free Estimates

Fully Insured

J & C

Lawn and Landscape

Mowing • Landscaping • Snow Removal

Joe: 502-643-9403

Cory: 502-544-5079

Sellersburg Public Works

02/21/2024

Please review the estimate below. Feel free to contact us if you have any questions. We look forward to working with you.

Mowing Services:

- Mowing all grass areas as described
- Trimming and Edging of all curbs, sidewalks, and planting beds
- Removal of all waste and litter
- Blowing off all clippings and keeping all planting areas free of clippings

Sellersburg Water Locations

- | | |
|--------------------------------------|---------|
| • Well Field at River X4 | \$30.00 |
| • 3413 Utica Pike X3 | \$30.00 |
| • Old Riverside Water Tank X3 | \$45.00 |
| • Old Holman Lane Water Tank X3 | \$35.00 |
| • HWY 60 Water Tank off Avco Blvd X4 | \$45.00 |
| • Sellersburg Booster Station X3 | \$30.00 |
| • Seller Ave Water Tank X2 | \$35.00 |
| • 4304 Greenleaf X3 | \$30.00 |

Sellersburg Water Waste

- | | |
|------------------------------------------|---------|
| • Terry Lane Lift Station and Hydrant X3 | \$35.00 |
| • Camp Chelan Lift Station X3 | \$35.00 |
| • South Penn Lift Station X3 | \$35.00 |

Sellersburg Streets and Sanitation

- | | |
|-------------------------------------------------------|---------|
| • North New Albany Street (behind Sir Danos) X2 | \$30.00 |
| • Creek next to Parallel Ave/ Villa and South Fern X2 | \$50.00 |
| • North Penn Ave between the street & tracks X2 | \$45.00 |

- 4302 & 4306 Silver Glade Trail X2 \$45.00
- South Penn Street Strip X2 \$30.00
- Camp Run and American Way X1 \$350.00
- *This price includes same way it was mowed last season*
- Vacant Lot Corner of S New Albany & Utica Street X1 \$65.00
- Mowing of yards in Height Violation \$75.00

Sellersburg Parks

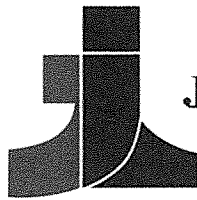
- Mosley Park x1 \$235.00
- Wilkerson Park/Memorial Square x1 \$65.00

Sellersburg Police Department

\$60.00

Manager **Date**

Customer **Date**



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

March 11, 2024

GENERAL

- Ziptility launched on 6/28/2023. Follow-up meetings to be scheduled with each department.
 - Ziptility is working well for staff. Can hold additional trainings when needed.
 - *JTL is continuing to make updates and adding additional assets for the Town.*
- *Utility Relocation projects work plans have been submitted to INDOT. Waiting on responses to determine level of effort needed for designs.*

WATER

Water Service Line Inventory

- Application for Indiana Finance Authority (IFA) Lead Service Line (LSL) Inventory Funding Program received initial approval for \$20,000. Working with IFA to finalize paperwork for funding.
- Met with Water Distribution Manager on 9/6/23 to determine schedule for completion.
- All record drawings provided to JTL have been scanned and returned to Town.
- Obtained countywide database of building construction dates for use in determining likelihood of lead service lines by building code enforcement dates.
- Regularly scheduled meetings are ongoing.
- Survey request to all Sellersburg water customers went out via email. Survey can be found on the Town website under the Water Department page or hard copies are available in the Billing Office.
- *Project Types 2 and 3 applications for grant funding were submitted on 2/29/2024. Waiting to hear about award.*
- *Initial inventory has been uploaded to the required website. Will continue to be updated as we progress through all "project types," as defined by the IFA funding breakdown.*

WASTEWATER

Asset Management Program

- Work Order approved for \$25,000 to access grant funds.
- SharePoint site for electronic data repository set up and all required parties have access.
- Adding information as acquired.
- All information to be added by the Town for Engineer's review by October 1st.
- Met with WWTP Operator to discuss specifics for additions to Ziptility for Asset Management.
- *Assets and associated Preventive Maintenance tasks are being implemented.*

Ivy Tech Pump Station No. 2 Elimination

- Reviewed plans for alignment with Town Manager.
- *Design nearing completion. Technical specifications are under review. Bid advertisement TBD.*

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

WWTP Construction

- UV disinfection was placed into operation by 4/1/2023, as required by the Town's NPDES permit.
- On 11/14/2022, IFA was on-site to audit for State Revolving Fund (SRF) compliance with no issues.
- Revisions to the site grading plan were developed to address the proposed site enhancements, provide additional utility vehicle parking area (8 to 9 additional parking spaces), and address area where the existing pavement requires additional asphalt depth to provide a longer-term service life.
- Clarifier No. 1 demolition is complete and Clarifier No. 2 rehabilitation is complete.
- Several additional valves and piping of the RAS to the Headworks have been recommended by the operations group to improve the removal of rags and debris that are causing plugging of pipes and equipment. The cost for this modification is included in the proposed Change Order No. 6.
- Oxidation Ditch No. 1 and No. 2 have been commissioned, started, and are treating the plant influent flow.
 - Concrete repairs on the two existing oxidation ditches have been completed. The existing groundwater pressure relief valves have been found to be defective and need to be replaced. The cost for replacing the relief valves is included in Change Order No. 6.
 - The manufacturer's service technicians conducted startup of Oxidation Ditch No. 1 on 7/17/2023. Startup of Oxidation Ditch No. 2 has been delayed due to variable frequency drive (VFD) issues. The Contractor is implementing corrective actions to remedy this. Startup is expected to be completed in the next 2-3 weeks. Oxidation Ditch No. 2 VFD drive has been repaired in areas where leakage has been observed.
 - Oxidation Ditch No. 3, the new ditch, has been taken out-of-service to conduct standard concrete repairs in area where leakage has been observed.
- The new Headworks, Oxidation Ditch No. 3, and two 72-foot Clarifiers have been in continuous operation since the beginning of the year and have satisfactorily met all effluent permit limits.
- Contractor has assisted operations staff with dewatering of solids in the plant.
 - Due to a failure of a water pipe joint, control panel RTU-D3 was exposed to water. It has been classified as defective work and will be replaced. The defective work notice was issued to Contractor on 4/17/2023. Repair to the damaged control panel was completed by the equipment manufacturer. Testing has been completed on RTU-D3 and has been functioning without any downtime. The Dewatering Building is operating satisfactorily, however there are still issues with the screw press polymer system flow check valve, polymer injection rings and the thickened sludge chute level sensor. JTL is working with the equipment supplier and the Town to optimize this process.
- The Utility staff have moved back into the operations building.
- Council Tour was conducted on 3/9/2023.
- All major yard piping has been completed.
- Contractor has requested retainage reduction, substantial completion, and initiation of warranty period on the processes that have been placed in operation, as of 1/1/2023. This request was presented on 3/13/2023 and approved on 3/27/2023.
- Plantwide Substantial Completion was approved at the August 14th Town Council meeting.
- Second testing of RAS/WAS pump station completed on Friday, 10/13/23.
- Meeting weekly with WWTP Operator and staff for operations and warranty updates.
 - BDP has installed the polymer feed pumps and the drainage pan.
 - Failed RAS pump is being repaired. Pump in repair shop expected to be re-installed soon.
 - *Working with the contractor on current warranty claims and repairs.*
- *Change Order #8 was approved by Council on 2/12/2024 amending Pace Contracting final completion to the end of March. This will allow Pace time to complete the requested change orders and punch list items, including landscaping.*
- *Proposed final reconciliation change order draft will be presented for the final contract amount.*

ROAD

CCMG Paving

- Closeout documentation submission to INDOT is all that remains for 2022-2.
- Application for 2023-2 was submitted and awarded to Town.
- Working on bid documents to meet the following schedule:
 - 1st Bid Advertisement – 1/26/2024
 - 2nd Bid Advertisement – 2/2/2024
 - Pre-bid Meeting – 2/5/2024 at 2:00 pm
 - Open Bids – 2/22/2024 at 3:00 pm
 - *Awarded Bids – 2/26/2024 at Council Meeting – Libs awarded as low bidder*
 - *Executed Contract submitted to INDOT – 3/3/2024*

SR 60 (State) Portion

- Project is complete, with the exception of restoration.
 - All that remains is getting good stand of grass established in seeded areas. The Contractor will be required to return in the spring to reseed.

Camp Run Parkway (Town) Portion

- MAC Construction is the Contractor. JTL providing full-time on-site inspection.
- Construction of all items is complete.
- Final punch list inspection held on 5/11/2023.
 - The Contractor has completed all punch list items. Final retainage pay application has been submitted.
- Warranty Items:
 - All that remains is the replacement of dead trees under the warranty.
 - Status same – holding until temperatures improve.