

SELLERSBURG TOWN COUNCIL MEETING MINUTES
316 E UTICA STREET | SELLERSBURG, IN 47172
APRIL 22, 2024

CALL TO ORDER

Vice President Terry Langford called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS:

Present: Vice President Terry Langford, Member Randy Mobley, Member Matt Czarnecki, Town Manager Charlie Smith, and Clerk Treasurer Michelle Miller.

Absent: President Brad Amos, Second Vice-President Scott McVoy and Town Attorney Jacob Elder

PRAYER AND PLEDGE OF ALLEGIENCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

M|S|V: Mobley | Czarnecki | 3-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

M|S|V: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

M|S|V: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

ORDINANCES & RESOLUTIONS:

1. 2024-OR-007 | REPEALING AND REPLACING § 130.04 OF THE CODE OF ORDINANCES:

1st Reading: M|S|V: Mobley | Mobley | 3-aye, 0-nay, motion approved.

Waive 2nd Reading: M|S|V: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

Approval: M|S|V: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

NEW BUSINESS:

1. Lakeside, Silver Glade, 31 and Noise Study Update from Town Manager Charlie Smith

RECEIPT OF STAFF REPORTS:

TOWN MANAGER, CHARLIE SMITH: Gives various updates/information.

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CHIEF OF POLICE, WILLIAM R. WHELAN:

Requests approval of lowest quote from O’Neal Ford \$54,800.00. The other two quotes were from Bloomington Ford \$60,905.00 and Carriage Ford \$59,876.00:
M|S|V: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

Requests motion to deem the 2023 Dodge Charger that was totaled in the accident over the weekend as salvaged:

M|S|V: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

TOWN ENGINEER, JACOBI, TOOMBS & LANZ: Mike Harris presents project status report

ADJOURNMENT:

MSV: Czarnecki | Mobley | 3-aye, 0-nay, motion approved.

Time adjourned: 6:30 p.m.

Minutes approved this **13th** day of **MAY, 2024**

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172

Agenda for
April 22, 2024 at 6:00 p.m.

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIENCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of minutes as submitted by the Clerk-Treasurer.

APPROVAL OF ALLOWANCE CLAIMS:

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person):

ORDINANCES AND RESOLUTIONS:

1. Ordinance # 2024-OR-07: AN ORDINANCE REPEALING AND REPLACING §130.04 OF THE CODE OF ORDINANCES FOR THE TOWN OF SELLERSBURG, INDIANA

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Noise Study Update

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total):

RECEIPT OF STAFF REPORTS:

Charlie Smith, Town Manager
Chief Russ Whelan
Mike Harris (Jacobi, Toombs, & Lanz)
Jacob "Jake" Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Randall Mobley, District 2
Terry Langford, District 4
Brad J. Amos, District 3
Scott McVoy, District 1
Matthew Czarnecki, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:

STATE OF INDIANA

BEFORE THE TOWN COUNCIL OF SELLERSBURG, INDIANA

ORDINANCE NO. 2024 – OR – 007

AN ORDINANCE REPEALING AND REPLACING §130.04 OF THE CODE OF ORDINANCES FOR THE TOWN OF SELLERSBURG, INDIANA.

WHEREAS, pursuant to Ind. Code § 36-5-2 *et seq.*, this Town Council of Sellersburg, Indiana (this “Council”) is the town legislative and fiscal bodies for Sellersburg, Indiana (the “Town”) and the President of this Council is the Town Executive; and,

WHEREAS, pursuant to Ind. Code § 36-5-2-9, the legislative body may adopt ordinances and resolutions for the performance of functions of the Town; and,

WHEREAS, this Council has determined a need to repeal and replace the section governing Basketball Goals for the Code of Ordinances for the Town.

NOW THEREFORE BE IT ORDAINED by this Town Council of Sellersburg, Indiana as follows:

1. Section 130.04 of the Code of Ordinances is hereby repealed and replaced with the following language:

The Town Manager or its designee may take action against any property owner who allows a basketball goal to be placed in, on, or within the streets of the Town including respective right-of-way to have said basketball goal removed from said location.

Notice shall be posted on the basketball goal and notice served to the resident by certified mail. The resident must remove the basketball goal from the road and/or right-of-way within thirty (30) days of the date of the notice. Any failure to cure said violation within the thirty (30) day period shall result in a fine of \$25.00 per day starting on the thirty-first (31st) day after the date of notice.

All fines shall be collected by the Clerk-Treasurer and deposited into the General Fund. Should the Town have to seek legal action to collect the fines, the Town reserves the right to seek attorney’s fees and costs where appropriate and not otherwise prohibited by law.

- 2. This ordinance shall be in full force and effect after its passage and promulgation as evidenced by the affirmative signatures of the undersigned as the majority of the duly elected and serving members of this Council and thirty (30) days after its publishing in the News and Tribune or another acceptable publication.
- 3. The Executive Secretary is hereby charged with the responsibility of causing said ordinance to be published per Indiana law.

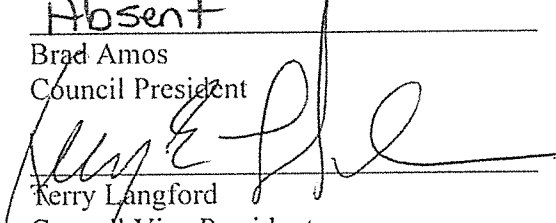
So ordained this 22nd day of April, 2024.

“Aye”

“Nay”

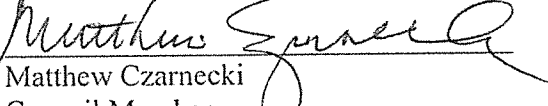
Absent

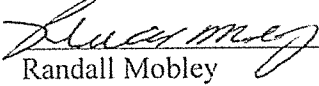
Brad Amos
Council President


Terry Langford
Council Vice President

Absent

Scott McVoy
Council 2nd Vice President


Matthew Czarnecki
Council Member


Randall Mobley
Council Member

Michelle D. Miller
Attested by: Michelle Miller
Sellersburg Clerk-Treasurer

Brad Amos
Council President

Terry Langford
Council Vice President

Scott McVoy
Council 2nd Vice President

Matthew Czarnecki
Council Member

Randall Mobley
Council Member

FIRST READING

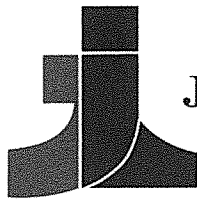
DATE: 4/22/2024

MOTION: Mobley SECOND: Czarnecki
VOTE: 3 AYE 0 NAY 0 ABSTAIN

APPROVAL

DATE: 4/22/2024

MOTION: Czarnecki SECOND: Mobley
VOTE: 3 AYE 0 NAY 0 ABSTAIN



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

April 22, 2024

GENERAL

Ziptility launched on 6/28/2023. Follow-up meetings to be scheduled with each department.

- Ziptility is working well for staff. Can hold additional trainings when needed.
- *JTL is working with the Town as needed.*

WATER

Sunflower Valley Water

- *Finalizing design.*
- *Preparing easements for acquisition.*
- *Construction is anticipated to begin in late 2024.*

Water Service Line Inventory

- Application for Indiana Finance Authority (IFA) Lead Service Line (LSL) Inventory Funding Program received initial approval for \$20,000. Working with IFA to finalize paperwork for funding.
- Met with Water Distribution Manager on 9/6/23 to determine schedule for completion.
- All record drawings provided to JTL have been scanned and returned to Town.
- Obtained countywide database of building construction dates for use in determining likelihood of lead service lines by building code enforcement dates.
- Regularly scheduled meetings are ongoing.
- Survey request to all Sellersburg water customers went out via email. Survey can be found on the Town website under the Water Department page or hard copies are available in the Billing Office.
- Project Types 2 and Type 3 applications for grant funding were submitted on 2/29/2024.
 - *Type 2 application approved, and JTL is working on project contract.*
 - *Waiting on Type 3 application review.*
- *Need to schedule meeting with Town to discuss Type 2 project.*

Asset Management Program

- Work Order approved for \$25,000 to access grant funds.
- SharePoint site for electronic data repository set up and all required parties have access.
- Adding information as acquired.
- All information to be added by the Town for Engineer's review by October 1st.
- Met with WWTP Operator to discuss specifics for additions to Ziptility for Asset Management.
- *Assets and associated Preventive Maintenance tasks have been implemented.*

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

INDOT 31W Utility Relocation – Water

- Prepared work orders for the Town.
- Submitted draft work plan and construction cost estimate to INDOT design consultant.
 - *Updated INDOT work plan submitted. Updating cost estimate for INDOT and their design consultant.*
- *Beginning production on design.*

WASTEWATER

Ivy Tech Pump Station No. 2 Elimination

- Reviewed final alignment with Town Manager.
- *Developing final cost estimates.*

INDOT 31W Utility Relocation – Wastewater

- Prepared work order for the Town.
- Submitted draft work plan and construction cost estimate to INDOT design consultant.
 - *Updated INDOT work plan submitted. Updating cost estimate for INDOT and their design consultant.*
- *Beginning design production.*

SR 60 Utility Relocation – Wastewater

- *Work plan approved.*
- *Beginning design production.*

WWTP Construction

- Plantwide Substantial Completion was approved at the August 14th Town Council meeting.
- Meeting weekly with WWTP Operator and staff for operations and warranty updates.
 - BDP has installed the polymer feed pumps and the drainage pan.
 - *Failed RAS pump has been replaced.*
 - *Continuing to work with the Contractor on current warranty claims and repairs.*
 - *BDP conducted training on the modified polymer system on March 12th and 13th.*
- Change Order #8 was approved by Council on 2/12/2024 amending Pace Contracting final completion to the end of March. This will allow Pace time to complete the requested change orders and punch list items, including landscaping.
- *Meeting was held with Town Staff on 4/17/2024 to identify final punch list items for contract closeout. Contractor has been made aware these items and is working on final punch list work. Finalizing the closeout of the contract with the Town and Contractor.*

ROAD

CCMG Paving

- Awarded Bids – 2/26/2024 at Council Meeting – Libs awarded as low bidder
- Executed Contract submitted to INDOT – 3/3/2024
- *Pre-Construction Meeting with Libs scheduled for 4/23/2024. Schedule to be determined at that time.*

SR 60 (State) Portion

- Project is complete, with the exception of restoration.
 - All that remains is getting good stand of grass established in seeded areas. The Contractor will be required to return in the spring to reseed.